

MASSACHUSETTS WORKFORCE DEVELOPMENT SYSTEM

# Mass Workforce Issuance

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**100 DCS 14.105**

☐ Policy ☒ Information

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**To:** Chief Elected Officials  
Workforce Development Chairs  
Workforce Development Directors  
Title I Administrators  
Career Center Directors  
Title I Fiscal Officers  
DCS Operations Managers

**cc:** WIOA State Partners

**From:** Alice Sweeney, Director  
Department of Career Services

**Date:** June 23, 2015

**Subject:** **Massachusetts Career Information Services (Mass CIS) Training**

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**Purpose:** To notify Local Workforce Development Boards, One-Stop Career Center Operators and other local workforce investment partners of the upcoming schedule of Massachusetts Career Information Services (Mass CIS) training. Training sessions will be offered during the month of July 2015 for Career Center staff.

The training will cover both the uses of the assessment and occupation/labor market features in Mass CIS as well as how customers can create their own portfolio account.

**Background:** The Massachusetts Department of Career Services (DCS) offers the Massachusetts Career Information System free on-line to all Massachusetts residents. Mass CIS is designed to provide occupational, wage and educational information to help people make better-informed career and training choices.

DCS holds the Massachusetts license for the Career Information System (CIS), a comprehensive, interactive system developed by intoCareers, a division of the College of Education at the University of Oregon. Thousands of schools, state agencies, and individuals throughout the United States use CIS products. DCS provides the occupational and school information for Massachusetts.

**Training Schedule:**

The July training will be held at [Workforce Central Career Center, Milford](#).

July 10, 2015, 9:30 a.m. to 2:30 p.m.

July 23, 2015, 9:30 a.m. to 2:30 p.m.

July 24, 2015, 9:30 a.m. to 2:30 p.m.

**NOTE:** There will be additional dates scheduled in the Fall 2015 depending on the staff needs and participation.

**Action**

**Required:** Disseminate information about the Mass CIS training sessions to career center staff and assure that appropriate staff registers to attend.

Registration requests for the training sessions should be forwarded to [mosestraining@detma.org](mailto:mosestraining@detma.org) with your preferred date and time of the session you wish to attend.

**Inquiries:** Please email all questions to [tcartier@detma.org](mailto:tcartier@detma.org) . Please reference this MassWorkforce Issuance number in your inquiry.