

Mass Workforce Issuance

Workforce Issuance No. 07-78

☐ Policy ☒ Information

To: Chief Elected Officials
Workforce Investment Board Chairs
Workforce Investment Board Directors
Title I Administrators
Career Center Directors
Title I Fiscal Officers
DCS Associate Directors
DCS Field Managers

cc: WIA State Partners

From: David W. Mackley, Director
Department of Workforce Development

Date: December 3, 2007

Subject: **Massachusetts Career Information Services (MASS CIS) Training**

Purpose: To inform local Workforce Investment Boards, One-Stop Career Center Operators and other local workforce investment partners of the upcoming training schedule for the Massachusetts Career Information Services (MASS CIS). Training sessions will be offered during December 2007, January and February of 2008 for interested staff:

The sessions will cover both the uses of the assessment and labor market features in MASS CIS as well as the process by which customers can create their own portfolio accounts.

Background: The Massachusetts Division of Career Services (DCS) offers the Massachusetts Career Information System as a no-fee, on-line service to all Massachusetts residents. Mass CIS is designed to provide occupational, wage and educational information to help people make better-informed career and training choices.

DCS holds the Massachusetts license for the Career Information System (CIS), a comprehensive, interactive system developed by *intoCareers*, a division of the College of Education at the University of Oregon. Thousands of schools, state agencies, and individuals throughout the United States use CIS products. DCS provides the occupational and school information for Massachusetts.

Training Schedule:

December 21, 2007, 9:00 a.m. to 12:00 p.m. at the C.F. Hurley Building, Larry Swedis Classroom (612CD), Boston

December 21, 2007, 1:00 p.m. to 4:00 p.m. at the C.F. Hurley Building, Larry Swedis Classroom (612CD), Boston

January 18, 2008, 9:00 a.m. to 12:00 p.m. at the C.F. Hurley Building, Larry Swedis Classroom (612CD), Boston

January 18, 2008, 1:00 p.m. to 4:00 p.m. at the C.F. Hurley Building, Larry Swedis Classroom (612CD), Boston

February 21, 2008, 9:00 a.m. to 12:00 p.m. at the C.F. Hurley Building, Larry Swedis Classroom (612CD), Boston

February 21, 2008, 1:00 p.m. to 4:00 p.m. at the C.F. Hurley Building, Larry Swedis Classroom (612CD), Boston

NOTE: This workshop can also be provided at your One-Stop Career Center location for center and partner staff. A computer laboratory with internet access required to provide staff with this hands-on training and demonstration. Contact Tom Cartier at tcartier@detma.org or Pete Maloy at jmaloy@detma.org to schedule this workshop for your career center.

Action

Required: Please assure that the training schedule information is made available to all appropriate LWIB, One-Stop Career Center and local partner staff to enable those interested to attend the workshop on the training date of their choice.

Registration requests for the training sessions should be forwarded to mosestraining@detma.org with your preferred date, and time of the session you wish to attend.

Inquiries: Questions related to this issuance should be emailed to Tom Cartier at tcartier@detma.org or Pete Maloy at jmaloy@detma.org.