

COMMONWEALTH OF MASSACHUSETTS

BOARD OF REGISTRATION OF NURSING HOME ADMINISTRATORS

**THIS AGENDA CONSTITUTES NOTICE OF THE REGULARLY SCHEDULED MEETING OF THE
BOARD OF REGISTRATION OF NURSING HOME ADMINISTRATORS
IN COMPLIANCE WITH THE OPEN MEETING LAW, M.G.L. c. 30A, § 20**

**Friday, March 18, 2016
10:00 a.m. to 2:00 p.m.**

**239 Causeway Street ~ 4th Floor ~ Room 417A
Boston, Massachusetts 02114**

Agenda

Time	Item #	Item	Exhibits	Staff Contact
10:00 a.m.	I.	Call to Order Determination of Quorum Notice of electronic recording		
	II.	Approval of Agenda	Draft Agenda	
	III.	Approval of Minutes of Regularly Scheduled Meeting A. February 19, 2016 Board Meeting	Draft Minutes	
	IV.	Administrator in Training A. <u>Request for Administrator in Training Approval</u> 1. <u>Hodge, Teresa</u> Facility: Bethany Health Care Center Preceptor: Sister Jacquelyn McCarthy, NH2258 2. <u>Shea, Arline</u> Facility: Sutton Hill Center – Genesis Health Care Preceptor: Gary DiPietro, NH2670 3. <u>Piette, Desiree</u> Facility: Genesis Healthcare – Heritage Hall West Preceptor: Michelle Garrity, NH5132	Applications and related documents	

		<p>B. <u>Request for Administrator in Training Credit</u></p> <p>1. <u>Renrick, Miciyiaah</u> <u>Facility:</u> Laurel Ridge Rehab & Skilled Care Center <u>Preceptor:</u> Lori Anderson, NH5126</p> <p>C. <u>Request for Administrator in Training Change of Preceptor</u> None</p>	Applications and related documents	
		<p>Administrator in Training</p> <p>D. <u>Administrator in Training Mid-Point Review</u></p> <p>1. <u>McElroy-Routhier, Donna</u> <u>Facility:</u> Webster Manor Nursing Home_** <u>Preceptor:</u> Joanne Bruell, NH3419</p> <p>2. <u>Cambridge, Joshua</u> <u>Facility:</u> Wilmington Health Care Center <u>Preceptor:</u> John Eakins, NH5182</p> <p>E. <u>Administrator in Training Completion Review</u></p> <p>1. <u>Rogers, John</u> <u>Facility:</u> Catholic Memorial Home – Fall River <u>Preceptor:</u> Thomas Healy, NH1293</p>	Applications and related documents	
	V.	<p>Review of Applications for Licensure by Reciprocity</p> <p>A. Keith Brown (Licensed in: CT)</p>	Applications and related documents	
	VI.	<p>Review of Applications for License Renewal (within/Over 3 years of license expiration)</p> <p>A. Andrew Gillis NH3352 (Expired: 6/30/2015)</p>	Renewal Application and Supporting Documents	PB
	VII.	<p>Triage</p> <p>A. <u>TRG-8745</u> Stephen Buckley</p>	Statement of Deficiencies	MC
	VIII.	<p>Staff Assignments</p> <p>A. <u>SA-INV-6672</u> Thomas Daley</p>	Investigation Report	MC
	IX.	<p>Docketed Complaints</p> <p>None</p>	None	
	X.	<p>Probation Monitor Report</p> <p>None</p>	None	

	XI.	Continuing Education A. "Accountants; Guidebook" (2 nd request) <u>Requested by:</u> John Burke, NH2621 B. "Pathophysiology, Diagnosis, and Management of overactive Bladder" <u>Requested by:</u> Susan Caldwell, NH2573; Mary-Ellen Murphy, NH5048; Joanne Roque, NH3468	Documents related to requests for CEU	
	XII.	Requests for Approved Status None	None	
	XIII.	Other Business/Announcements A. Pre-Test - Distance Learning Courses B. Approve Status Organizations - New Status Number?	Email Inquiry	
	XIV.	Flex Session A. Topics for the next Agenda		
	XV.	Executive Session (Roll call vote) None	None	
	XVI.	Adjudicatory Session None		
11:00 a.m.	XVII.	M.G.L. c. 112, § 65C Session	Closed Session	
2:00 p.m.	XVIII.	Adjournment-next Board meeting scheduled for [April 15, 2016]		

