



The Commonwealth of Massachusetts

Massachusetts Environmental Police

200 Arlington Street, First Floor

Chelsea, MA 02150

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Maura T. Healey
Governor

Kimberley Driscoll
Lieutenant Governor

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Secretary

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Colonel

Application for Permit to Hold Marine Events

The Commonwealth of Massachusetts requires a person or organization planning to hold a race, regatta, parade, tournament, exhibition, or practice for a race which is conducted according to a pre-arranged schedule and by its nature, circumstances or location will introduce extra or unusual hazards to the safety of life or property on waters of the Commonwealth to obtain a permit issued by the Massachusetts Environmental Police. Pursuant to the Code of Massachusetts Regulations (323 CMR 2.09), the Massachusetts Environmental Police is the regulating authority to issue marine event permits within the Commonwealth to promote public safety and to reduce interference with other marine traffic in the area.

Name of Event: _____

Sponsor: _____

Point of Contact: _____

Point of Contact Email: _____ Phone: _____

Date(s)/Time(s) of Event: _____

Location of Event: _____

Supervised by: _____

****Each event must be approved by the Chief of Police or Harbormaster of the city(s) or town(s) in which the event is being held **BEFORE** submitting to Massachusetts Environmental Police Headquarters for final approval.**

Chief of Police/Harbormaster: _____
[PRINT NAME]

Signature of Chief of Police/Harbormaster: _____
[SIGNATURE & DATE]

Additional Town/City Police Chief/Harbormaster (if applicable):

Chief of Police/Harbormaster: _____
[PRINT NAME]

Signature of Chief of Police/Harbormaster: _____
[SIGNATURE & DATE]

323 CMR 2.09 Permits

(1) Events: A race, regatta, parade, exhibition or practice for a race which is conducted according to a pre-arranged schedule and which by its nature, circumstances or location will introduce extra or unusual hazards to the safety of life or property on the waters of the Commonwealth may not be conducted without either a permit issued by the Director or the Director's Designee or a Permit for Marine Event issued by the United States Coast Guard.

(2) Plans: Any person or organization holding or sponsoring such a race, regatta, parade, exhibition or practice for a race shall submit a detailed plan, to the director of the Office of Law Enforcement, 200 Arlington Street, First Flr., Chelsea, MA 02150. Such plan shall be submitted **not less than fifteen (15) days prior to the start** of such race, regatta, parade, exhibition or practice for a race.

(3) Plan Contents: The detailed plan shall include the following:

- a) Name, address and telephone number of sponsor;
- b) Nature and purpose of the event;
- c) Information as to general public interest;
- d) Estimated number/types of vessels participating in the event;
- e) Estimated number/types of spectator vessels
- f) A time schedule and description of the event;
- g) A scale drawing of sketch or map showing the boundaries of the event, including the length of course in miles or meters and various water courses or areas to be utilized by participants, officials, and spectator vessels;
- h) The written approval of the local harbormaster, or in a municipality without a harbormaster, the local police chief.

(3) Permit Issuance: If, at the discretion of the Director, the event may be held with safety of life and property, a permit may be issued. Permits may be issued either for a single event or a number of series of events; but no longer than one (1) year. Permits may be issued with conditions.

(4) Have you applied for any other permits regarding this event? If so, please indicate by checking the appropriate agency: ☐ State ☐ Federal ☐ U.S. Coast Guard ☐ DCR ☐ OFBA ☐ Local Municipality

**** If your event incorporates the use of a Massachusetts Office of Fishing and Boating (OFBA) facility or property, you must additionally apply for a permit from the OFBA at : [Apply for an OFBA Special Use Permit | Mass.gov](#) ****

ALL VESSELS WHICH ARE PARTICIPATING IN THIS EVENT MUST BE IN COMPLIANCE WITH MGL CHAPTER 90B AND LISTED ON A SEPARATE SHEET OF PAPER SHOWING:

For Mechanically propelled motorboats, please provide the below information:

1. Owner's name and address
2. Operator's name and address
3. Vessel registration number
4. Vessel name (If applicable)

For Paddle Craft, please provide the below information:

1. Operator's name and address
2. Vessel Type, Make and Color

Unless otherwise exempted by the Director of Law Enforcement, all participants while underway on the Waters of the Commonwealth shall comply with all applicable state laws, regulations, and any special conditions of this permit. U.S. Coast Guard-approved wearable Personal Flotation Devices (PFDs), appropriately sized for the intended wearer, shall be readily accessible aboard all vessels and worn as required by law. Participants found in violation of state law, regulation, or any special condition of this permit may be subject to citation, fine, or criminal penalty, and operation of the involved vessel may be terminated.

Please Note: A Detail Officer may be required for your event.

Upon Completion, please submit to the following:

Mail or Email: Director of Law Enforcement
Massachusetts Environmental Police
200 Arlington Street, First Flr.
Chelsea, MA 02150
EMAIL:
Lisa.M.Stephens@mass.gov &
Yuying.Li@mass.gov

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For Official Use Only

Approved: _____ Date: _____

- 1. Detail Officer Required? ☐ Yes ☐ No
- 2. Effective Date & Time of Permit: _____
- 3. Racing Area: _____

- 4. Detail Requirement(s): _____

If your event requires a detail, the permit holder/applicant **MUST contact the hiring detail officer 48 hours prior to the event to confirm details have been scheduled for the event. If, for some reason, you are unable to reach the detail officer or if no detail officer is present on scene prior to the start of the event, you must contact the Massachusetts Environmental Police Radio Room at 800-632-8075 immediately.