



COMMONWEALTH OF MASSACHUSETTS
Board of Registration
of
Hazardous Waste Site Cleanup Professionals

MINUTES
of
BOARD MEETING
Held on March 12, 2024
[Approved: April 9, 2024]

Meeting Location: **100 Cambridge Street, Boston, MA and via ZOOM**

Prepared by: Terry Wood

List of Documents Used at the Meeting:

1. Board Meeting Agenda
2. Draft February 13, 2024 Board Meeting Minutes
3. ARP Docket #1
4. Renewal Docket #1
5. Waiver request from LSP requesting additional time to renew his/her license

1. **Call to Order:** Diane Baxter, Board Chair, called the meeting to order at 12:41p.m. Present via ZOOM: Gail Batchelder, Gregg McBride, Paul McKinlay, Kathleen Campbell, and Kirk Franklin. Board members present in the room: David Austin, Patrick Herron, James Smith, and Craig Ellis. Board members absent: None. Staff members present in the room were: Chris Borges, Matthew Lyne, Notoshia Dix and Terry Wood. Also present remotely via ZOOM were: Charles Young-LSP; Nancy Fitzpatrick and Brian Roden of MassDEP; Wendy Rundle, LSPA Executive Director; and Kristi Lefebvre, LSPA Communications Manager.
2. **Announcements:** None
3. **Agenda:** The Board members agreed to follow the agenda as written.
4. **Minutes:** The Board members reviewed the draft minutes of the meeting held on February 13, 2024 and unanimously approved them without changes by roll call vote.
5. **Old Business:** None.
6. **Decisions Regarding Licensing of Applicants:**
 - A. **Vote on Application Review Panel Docket**

The staff presented the following Application Docket:

Recused Members: Gregg McBride recused from Applicant Jennifer Mckechnie

ID #	Applicant Name/Company Name	ARP #	REC.
6805	Jennifer Mckechnie, GZA	338	A
6828	Jessica Englehart, Eversource	338	A

The ARP members (**James Smith, Patrick Herron, Paul McKinlay**) indicated that Ms. Mckechnie’s project summaries showed expertise in a wide variety of areas, she had the required Relevant Professional Experience (“RPE”) and strong recommendations. As a result, the ARP recommended the applicant be approved and found eligible to take the LSP exam. A motion was made and seconded to accept the recommendation of the ARP. Mr. McBride was recused and did not vote. The motion passed with all other Board members voting by roll call vote to approve.

The ARP members stated that Ms. Englehart had strong project summaries, and the required amount of RPE and, therefore, recommended the applicant be approved and found eligible to take the LSP exam. A motion was made and seconded to accept the recommendation of the ARP. The motion passed unanimously by roll call vote.

7. License Renewals

A. Renewal Docket. The staff presented the following License Renewal Docket:

Renewal Docket No. 1
Date: March 12, 2024
Renewal Date: 4/30/2024
New Expiration Date: 4/30/2027

Has completed all requirements for renewal:

	LSP Number	First	Middle	Last
1	2347	Daniel		Jaffe
2	2082	Timothy		Clinton
3	9605	Susan		O’Brien
4	9857	Alexandra		Riddle

A motion was made and seconded to renew the licenses of the LSPs on Renewal Docket #1 for the dates indicated. The motion was approved unanimously by roll call vote.

B. Renewal Report. Matthew Lyne reported that, as of March 2024, there is a renewal roster of 31 LSPs due to renew by April 30, 2024. 4 of those renewals were approved at today’s meeting; 2 LSPs (Bruce Tease and Michael Billa) informed the Board they are retiring; 1 LSP requested to be placed on inactive status; the remaining 24 LSPs have until April 30, 2024 to submit their renewal applications and pay the renewal fee.

C. Waiver Request. Ms. Wood stated that an LSP requested the Board grant him additional time to renew his license beyond the three years allowed pursuant to 309 CMR 3.06(1). In support of his request, the LSP stated that he had failed the LSP exam in late 2021 but, as a result of a successful exam challenge, was later determined to have passed the exam in August 2022. He was assigned a license renewal date of January 2025 and, as a result, had a total of two years and six months from the date he was determined to have passed the exam to obtain the continuing education credits needed for renewal. He stated that he had no reason to undertake course work while his exam challenge was pending since he did not know whether that challenge would be successful. After discussion, a motion was made and seconded to grant the LSP’s waiver request and to assign the LSP a new renewal date of October 30, 2025. The motion passed unanimously by roll call vote.

8. Other Licensing Related Matters

A. Scheduling of Future Application Review Panel - Jane Parkin Kullman, #5450
Board members Kathleen Campbell, Kirk Franklin and Greg McBride were assigned to the ARP during the meeting.

B. Inactive Status Report

Notoshia Dix reported the Total Number of LSPs on Inactive Status: 3

LSP Number	License Status Date	License Status	Last Name	First Name
7303	July 25, 2023	INACTIVE	Charron	Steve
7416	January 4, 2024	INACTIVE	Connolly	James
9126	February 14, 2024	INACTIVE	Keane	Timothy

C. Total Number of LSPs on Active Status: 424

D. Annual Fees Report: Notoshia Dix reported that 401 LSPs have so far paid their

annual fees (38 of those paid by check and the remainder paid electronically). 25 LSPs have yet to pay. Reminders have been sent out via ACCELA regarding the April 1, 2024 deadline to pay.