COMMONWEALTH OF MASSACHUSETTS

BOARD OF REGISTRATION OF NURSING HOME ADMINISTRATORS

BOARD MEETING

Friday, March 18 2016

239 Causeway Street - 4th floor, Room 417A/B
Boston, MA 02114

MINUTES

Board Members Present: William Graves, Nursing Home Administrator 1, Vice-Chair
Roxanne Webster, Registered Nurse, Secretary
Mary McKenna, Executive Office of Elder Affairs
James Divver, Nursing Home Administrator 4
Michael Baldassarre, Nursing Home Administrator 2
Patrick J Stapleton, Nursing Home Administrator 5 (Non-Proprietary Nursing Home)
MaryEllen Coyne, Office of Long Term Services and Supports at MassHealth
Jeannette Sheehan, Public Member 1

Board Members not Present: Nancy Lordan, Nursing Home Administrator 3, Chair
Sherman Lohnes, Department of Public Health
Aaron Tobey, Public Member 2
Wayne S Saltsman, MD, PhD, Physician

Staff Present: Philip Beattie, Interim Executive Director, Multi-Boards, DHPL
Anson Chu, Office Support Specialist, Multi-Boards, DHPL
Olajumoke A. Atueyi, Board Counsel, Office of the General Counsel, DPH
Marjorie Campbell, Investigator, Supervisor, Office of Public Protection, DHPL

Guests: Andrew Gillis

- I. Call to Order - Determination of Quorum
A quorum of the Board was present. Mr. Graves, Board Vice-Chair, called the meeting to order at 10:03 a.m.
- II. Approval of Agenda
Board members reviewed the meeting Agenda.

DISCUSSION: None

ACTION: Mr. Divver made motion to approve the agenda as presented; Mr. Stapleton seconded the motion; Motion passed with Board members present and voting in favor unanimously.

III. Approval of Minutes

A. Minutes of the Regularly Scheduled Board Meeting: February 19, 2016

DISCUSSION: None

ACTION: Deferred

Documents: February 19, 2016 Regularly Scheduled Board Meeting Minutes

IV. Administrator in Training

F. Request for Administrator in Training Approval

Ms. Webster made the following recommendations:

1. Hodge, Teresa

Facility: Bethany Health Care Center

Preceptor: Sister Jacquelyn McCarthy, NH2258

RECOMMENDATION: Approve

ACTION: Mr. Divver made a motion to accept the recommendation; Mr. Baldassarre seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: AIT Application and related documents.

2. Shea, Arline

Facility: Sutton Hill Center – Genesis Health Care

Preceptor: Gary DiPietro, NH2670

RECOMMENDATION: Approve

ACTION: Mr. Divver made a motion to accept the recommendation; Mr. Baldassarre seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: AIT Application and related documents.

3. Piette, Desiree

Facility: Genesis Healthcare – Heritage Hall West

Preceptor: Michelle Garrity, NH5132

RECOMMENDATION: Approve

ACTION: Mr. Divver made a motion to accept the recommendation; Mr. Baldassarre

seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: AIT Application and related documents.

G. Request for Administrator in Training Credit

Ms. Webster made the following recommendations:

1. Renrick, Miciyiaah

Facility: Laurel Ridge Rehab & Skilled Care Center

Preceptor: Lori Anderson, NH5126

RECOMMENDATION: Approve – 1 week credits

ACTION: Mr. Divver made a motion to accept the recommendation; Ms. McKenna seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: AIT Application and related documents.

H. Request for Administrator in Training Change of Preceptor

None

I. Administrator in Training Mid-Point Review

Ms. Webster made the following recommendations:

1. McElroy-Routhier, Donna

Facility: Webster Manor Nursing Home

Preceptor: Joanne Bruell, NH3419

DISCUSSION: Ms. Webster informed the Board that the preceptor has moved to a new facility and is now at Life Care Center of Auburn and wonder if the applicant needs to submit a change of facility to the Board. The Board discussed and determined that the applicant does not need to submit a request of a change of facility.

RECOMMENDATION: Approve

ACTION: Mr. Divver made a motion to accept the recommendation; Mr. Baldassarre seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: AIT Application and related documents.

2. Cambridge, Joshua

Facility: Wilmington Health Care Center

Preceptor: John Eakins, NH5182

RECOMMENDATION: Approve

ACTION: Mr. Divver made a motion to accept the recommendation; Mr. Baldassarre seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: AIT Application and related documents.

J. Administrator in Training-Final Completion Review

Ms. Webster made the following recommendations:

2. Rogers, John

Facility: Catholic Memorial Home – Fall River

Preceptor: Thomas Healy, NH1293

RECOMMENDATION: Approve

ACTION: Mr. Divver made a motion to accept the recommendation; Mr. Baldassarre seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: AIT Application and related documents.

