



COMMONWEALTH OF MASSACHUSETTS
Board of Registration
of
Hazardous Waste Site Cleanup Professionals

MINUTES
OF
BOARD MEETING
Held on March 10, 2026
[Approved: April 14, 2026]

Meeting Location: **Remotely via ZOOM**

Prepared by: Terry Wood

List of Documents Used at the Meeting:

1. Board Meeting Agenda
2. Draft February 10, 2026 Board Meeting Minutes
3. ARP Dockets 1, 2, 3 and 4
4. Renewal Dockets 1,2,3 and 4

1. **Call to Order:** Diane Baxter called the meeting to order at 12:13 p.m. Present remotely via ZOOM: Gail Batchelder, Diane Baxter Kathy Campbell, Craig Ellis, Gregg McBride, Deirdre Menoyo, Paul McKinlay and Jamie Smith. Board members absent: David Austin and Kirk Franklin.

Staff members present via ZOOM: Christopher Borges, Notoshia Dix, Matthew Lyne, and Terry Wood.

Also present remotely via ZOOM were: Mariellen Morris, LSPA Executive Director; and Michelle Zelch, LSPA Program & Events Manager.

2. **Announcements:** None.
3. **Agenda:** The Board members agreed to follow the agenda as written.
4. **Minutes:** The Board members reviewed the draft minutes of the meeting held on February 10, 2026. A motion was made and seconded to approve the draft minutes as written. All Board members in attendance voted to approve the draft minutes as written by roll call vote.
5. **Old Business:** None
6. **Update regarding the Board's On-line Platform:** Sneha Kalagarla, Senior Business

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Analyst/Project Manager for the Massachusetts Energy and Environmental Information and Public Access System (EIPAS) ePermitting/eLicensing team, joined the meeting to provide an update regarding changes with the Board’s electronic platform since she last addressed the Board at the February 2026 meeting. Ms. Kalagarla reported: approximately 89% of LSPs have already paid the 2026 annual fee and 21 are pending; all changes to the online platform to ensure all electronic documents and instructions comport with the Board’s updated regulations were implemented approximately one week ago; 17 LSPs are up for renewal on 4/30/26 and 15 have already submitted a renewal application; edits have been completed on the letter sent to new LSPs once they have passed the LSP examination; and there have not been many issues with the on-line platform.

7. Decisions Regarding Licensing of Applicants:

A. Application Dockets

New Application Docket Number 1

ARP Members: Gail Batchelder, Craig Ellis, Deirdre Menoyo

Recused Members: None

ID #	Applicant Name/Company Name	ARP #	REC.
9449	Patrice Plante-Wilcox & Barton	364	A

Mr. Lyne stated that Ms. Plante is a standard track candidate who claimed over 21 years of Total Professional Experience (TPE) and over 11 years of Relevant Professional Experience (RPE). The ARP believed Ms. Plante’s application indicated her work had progressed from TPE to RPE and demonstrated experience with a wide range of contaminants in diverse projects. The ARP also believed the applicant’s professional references confirmed her roles, projects, and duration of RPE. The ARP recommended that Ms. Plante be approved to take the exam.

A motion was made and seconded to accept the recommendation of the ARP. The motion passed by roll-call vote with all Board members in attendance voting in support of the motion.

New Application Docket Number 2

ARP Members: Kathy Campbell, Kirk Franklin and Paul McKinlay,

Recused Members: None

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ID #	Applicant Name/Company Name	ARP #	REC.
7114	Matthew McCullough-MC2 Environmental Engineering	363	A

Mr. Lyne stated that Mr. McCullough is a standard track candidate who claimed over 40 years of Total Professional Experience (TPE) and more than 31 years of Relevant Professional Experience (RPE). The applicant also is a licensed Professional Engineer in four states. The ARP believed Mr. McCullough is well-qualified with decades of experience as a principal decision-maker at sites that were diverse and complex. The ARP noted that the applicant had owned his own consulting company for many years where he had final decision-making authority. The ARP recommended that Mr. McCullough be approved to take the exam.

A motion was made and seconded to accept the recommendation of the ARP. The motion passed by roll-call vote with all Board members in attendance voting in support of the motion.

