

MassAchieve User Overview

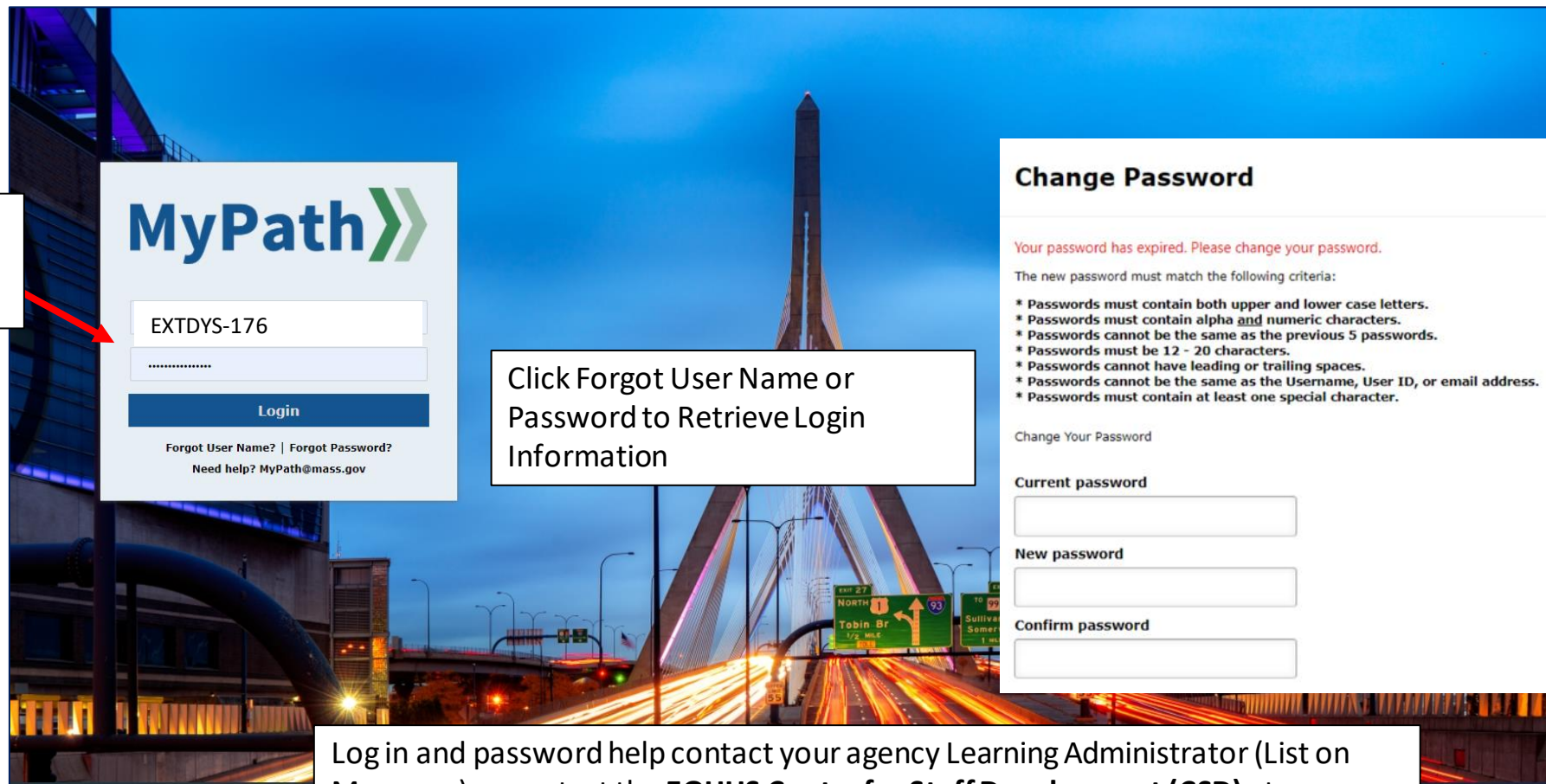


Commonwealth of Massachusetts
Executive Office of Health and Human Services - Partners
Center for Staff Development



Log in page : <https://mass.csod.com>

Username
&
Password



MyPath >>

EXTDYS-176

Login

[Forgot User Name?](#) | [Forgot Password?](#)
Need help? MyPath@mass.gov

Change Password

Your password has expired. Please change your password.