V. Review of Applications for Licensure by Reciprocity

Ms. Webster made the following recommendations:

1. Keith Brown (Licensed in: CT)

RECOMMENDATION: Approve

ACTION: Mr. Divver made a motion to accept the recommendation; Ms. McKenna seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: Applications and related documents

VI. Review of Applications for License Renewal (within/Over 3 years of license expiration)

Ms. Webster made the following recommendations:

A. Andrew Gillis NH3352 (Expired: 6/30/2015)

DISCUSSION: Ms. Webster informed the Board that Mr. Gillis disclosed and answered “yes” to one of the Good Moral Character questions. The matter happened in 1991 and was closed.

RECOMMENDATION: Approve

ACTION: Mr. Divver made a motion to accept the recommendation; Ms. McKenna seconded the motion; Motion passed with Board members present and voting in favor

unanimously.

Documents: Applications and related documents

VII. Triage

B. TRG-8745 Stephen Buckley

DISCUSSION: Mr. Beattie gave a brief overview on this triage case to the Board. The Board reviewed all the supporting documentations and responses.

ACTION: Mr. Divver made a motion to close the triage case; Mr. Stapleton seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: Statement of Deficiencies

VIII. Staff Assignments

A. SA-INV-6672 Thomas Daley

DISCUSSION: Mr. Beattie gave a brief overview on this Staff Assignment case to the Board. The Board reviewed all the supporting documentations and responses.

ACTION: Mr. Divver made a motion to dismiss the Staff Assignment; Mr. Stapleton seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: Investigation Report

IX. Docketed Complaints

None

X. Probation Monitor Report

None

XI. Continuing Education

Ms. McKenna made the following recommendations:

A. "Accountants; Guidebook" (2nd request)

Requested by: John Burke, NH2621

DISCUSSION: Ms. McKenna informed the Board that this is a second request by the Licensee of the same course as it was denied the first time. He has now requested to earn 10 CEUs from this course instead of 30 CEUs.

RECOMMENDATION: Approve – 10CEU

ACTION: Mr. Divver made a motion to accept the recommendation; Ms. Coyne seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: Documents related to requests for CEU

B. "Pathophysiology, Diagnosis, and Management of overactive Bladder"

Requested by: Susan Caldwell, NH2573; Mary-Ellen Murphy, NH5048; Joanne Roque, NH3468

RECOMMENDATION: Approve – 2 CEU

ACTION: Mr. Baldassarre made a motion to accept the recommendation; Ms. Webster seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: Documents related to requests for CEU

XII. Requests for Approved Status

None

XIII. Other Business/Announcements

C. Pre-Test - Distance Learning Courses

DISCUSSION: Mr. Beattie informed the Board of this inquiry regarding a pre-test of a program. The Board discussed among themselves regarding whether or not it is necessary and reviewed the supporting documentations. Ms. Atueyi informed the Board that they have the ability to waive the requirement. Although the requirement is in the regulations, it is not in the statute. Upon further review of the supporting documentations, the Board discovered that the "post-test" is not sufficient because it has something like a final project, which is not an exam-based post-test that can measure what students have learned.

ACTION1: Mr. Baldassarre made a motion to waive the pre-test requirement for this course; Mr. Stapleton seconded the motion; Motion passed with Board members present and voting in favor unanimously.

ACTION2: Ms. Webster made a motion to deny the approval of the course as there are no post-test listed; Ms. Coyne seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: None

D. Approve Status Organizations - New Status Number?

DISCUSSION: Mr. Beattie informed the Board that Ms. Strachan suggested asking the Board's expertise on this matter. Board staff is asking for guidance specifically from Ms. McKenna's as she is one of the Board member that's been on the Board for a long period of time. Board staff wants to know if there were discussions in the past regarding issuing a new number to deemed/approve status organizations in the past. The Board said they never heard of it being discussed in the Board. The entities/organization was brought before the Board for review, but the issuance of a number and other administrative duties were done by Board staff back then.

ACTION: None

Documents: None

XIV. Flex Session
None

XV. Executive Session (Roll call vote)
None

XVI. Adjudicatory Session
None

XVII. M.G.L. c. 112, § 65C Session
At 10:38 a.m., Ms. Webster made a motion to enter the 65C Session; Ms. Coyne seconded the motion. Motion passed with Board members present and voting in favor.

XVIII. Adjourn
There being no other business before the Board, Ms. Webster made a motion to adjourn the Board meeting; Ms. Coyne seconded the motion. Motion passed with Board members present and voting in favor unanimously. The meeting was adjourned at 10:47 a.m.

The next meeting of the Board of Registration of Nursing Home Administrators will be held on Friday, April 15, 2016. The Board meeting begins at 10:00 a.m.

Respectfully submitted:

William Graves, NHA
Vice-Chair

Date