**COMMONWEALTH OF MASSACHUSETTS**

**BOARD OF REGISTRATION OF PHYSICIAN ASSISTANTS**

**THIS AGENDA CONSTITUTES NOTICE OF THE REGULARLY SCHEDULED MEETING OF THE**

**BOARD OF REGISTRATION OF PHYSICIAN ASSISTANTS**

**IN COMPLIANCE WITH THE OPEN MEETING LAW, M.G.L. c. 30A, § 20**

**Thursday, March 14, 2019**

**9:30 a.m.**

#### **239 Causeway Street ~ 4th Floor~ Room 417 A/B**

**Boston, Massachusetts 02114**

#### **AGENDA**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Time** | **Item #** | **Item** | **Documents** | **Staff Contact** |
| 9:30 a.m. | **I** | **Call to Order**  **Determination of Quorum**  **Notice of Electronic Recording** |  | Board Chair |
|  | **II** | **Approval of Agenda**  **Conflict of Interest** | Draft Agenda | Board Chair |
|  | **III** | **Approval of Minutes**   1. Regularly Scheduled Meeting:   February 14, 2019 | Draft Minutes | Board Chair |
|  | **IV** | **Continuing Education Approval**   1. Massachusetts Coalition for the Prevention of Medical Errors   From: Amelia DeFelice, Program Manager | Letter & Attachments | Board Chair |
|  | **V** | **Operational Update**   1. 2019 PA Renewals | Verbal Update | RC |
|  | **VI** | **Investigations: N/A**  *Triage:* *None*  *Staff Assignment(s):None*  *Complaint(s): None* | Investigative Report | LS |
|  | **VII** | **Probation Monitoring**   1. Probation 4th Quarter 2018 Staff Action Report | Report | KF |
|  | **VIII** | **Flex Session**   1. Announcements 2. Topics for next agenda | Verbal | ED |
|  | **IX** | **Executive Session:**  The Board will meet in Executive Session as authorized pursuant to M.G.L. c. 30A, § 21(a)(1) for the purposes of discussing the reputation, character, physical condition or mental health, rather than professional competence, of an individual, or to discuss the discipline or dismissal of, or complaints or charges brought against an individual.   1. Specifically, the Board will discuss and evaluate the necessity of modifying probation conditions for a Licensee. 2. Specifically, the Board will discuss complaints or charges brought against a Licensee or Licensees. 3. Finally, the Board will consider approving prior executive session minutes in accordance with M.G.L. ch.30A, § 22(a) for previous executive sessions of the Board.   **The Board will not reconvene in public session subsequent to the closed session(s).** |  | Board Chair |
|  | **X** | **65C Session: N/A** | N/A | Board Counsel |
|  | **XI** | **Adjudicatory Session: N/A** | N/A | Board Counsel |
| 12:00 p.m. | **XII** | **Adjournment -** next Board meeting scheduled for April 11, 2019. |  |  |

**COMMONWEALTH OF MASSACHUSETTS**

**BOARD OF REGISTRATION OF PHYSICIAN ASSISTANTS**

**BOARD MEETING**

**February 14, 2019**

**Northeastern University Student Center**

**Boston, Massachusetts 02114**

**MINUTES**

Board Members      Dipu Patel-Junankar, Physician Assistant 1, Chair

Present:         Alithia C. Monroe, PA-C, Physician Assistant 3

            Robert Baginski, MD, Physician

        Mary Kuzmeski, PA-C, Physician Assistant

            Paul Crehan, PA-C, Physician Assistant 4

    Shannon Sheridan-Geldart, PA-C, Physician Assistant, Educator

    Richard Baum, MD, Massachusetts Medical Society

Staff Present:        Roberlyne Cherfils, Executive Director, MultiBoard, BHPL

            Vita Berg Chief Board Counsel, Office of General Counsel, DPH

Mary Strachan, Board Counsel, Office of General Counsel, DPH

Jonane Nicolas, Office Support Specialist, DPH

Emily Dure, Office Support Specialist, DPH

Lisa Seeley-Murphy, Investigations, MultiBoard, BHPL

1. Call to Order- Determination of Quorum

A quorum of the Board was present.  The Board Chair, Ms. Patel-Junankar, called the Regular Session meeting to order at 9:04 a.m.

Mr. Crehan entered the room at 9:13 a.m.

II. Conflict of interest/Approval of the General Session Agenda

    The meeting agenda was reviewed. There were no conflicts of interest.

    DISCUSSION: None

ACTION: Mr. Crehan made a motion to approve the agenda.  Dr. Baginski seconded the motion. The motion passed unanimously.