The new password must match the following criteria:

- * Passwords must contain both upper and lower case letters.
- * Passwords must contain alpha and numeric characters.
- * Passwords cannot be the same as the previous 5 passwords.
- * Passwords must be 12 - 20 characters.
- * Passwords cannot have leading or trailing spaces.
- * Passwords cannot be the same as the Username, User ID, or email address.
- * Passwords must contain at least one special character.

Change Your Password

Current password

New password

Confirm password

Click Forgot User Name or
Password to Retrieve Login
Information

Log in and password help contact your agency Learning Administrator (List on Mass.gov) or contact the **EOHHS Center for Staff Development (CSD)** at CSDInfo@mass.gov.

Accessing MassAchieve Home

The screenshot shows the MassAchieve Home page. At the top is a teal header with the 'MyPath' logo and a menu icon. Below this is a large banner featuring a woman's face and the MassAchieve logo. The banner text reads 'MassAchieve Learning and development for Commonwealth of Massachusetts Partners'. A blue button labeled 'LEARNER HOME' with a right-pointing arrow is in the bottom right of the banner. A red arrow points from a text box 'Select MY LEARNER HOME' to this button. Below the banner is a 'My Training' section with a teal header. It contains a table with one row: 'Welcome to MassAchieve - EOHS Partners', 'Document', 'None', 'Registered', and 'Launch'. The 'Launch' link is circled in red. To the left of the table is a grey box with the MassAchieve logo and the text 'Your transcript is your personalized'. Below the table are two text boxes: 'Your First "Assignment" – A reference document for Navigating MassAchieve' and 'You can click Launch here or click Learner Home to get to your transcript.'

MyPath»

MassAchieve
Learning and development for
Commonwealth of
Massachusetts Partners

LEARNER HOME »

Select **MY LEARNER HOME**

My Training

	Type	Due Date	Status	Action
Welcome to MassAchieve - EOHS Partners	Document	None	Registered	Launch

Your transcript is
your personalized

Your First "Assignment" – A reference
document for Navigating MassAchieve

You can click Launch here or click
Learner Home to get to your transcript.

MassAchieve Home Page

To Search: Type in a title or subject.

Select **Completion** or **Transcript View** to open your transcript.

Scroll through **Assigned** to view your currently scheduled courses with due dates.

Continue Learning/Featured: Select any tile of your scheduled courses to Launch.

The screenshot shows the MyPath MassAchieve Home Page. The header includes the MyPath logo and a user greeting: "Hi Debra! What would you like to learn today?". Below the header, there is a search bar labeled "Search for learning". The main content area is divided into several sections:

- Left Sidebar:** Contains a profile section with "8 Completions" and "19 Hours". Below this are sections for "Your Subjects" (with an "Add" button), "Your Playlists" (with "0 Created", "0 Followers", and "0 Followed" counts, and a "Create New Playlist" button), and "Transcript View" (with "0 PAST DUE", "0 DUE SOON", and "7 ASSIGNED / NO DUE DATE" counts).
- Main Content Area:** Features a large banner with the text "Welcome to the new Learner Home! Customize your experience by adding your favorite subjects." and an "Add Subjects" button. Below the banner is a "Continue Learning" section with four course tiles: "CSD - EOHHS Supervisor Academic", "CSD - EOHHS Annual Information Security", "Cyber Security for the End User", and "Erica - Managing a Roster Work Session". Each tile has a "Launch" button. Below the "Continue Learning" section is a "Featured" section with two more course tiles.

Red arrows point from the text boxes to specific elements on the page: from the first box to the "Transcript View" section; from the second box to the "ASSIGNED / NO DUE DATE" section; from the third box to the search bar; and from the fourth box to the "Launch" button on the "Cyber Security for the End User" tile.

Transcript

Transcript: Debra Modugno

Use the drop down button below to view your Active, Completed, or Archived learning.

