

COMMONWEALTH OF MASSACHUSETTS

BOARD OF REGISTRATION OF PERFUSIONISTS

**THIS AGENDA CONSTITUTES NOTICE OF THE REGULARLY SCHEDULED MEETING OF THE
BOARD OF REGISTRATION OF PERFUSIONISTS
IN COMPLIANCE WITH THE OPEN MEETING LAW, M.G.L. c. 30A, § 20**

**Tuesday, March 4, 2014
8:30 a.m.**

**239 Causeway Street ~ Floor ~ Room 418
Boston, Massachusetts 02114**

Agenda

Time	Item #	Item	Exhibits	Staff Contact
08:30 a.m.	I.	Call to Order Determination of Quorum		
	II.	Approval of Agenda	Draft Agenda	
	III.	Approval of Minutes A. March 26, 2013 Regularly Scheduled Meeting B. October 1, 2013 Regularly Scheduled Meeting	Draft Minutes	
	IV.	Adjudicatory Session None	Closed Session	
	V.	G.L. c. 112, § 65C Session None	Closed Session	

	VI.	Completed Initial License Application Review A. <u>Fitzgerald, Jennifer</u> PL2068 (Expires 09/01/2015) B. <u>Cai, Rong</u> PL2069 (Expires 09/01/2015) C. <u>Moss, Paul</u> PL2070 (Expires 09/01/2015) D. <u>McCusker, Cheryl</u> PL2072 (Expires 09/01/2015) E. <u>Purdy, Seiler</u> PL2073 (Expires 09/01/2015) F. <u>Ahearn, Marlene</u> PL2074 (Expires 09/01/2015) G. <u>Buzzelli, Timothy</u> PL2071 (Expires 09/01/2015)	Application files	
	VII.	Completed Provisional License Application Review None	None	
	VIII.	Completed License Reactivation Application Review None	None	
	IX.	Staff Assignments None	None	
	X.	Complaints None	None	
	XI.	Other Business/Announcements A. Delegation of Authority to Executive Director, Mary Phillips		
12:00 p.m.	XII.	Adjournment		

COMMONWEALTH OF MASSACHUSETTS
BOARD OF REGISTRATION OF PERFUSIONISTS

BOARD MEETING
March 4, 2014
239 Causeway Street, Boston, MA 02114
Room 418

MINUTES

Board Members Present: Kevin Lilly, Certified Clinical Perfusionist 1, Vice-Chair
Raymond Hawkins, Perfusionist 3
Kyle Spear, Perfusionist 4
Sary Aranki, M.D., Cardiovascular Surgeon

Board Member Adam Lerner, M.D., Anesthesiologist (Cardiac
Not Present: Anesthesia), Chair
Teresa Porter-D'aversa, Perfusionist 4

Staff Present: Mary Phillips, Executive Director, DHPL
Ichelle Herbu, Assistant Executive Director, DHPL
Anson Chu, Office Support Specialist, DHPL
Vita Berg, Chief Board Counsel, Office of the

General Counsel, DPH

- I. Call to Order – Determination of Quorum
A quorum of the Board was present. In the absence of the Chair, Mr. Lilly, Vice-Chair, called the meeting to order at 8:32 a.m.
- II. Approval of Agenda
The Meeting Agenda was reviewed.

DISCUSSION: None

ACTION: Mr. Hawkins made a motion to approve the agenda as presented; Mr. Spear seconded the motion. The motion passed with Board members present and voting in favor unanimously.

Document: March 4, 2014 Board Meeting Agenda

- III. Approval of the Minutes
A. March 26, 2013 Regularly Scheduled Board Meeting
The Minutes of the March 26, 2013 Regularly Scheduled Board Meeting were reviewed.

DISCUSSION: None

ACTION: Mr. Spear made a motion to approve the Minutes as presented; Mr. Hawkins seconded the motion. The motion passed with Board members present and voting in favor unanimously.

Document: Minutes of the March 26, 2013 Regularly Scheduled Board Meeting

B. October 1, 2013 Regularly Scheduled Board Meeting

The Minutes of the October 1, 2013 Regularly Scheduled Board Meeting were reviewed

DISCUSSION: None

ACTION: Mr. Hawkins made a motion to approve the Minutes as presented; Dr. Aranki seconded the motion. The motion passed with Board members present and voting in favor unanimously.

Document: Minutes of the March 26, 2013 Regularly Scheduled Board Meeting

IV. Adjudicatory Session (closed session)
None.

V. M.G.L. c. 112 § 65C Session (closed session)
None.

VI. Review of Completed Full License Application (01/01/13 to 09/23/13)

H. <u>Fitzgerald, Jennifer</u>	PL2068	(Expires 09/01/2015)
I. <u>Cai, Rong</u>	PL2069	(Expires 09/01/2015)
J. <u>Moss, Paul</u>	PL2070	(Expires 09/01/2015)
K. <u>McCusker, Cheryl</u>	PL2072	(Expires 09/01/2015)
L. <u>Purdy, Seiler</u>	PL2073	(Expires 09/01/2015)
M. <u>Ahearn, Marlene</u>	PL2074	(Expires 09/01/2015)
N. <u>Buzzelli, Timothy</u>	PL2071	(Expires 09/01/2015)

DISCUSSION: Ms. Berg reviewed for the Board the Open Meeting Law sessions and Public Records Law. Documents reviewed in open sessions are public records. Closed sessions are used for a particular purpose such as consideration of good moral character (“GMC”). Board members inquired about the criteria of GMC. Ms. Berg reviewed the Board’s policy for determining GMC, and informed the Board that she will distribute information regarding GMC to the Board at the next meeting. Ms. Berg advise the Board that for applications reviewed in open session, the Board had the options of delegating the authority to one Board member to review and approve the applications following the meeting. Mr. Lilly agreed to review the application following the meeting.

ACTION: Dr. Aranki made a motion for the application to be reviewed by Mr. Lilly; Mr. Lilly seconded the motion. The motion passed with Board members present and voting in favor unanimously.

Files in Item VI (A-F) were reviewed by Mr. Lilly following the meeting. Item VI/G was deferred to the next scheduled meeting.

Documents: Applications for each licensee

VII. Review of Completed Provisional License Application
None

VIII. Review of Completed Reactivation License Applications
None

IX. Staff Assignments
None

X. Complaints
None

XI. Other Business
A. Delegation of Authority to Executive Director, Mary Phillips

DISCUSSION: None

ACTION: Motion by Dr. Aranki to delegate the authority to Ms. Phillips, Executive Director; Mr. Hawkins seconded the motion. The motion passed with Board members present and voting in favor unanimously.

XII. Adjourn
There being no further business before the Board, Dr. Aranki made a motion to adjourn the Meeting; Mr. Spear seconded the motion. The motion passed with Board members present and voting in favor unanimously. The Meeting adjourned at 9:01 a.m.

The next scheduled meeting of the Board of Registration of Perfusionists is Tuesday, June 3, 2013 at 8:30 a.m. at 239 Causeway Street, Boston, MA.

Respectfully Submitted:

Kevin Lilly, CCP, RT, Vice-Chair

Date