New Application Docket Number 3

ARP Members: David Austin, Kathy Campbell, and Kirk Franklin

Recused Members: Diane Baxter

ID #	Applicant Name/Company Name	ARP #	REC.
6270	Sebastian Rodriguez-WSP USA	362	A

Mr. Lyne stated that Mr. Rodriguez is a standard track candidate who claimed 10 years of Total Professional Experience (TPE) and over 7 years of Relevant Professional Experience (RPE). The applicant's RPE was mainly from the time when the applicant worked at the Environmental Protection Agency and the ARP looked closely at the applicant's application to ascertain whether Mr. Rodriguez had adequately demonstrated that he had acted as an independent decision-maker and concluded his application met the minimum requirements for TPE & RPE. The ARP recommended Mr. Rodriguez be approved to take the exam.

A motion was made and seconded to accept the recommendation of the ARP. The motion passed by roll-call vote with all Board members in attendance voting in support of the motion with the exception of Ms. Baxter who was recused and did not vote.

New Application Docket Number 4

ARP Members: Diane Baxter, Gregg McBride and James Smith

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Recused Members: None

ID #	Applicant Name/Company Name	ARP #	REC.
6270	Alan McLevy-Wilcox & Barton	365	A

Mr. Lyne stated that Mr. Levy is a standard track candidate who claimed 22 years of Total Professional Experience (TPE) and over 16 years of Relevant Professional Experience (RPE). The applicant is also licensed as a Professional Engineer in five states. The ARP believed Mr. McLevy’s application demonstrated many years of senior-level experience and decision-making and noted he is currently acting as Technical Director at his current job. The ARP recommended Mr. McLevy be approved to take the exam.

A motion was made and seconded to accept the recommendation of the ARP. The motion passed by roll-call vote with all Board members in attendance voting in support of the motion.

8. License Renewals

Renewal Docket No. 1
Date: March 10, 2026
Renewal Date: 4/30/2026
New Expiration Date: 4/30/2029
Have completed all requirements for renewal:

	LSP Number	First	Middle	Last
1	7126	Rebecca		Buswell
2	5895	Brian		Emery
3	1259	James		Sullivan
4	9658	Gary		Garfield
5	1078	Suzanne		Courtemanche

A motion was made and seconded to3 renew the licenses of the LSPs on Docket #2 for the date indicated. All Board members present voted in favor by roll-call vote.

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Renewal Docket No. 2
Date: March 10, 2026
Renewal Date: 1/30/2026
New Expiration Date: 4/30/2029

Have completed all requirements for renewal after LSP license lapsed:

	LSP Number	First	Middle	Last
1	1955	Chris		McDermott

A motion was made and seconded to renew the license of the LSP on Docket #2 for the date indicated. All Board members present voted in favor by roll-call vote.

Renewal Docket No. 3
Date: March 10, 2026
Renewal Date: 4/30/2025
New Expiration Date: 4/30/2029

Have completed all requirements for renewal after LSP license lapsed:

	LSP Number	First	Middle	Last
1	1736	Daniel		Folan

A motion was made and seconded to renew the license of the LSP on Docket #3 for the date indicated. All Board members present voted in favor by roll-call vote.

Renewal Docket No. 4
Date: March 10, 2026
Renewal Date: 10/30/2025
New Expiration Date: 4/30/2029

Have completed all requirements for renewal after LSP license lapsed:

	LSP Number	First	Middle	Last
1	5481	Michael		Elliott

A motion was made and seconded to renew the license of the LSP on Docket #4 for the date indicated. All Board members present voted in favor by roll-call vote

Renewal Status Report. Mr. Lyne reported that 17 LSPs have expiration dates of 4/30/26; the Board just voted on the renewal of 5 of them and the other 12 have until April 30th to submit their renewal paperwork.

9. Other Licensing Related Matters

A. Scheduling of Future Application Review Panels

Mr. Lyne reported ARP #359 for Nicholas Guidi (P. McKinlay, K. Franklin, J. Smith) has requested additional information from the applicant. He added that one new application—Natalie Burgo, USEPA – has been received since the last meeting and volunteers are needed to serve on the ARP. Mr. Ellis, Mr. McKinlay and Ms. Menoyo volunteered. Ms. Baxter said she needs to be recused.