Click here to go to your Learner Home

18.38 HRS
AGGREGATE TRAINING COMPLETED

FISCAL YEAR ENDING 6/30/2022

COST \$0.00

Completed ▾ By Completion Date ▾ All Types ▾

Active
✓ Completed
Archived

Managing a Roster Work Session (Starts 9/2/2021)
Completed: 9/2/2021 Status: Completed View Completio... ▾

Erica - Managing a Roster Work Session (Starts 8/27/2021)
Completed: 8/27/2021 Status: Completed View Completio... ▾

Required Training for all Commonwealth Employees
Completed: 8/27/2021 Status: Completed View Completio... ▾

Required Training for All Commonwealth Managers and Supervisors
Completed: 8/27/2021 Status: Completed View Completio... ▾

Deb Test Material
Completed: 8/26/2021 Status: Completed View Completio... ▾

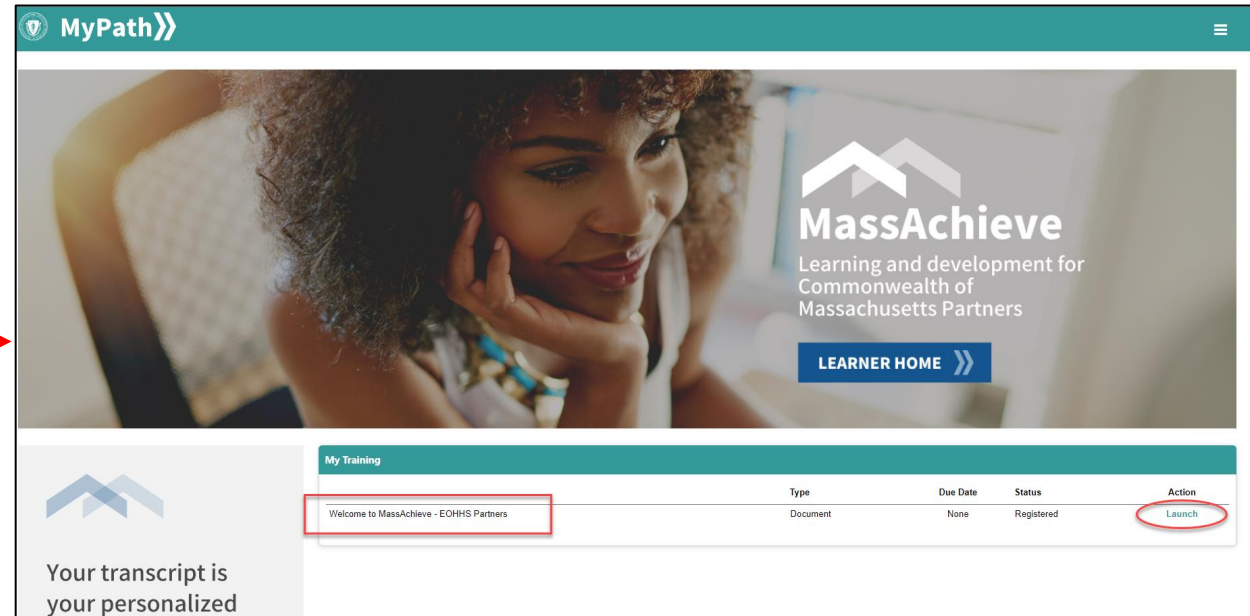
Search for training

You can also check using **Completion Date** or **All Types**, select each drop-down menu to review choices.

Check your Transcript using the Drop-down menu by selecting **Active**, **Completed** or **Archived** training courses.

Completing Assigned Training

To open an assignment, you can click on the Launch button on the main login landing page.



