

## **Soldiers' Home in Holyoke Board of Trustees Meeting**

---

A meeting of the Board of Trustees was held at the Soldiers' Home in Holyoke (HLY) on Tuesday, March 12, 2019 in Conference Room A. The meeting began at 4:00 PM.

- **Members Present**  
Brian Corridan; Christopher Dupont; Kevin Jourdain; Cindy Lacoste; Carmen Ostrander; Cesar Lopez;
- **Also Present**  
Bennett W. Walsh, Superintendent; John K. Crotty, Deputy Superintendent; Deb Foley, Director of Communications & Volunteer Programs; Jeremiah Laplante, Director of Operations; Jessica W. Powers, HR Liaison; Erin Spaulding, Chief Financial Officer; and Carolyn A. Rogers, Interim Recording Secretary.
- **Pledge of Allegiance**  
All present cited the Pledge of Allegiance.
- **Public Comment**  
Brian Corridan asked if any member of the public wished to address the Trustees. No public comment was offered.
- **Regular Minutes**  
Upon motion by Cindy T. Lacoste and seconded by Christopher Dupont, it was unanimously VOTED to accept the minutes of the Regular Meetings held on January 8, 2019 and February 19, 2019.
- **Financial Update**  
Director of Finance Erin Spaulding discussed the purchase of shower chairs, and there was not much change from last month, expenditures are on target. Kevin Jourdain asked who controls 'advertising' our antenna possibilities, and is it underutilized? DCAMM owns the building and they are targeting Verizon and looking at other ways to get money. Kevin asks to stay in the loop. Verizon gets rights and sublets. Brian Corridan asks why we are capped at \$5,000? We can look at increasing our amount. Motion to accept Erin's report. Motion carried.
- **Superintendent's Report**  
Bennett W. Walsh presented the Superintendent's Report via a PowerPoint Presentation and copies were distributed to each Trustee. Kevin Jourdain asked if we were set up to watch the road race on Saturday. Yes.  
Bennett reports "Coffee with Bennett" happens every 4<sup>th</sup> Wednesday of the month. Jessica Powers, HR Liaison will be a TeamSTEPPS 'Train the Trainer'.  
This is the first week of the Dignity Project.  
Keurigs were donated to help improve the break rooms.

Christopher Dupont asked if individual personnel were identified in the VA survey; Yes, and all departments were lauded. Cesar Lopez asked if we can recognize those employees who were specifically named, perhaps with a letter or a 'Positive Influencer' certificate and can it be placed in their permanent record.

We will be getting 10 Omnicell units, which will help with dispensing resident veterans' medication.

We have five new shower chairs, one on each floor. We could get more, but storage is an issue. Cesar Lopez asks if storage solutions can be looked at.

This years' V4V Motorcycle Run will be held on Sunday, May 19, 2019.

We will have employees and veterans taking part in this years' Holyoke St. Patrick's Day Parade.

Upon motion by Brian Corridan and seconded by Cesar Lopez, it was unanimously VOTED to accept the Superintendent's Report as presented.

- **Old Business**

Brian Corridan reads a letter from Westover to the Trustees, telling them how grateful they are that Bennett Walsh came to speak at their event.

- **New Business**

Kevin Jourdain asks if there is a possibility of changing the start time of the Trustees' meeting, with 5:00 being the preferred start time.

Carolyn will send out a survey via email.

- **Adjournment**

There being no further business to discuss, the meeting adjourned at 5:05 PM.

Respectfully submitted,

Bennett W. Walsh  
Secretary for the Board of Trustees