B. Inactive Status Report

Ms. Dix reported the Total Number of LSPs on Inactive Status: 2

LSP Number	License Status Date	License Status	Last Name	First Name
8467	April 4, 2025	INACTIVE	Hansel	Kelly
3984	July 1, 2025	INACTIVE	Doherty	James

C. Total Number of LSPs on Active Status: 386

Ms. Dix stated that the following LSPs had announced they were retiring in February 2026:

- Lewis Streeter – 6466
- David Maclean – 9056
- Cedwyn Morgan – 6544
- Samuel Butcher - 9185

D. Annual Fees Report: Ms. Dix stated that 2026 annual fee invoices were emailed to LSPs on January 2nd that stated payment was due 60 days from the date listed on the invoice. Payment can be made online or by mail. If paying by check, LSPs should be sure to include LSP numbers on their check to ensure their account is credited properly.

She added that, on March 4, 2026, final notices were emailed stating that, if the LSP does not pay within 30 days, the LSP’s license will be suspended. She stated that, as of this morning, 396 invoices have been settled and 21 are outstanding.

10. **Examinations**

Ms. Wood stated that the exam will next be offered on April 8, 9, & 10, 2026 at MassDEP's Worcester office. She said that, of the 20 applicants approved to take the exam, 11 have signed up so far.

11. **Continuing Education Committee Report:**

Ms. Batchelder reported that the Committee met earlier in the day, approved the meeting minutes from last month's meeting, and approved 2 new courses and 1 reoffering.

12. **Professional Conduct Committee Report:**

Mr. Smith reported that the Committee met earlier in the day and approved the minutes from last month's meeting.

13. **Regulations Update**

Ms. Wood stated that the packet had included a draft Q&A document regarding interpretation of some of the updated regulations. The Board members discussed the draft language and proposed some edits. Ms. Wood stated she would incorporate the edits and add this Q&A to the one regarding continuing education that is already posted on the Board's Web site.

14. **Report from Recent Quasi-Judicial Session**

Ms. Baxter presented the following report from a recent quasi-judicial session.

Administrative Consent Order Re: Complaint 24C-02

At a quasi-judicial session held on January 13, 2026, the CRT members for Complaint 24C-02 --Mr. Austin (present in person) and Mr. Franklin (present remotely) and Ms. Wood (present in person) -- presented the terms of a proposed early settlement that, if approved, would resolve this Complaint prior to the presentation of a CRT Report or the issuance of an Order To Show Cause. During the presentation, the LSP's name was not disclosed.

The other members of the Board who were present were as follows: Gail Batchelder, Kathy Campbell, Gregg McBride, Paul McKinlay and Jamie Smith were present remotely. Board members absent: Mr. Ellis and Ms. Menoyo. Board member Diane Baxter was recused so was also not present.

The CRT members briefly explained that they had been investigating both (a) the allegations presented by the Complaint that focused on one site and (b) possible violations at two additional sites. The CRT's preliminary assessment (prior to a CRT

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Report) of the LSP's work at these sites has been presented in writing to the Board prior to the quasi-judicial session.

The CRT members said that they had not yet fully concluded their investigation or drafted a CRT report. Nevertheless, they said they had substantially completed their investigation and had formed enough of an opinion to join with the Respondent LSP in presenting a joint, proposed early settlement agreement for the Board's review and approval. The proposed settlement was that the LSP's license would be suspended for 18 months.

At the conclusion of the discussion, a motion was made and seconded to accept the terms of the proposed agreement with the additional requirement that the LSP complete a particular continuing education course prior to the end of the 18-month suspension period. The five Board members present who were not on the CRT and were not recused approved the motion unanimously. Thereafter, the Respondent LSP signed an Administrative Consent Order.

The suspension of the LSP's license began on March 1, 2026.

Throughout this discussion, the Respondent LSP's name was kept confidential. Now that this Complaint has been resolved, the LSP's name, Bruce Hoskins, is being made public.

15. **Application Forms**

Ms. Wood stated that Board staff has been working with IT to correct some issues with spacing on the updated forms and believes the issues are now resolved.

16. **Other Business**

A. Personnel, Budget and Fees: Ms. Wood stated that that the Governor has released a proposed budget for FY 2027 that gives the LSP Board \$386,897 which is down from the \$394,154 that the LSP Board was given in FY 2026. She stated that the House and Senate will next issue their budget proposals.

B. Updated to the Board's Web Site: Ms. Wood stated that the staff has updated the information on the Web site to align with the new regulation amendments and has made other changes to make information more accessible.

C. LSP Board Member Vacancies: Ms. Baxter stated that the potential candidate for the open environmental slot decided not to move forward.

17. **Future Meeting:** The Board will next meet on April 14, 2026.

18. **Adjournment:** The meeting was adjourned at 1:05 p.m.