MyPath

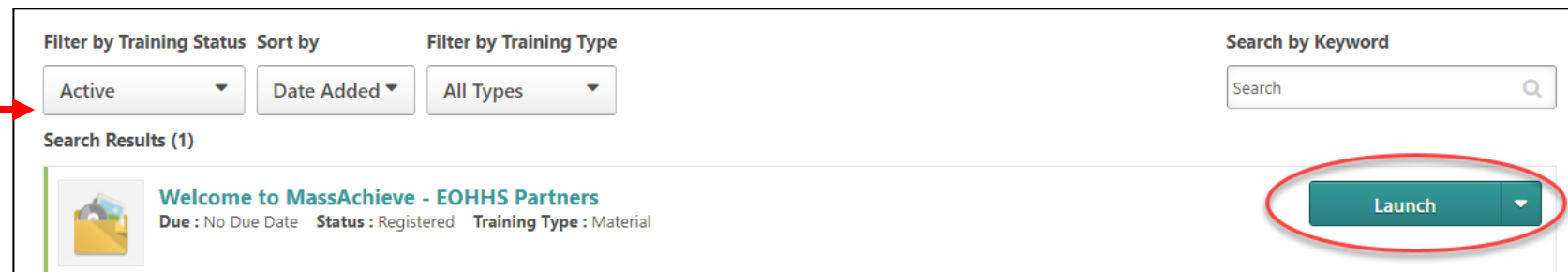
MassAchieve
Learning and development for
Commonwealth of
Massachusetts Partners

LEARNER HOME

My Training

	Type	Due Date	Status	Action
Welcome to MassAchieve - EOHHS Partners	Document	None	Registered	Launch

Or, you can access the training from your transcript. Go to the Main Menu (three lines top right), click on Learning, View Your Transcript



Filter by Training Status Sort by Filter by Training Type

Active Date Added All Types

Search by Keyword

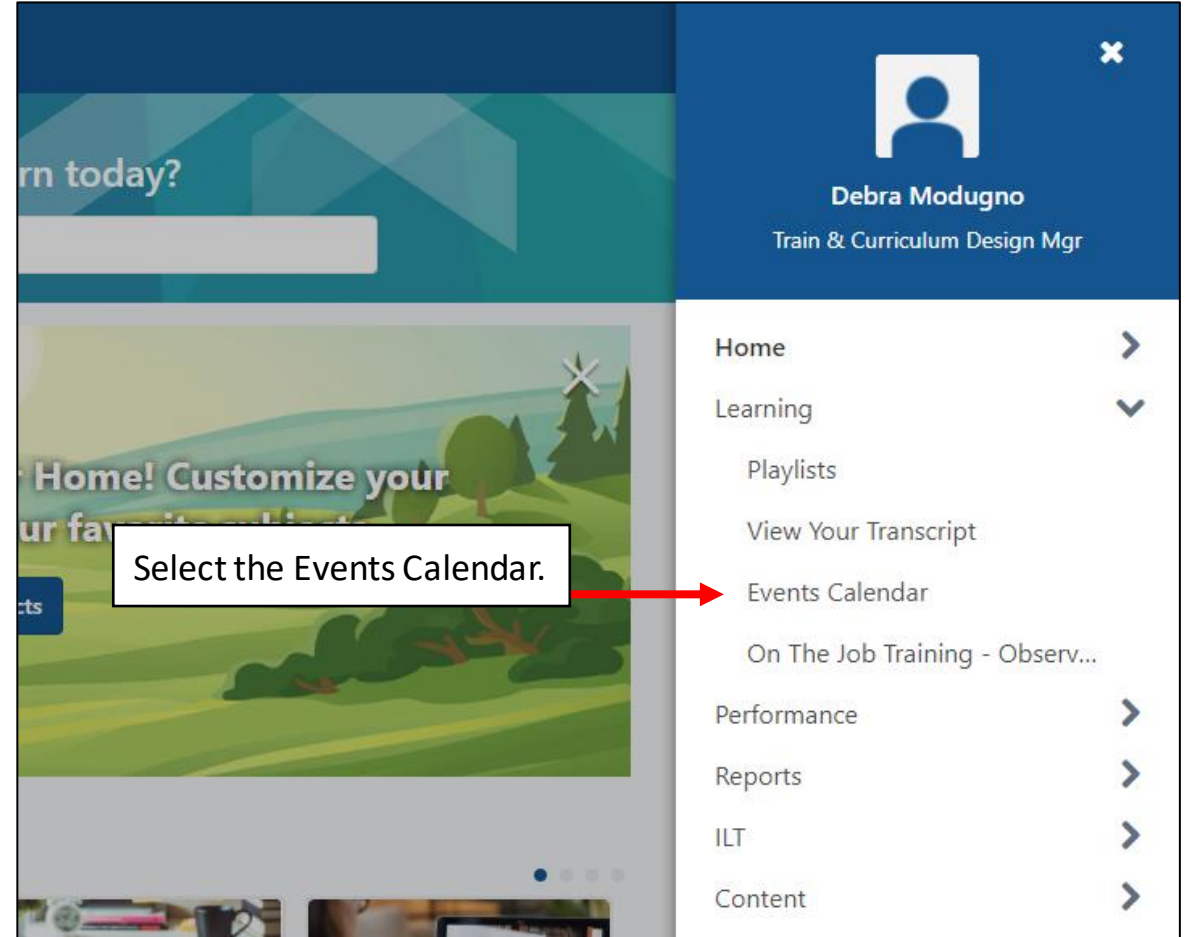
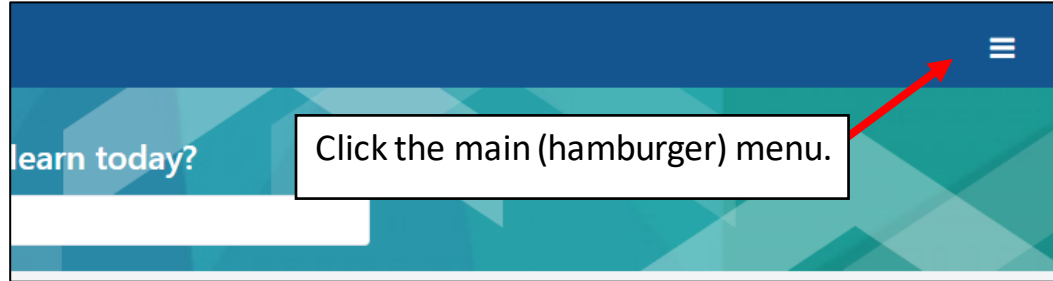
Search