Document:  February 14, 2019 Board Meeting Agenda

III.     Approval of Minutes

    DISCUSSION: None

    ACTION:  Dr. Baginski made a motion to approve the minutes. Mr. Crehan seconded the motion. The motion passed unanimously.

             Document: December 13, 2018 Regularly Scheduled Board Meeting Minutes

IV. Inquiries

A. PA Practice Guidelines From: Caroline M. Hewitt

DISCUSSION: Ms. Strachan reviewed the following statutes and regulations applicable to practice guideline 263 CMR 5:03 (1) (a) (b) and (2) (3), 263 CMR 5:04 (1)

ACTION: Mr. Crehan made a motion to approve the inquiry. Ms. Sheridan-Geldart seconded the motion. The motion passed unanimously.

Document:  Inquiries

V. Board Education

1. Overview of Board’s Creation & Authority

DISCUSSION: Ms. Strachan reviewed the Board’s creation and relationship to State Agencies: (1) Creation, Powers and Duties - The Boards of Registration are public bodies created by statute, Boards have authority to set practice standards and license requirement through regulations and advisory rulings. (2) Changes effective January 1, 2003 - Prior to January 1, 2003, all Boards of Registration were organized under the Division of Professional Licensure (DPL) in 2002, M.G.L c. 13, section 9 was amended to provide that eight Boards “shall serve” within the Department of Public Health (DPH) and all others shall serve in DPL. The eight Boards were: Medicine (BORIM), Nursing (BORN), Pharmacy (BORIP), Physician Assistants (BORPA), Community Health Workers (BORCHW), Perfusionist (BORPF), Nursing Home Administrators (BORNHA), Dentistry (BORID), and Respiratory Care (BORRC). In September of 2017, the Board of Registration in Naturopathy (BORND) was added by statute.  (3) Relationship of Boards to State Agencies after January 1, 2003 - Governor, EOHHS, DPHB, BORIM, BHCSQ, OGC, EHPL, EOCABR, DPL, and All other Boards. (4) The Bureau of Health Professions Licensure - BHPL, oversees General Operations, Licensing, Board Meetings, Enforcement, Investigations, and Inspections.

ACTION: None

Document: Memo

VI. Staff Action Policy

1. Licensing Retirement

DISCUSSION:  Ms. Strachan presented the petitions for Retirement Status. The purpose of this petition is to allow the Bureau of Health Professions Licensure to adopt this policy in order to facilitate timely responses to petitions for “Retired” license status in routine cases. The policy was amended to remove minimum age criteria.

ACTION: Mr. Crehan made a motion to approve the staff action policy. Ms. Monroe seconded the motion. The motion passed unanimously.

Document:  Memo

VII. Investigations:

    Triage: None

    Staff Assignment(s): None

    Complaint(s): None

VIII. Flex Session

1. Announcements

DISCUSSION: Ms. Cherfils discussed the option of renewing licenses online.  She also reminded those that have not yet renewed to do so, and suggested that renewing online was the quickest option.  Ms. Cherfils talked about the mandatory trainings such as Pain Management and Domestic Violence, which must be completed before the renewal process this year. Alzheimer Dementia training will be an additional training for all PAs effective March 13, 2019.

ACTION: None

Document: None

Break at 9:41 a.m.

Back from Break at 9:50 a.m.

IX. Executive Session

At 9:52 a.m. Ms. Patel-Junankar announced that the Board will now meet in a Mock Board Meeting Executive Session for educational purposes in partnership with the schools present as authorized pursuant to M.G.L. c. 30A, § 21(a)(1) for the purposes of discussing the reputation, character, physical condition or mental health, rather than professional competence, of an individual, or to discuss the discipline or dismissal of, or complaints or charges brought against an individual.

1. Specifically, the Board will discuss and evaluate the necessity of modifying probation conditions for a Licensee.

2.   Specifically, the Board will discuss complaints or charges brought against a Licensee or licensees.

3.  Finally, the Board will consider approving prior executive session minutes in accordance with    M.G.L. ch.30A, § 22(a) for previous executive sessions of the Board.

X. 65C Session: None

XI. Adjudicatory Session: None

XII.   Adjournment

The Meeting adjourned at 09:56 a.m.

**The next meeting of the Board of Registration of Physician Assistants will be held on Thursday, March 14, 2019**

**at 9:30 a.m. at 239 Causeway Street, Boston, Massachusetts.**

Respectfully submitted:

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Chair / Vice-Chair                               Date

Dipu Patel-Junankar / Shannon Sheridan-Geldart