9. Examinations

A. Report from Examinations held on February 29 and March 1, 2024

Mr. Lyne reported that ten applicants sat for the exam over the two days and the following seven applicants passed:

1. Sean Dinneen
2. Brian Klaus
3. Kristen Sarson
4. Michael Horton
5. Kent Walker
6. Daron Kurkjian
7. Patrick Malone

Mr. Lyne expressed thanks to the staff at DEP's Central Regional Office where the exams were held and DEP's IT staff for their assistance in providing a smooth exam administration.

Mr. Lyne also issued a reminder that all new LSPs must set up a new dedicated account in eDEP for LSP certifications and submit a proof of identity form in order for their new eDEP account to be approved by eDEP staff.

B. Examination Committee Report: Mr. Lyne reported that the exam committee met on February 21, 2024 and March 6, 2024. The committee is updating the questions on the existing exams to ensure they conform to the recent amendments to the Massachusetts Contingency Plan regulations and is also creating additional questions for a fourth exam. The next meeting will be in two weeks on March 20, 2024.

10. Continuing Education Committee Report:

A. Report from Today's Committee Meeting:

David Austin reported that the Committee had met earlier in the day and had the following course recommendations to present to the full Board:

1. Course Approval Requests

- i. MassDEP: Vapor Intrusion Assessment & Mitigation: Regulations, Guidance, Implementation, Audits, (2 DEP Regulatory Credits and 2 Technical credits, In Person April 10, 2024, 1:00 p.m. to 5:00 p.m., Sheraton Framingham, and future On Demand). **Recommended Approval.**
- ii. LSPA: Estimating EPCs Using ProUCL, (4 Technical credits, In Person April 10, 2024, 8:00 a.m. to 12:00 p.m., Sheraton Framingham). **Recommended Approval.**
- iii. LSPA: Method 3 Stage I Environmental Screening: MCP Updates & Case Studies, (2 Technical credits, In Person April 10, 2024, 8:00 a.m. to 10:00 a.m., Sheraton Framingham, and future On Demand). **Recommended Approval.**
- iv. LSPA: A Machine Learning Application for Site Characterization, (1.5 Technical credits, In Person April 10, 2024, 10:30 a.m. to 12:00 p.m., Sheraton Framingham, and future On Demand). **Recommended Approval.**
- v. LSPA: The New Updated MassDEP Short Forms, (2 Technical credits, In Person April 10, 2024, 1:00 p.m. to 3:00 p.m., Sheraton Framingham, and future On Demand). **Recommended Approval.**
- vi. LSPA: Dos and Don'ts of In-Situ Remediation, (2 Technical credits, In Person April 10, 2024, 3:30 p.m. to 5:30 p.m., Sheraton Framingham, and future On Demand). **Recommended Approval.**
- vii. LSPA: Remediation, MCP Compliance, & Soil Management at Two Large Complex Sites, (1.5 Technical credits, Live Webinar March 14, 2024, 4:00 p.m. to 5:30 p.m., and future On Demand). **Recommended Approval.**
- viii. NEWMOA: Revitalizing New England: Brownfields Summit 2024, (May 29, 2024, 9:30 a.m. to 5:15 p.m., 3.75 Technical credits; May 30, 2024, 8:45 a.m. to 3:45 p.m., 3.5 Technical credits; Holiday Inn, Portland, ME). **Recommended Approval.**
- ix. EBC of New England: EBC 5th Annual PFAS Seminar, (4 Technical credits, In Person February 6, 2024, 9:30 a.m. to 3:30 p.m., Sheraton Framingham). **Recommended Approval.**

2. Course Re-Approval Request

- i. MassDEP: PFAS in Massachusetts Drinking Water Supplies and Surface Waters: An Overview & Two Case Studies, (1 DEP Regulatory credit, In Person April 10, 2024, 6:30 p.m. to 7:30 p.m., and future On Demand). Previously offered Course #1825 presented at AEHS Conference on October 17, 2023 for 1.5 DEP Regulatory Credits. **Recommended Approval.**

A motion to adopt the recommendations was made and seconded. The motion was approved unanimously by roll-call vote.

11. **Professional Conduct Committee Report:** Since all the Board members present at this meeting were also present at the meeting of the Professional Conduct Committee held earlier in the day, the Board agreed to forego a Committee report.

12. **Other Business:**

A. Personnel and Budget: Ms. Wood stated she had no new information regarding the budget or personnel.

B. LSP Board Member Vacancies: Ms. Baxter stated that she and Ms. Wood were continuing to work on filling the open environmental seat and information is available on the Board's Web site regarding the requirements for the vacancy and how to apply.

13. **Other Business**

Regulations Revision Update: Ms. Wood reported that she is working on a revised red-line document with proposed amendments to the LSP Board regulations that was sent out in November of 2023.

14. **Future Meeting:** The next meeting will be held on April 9, 2024, and will be both in person at 100 Cambridge Street, Boston and via Zoom.

15. **A Motion was made and seconded to: 1) Enter Executive Session to Discuss Strategy Regarding Pending Litigation because an Open Meeting Could have a Detrimental Effect on the Litigating Position of the Board, and 2) to not return to open session. The motion passed unanimously by roll call vote.**

16. **Adjournment:** Meeting adjourned at 1:12 p.m.