Search Results (1)

Welcome to MassAchieve - EOHHS Partners
Due : No Due Date Status : Registered Training Type : Material

Launch

Events Calendar



Events Calendar

< October, 2021 >

Day Week **Month** Agenda

Scheduled courses: click on the title to learn more and be able to request.

Enter Filter criteria.

Preference to view the Calendar offerings.

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
27 CSD - Fostering Civility & Respect- Preventing Discrimination in the Workplace 12:45 PM EDT - Virtual	28	29	30	1 CSD - EOHHS Supervisor Academy 9:00 AM EDT - Virtual	2
3	4 CSD - Fostering Civility & Respect- Preventing Discrimination in the Workplace 12:45 PM EDT - Virtual	5	6 OPTUM - Boost Energy Naturally (CSD) 12:00 PM EDT - Virtual	8 CSD - EOHHS Supervisor Academy 9:00 AM EDT - Virtual OPTUM - Relaxation Techniques (CSD) 12:00 PM EDT - Virtual	9
10	11	12	13 OPTUM - Managing Family and Relationships (CSD) 4:00 PM EDT - Virtual	15 CSD - EOHHS Supervisor Academy 9:00 AM EDT - Virtual OPTUM - Mental Health Fundamentals for Managers and Supervisors (CSD) 4:00 PM EDT - Virtual	16
17	18 CSD - Fostering Civility & Respect- Preventing Discrimination in the Workplace 12:45 PM EDT - Virtual	19	20 CSD EPRS for Supervisors 10:00 AM EDT - Virtual OPTUM - How To Manage Your Finances (CSD) 12:00 PM EDT - Virtual	22 CSD - EOHHS Supervisor Academy 9:00 AM EDT - Virtual OPTUM - Suicide Prevention (CSD) 12:00 PM EDT - Virtual	23
24	25 CSD - Fostering Civility & Respect- Preventing Discrimination in the Workplace 12:45 PM EDT - Virtual	26	27 OPTUM - Creating Harmony Between Generations at Work (CSD) 12:00 PM EDT - Virtual	29 OPTUM - Creating a Healthier Lifestyle (CSD) 12:00 PM EDT - Virtual	30

Filters

Title

Session ID

Location

All

Session Instructor

All

☐ Completed Sessions

[Add Subject\(s\) filters](#)

Display Options

☒ All Sessions

☒ Session Contact

☒ Session Instructor

☒ Session Location

☒ Part Name

Thank You!

Additional Resource

- [Learner Tour video](#)