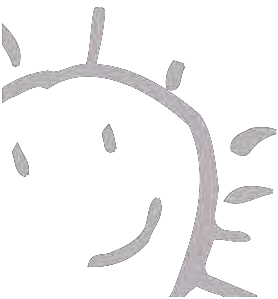
MASSACHUSETTS WIC NUTRITION PROGRAM



Fiscal Years 2022-2024

October 1, 2021 - September 30, 2024

VENDOR APPLICATION PACKET

MASSACHUSETTS WIC PROGRAM

2022-2024 – VENDOR APPLICATION PACKET

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ATTACHMENTS

(1) WIC Vendor Application (2) Food Vendor Price List (3) Pharmacy Price List

(4) WIC Mandatory Minimum Inventory Requirements

(6) List of Approved Infant Formula Suppliers

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**INTRODUCTION**

**MASSACHUSETTS WIC NUTRITION PROGRAM**

WIC is a supplemental food program funded by the United States Department of Agriculture and administrated through the Massachusetts Department of Public Health and the Bureau of Family Health and Nutrition. WIC is a unique health and nutrition program serving women and children with or at risk of developing nutrition related health problems. WIC provides nutrition education counseling, free nutritious food, and access to health care to low-to-moderate income pregnant women, infants and children under five.

**PROVEN EFFECTIVE SERVICES**

WIC works! WIC is widely acknowledged to be effective in the prevention of immediate health problems and in the improvement of long-term health outcomes. Research and evaluation studies have shown that:

 Women participating in WIC have improved diets, receive prenatal care earlier, and have improved pregnancy outcomes.

 Infants born to WIC mothers have better birth weights, larger head size, and are less likely to be premature.

 WIC infants and children consume more iron, vitamin C and other nutrients, resulting in improved growth and nutritional status.

 Children enrolled in WIC are more likely to have regular medical care and immunizations and demonstrate better cognitive performance.

 WIC families buy more nutritious foods than non-WIC families.

And WIC saves money! Studies have shown that WIC is cost effective. Each dollar spent on WIC saves three dollars on future health care costs.

**WIC BENEFITS** Each month, a WIC nutritionist determines participants' dietary needs and counsels them on their nutritional concerns. Participants receive monthly benefits for nutritious foods prescribed for their individual needs. WIC benefits are redeemed only at those retail grocery stores and pharmacies that have been selected by the WIC Program to serve as authorized WIC vendors. Massachusetts currently authorizes over 850 stores and pharmacies to participate in WIC.

WIC vendors are an important part of the Massachusetts WIC Nutrition Program and it is necessary that all retailers who apply to become WIC vendors understand the WIC Program rules and regulations. The Vendor Application packet provides an overview of the Massachusetts WIC Nutrition Program as well as specific instructions for completing the enclosed application.

Please read all of the information contained in the application packet. All applications MUST be complete and all supporting documentation MUST be submitted with the application in order to accurately assess the eligibility of each retail store for a WIC Vendor Agreement.

**RETAILER ENABLEMENT**

The Massachusetts WIC Nutrition Program issues food benefits through an Electronic Benefit Transfer (EBT) system called the WIC Card. The system benefits both the retailer and the WIC customer by delivering seamless WIC transactions at each cash register, making the transactions like other debit or credit card transactions, and removing any stigma for the WIC customer.

Retailers wishing to apply to become a WIC vendor must have the capability to operate either an integrated or non-integrated multi-function system in order to accept WIC benefits. In either system, when a WIC Card is swiped, the device will obtain the benefit balance for the WIC customer and match the scanned food/formula items against the Massachusetts Approved Product

List (APL) to accept the WIC customer’s purchases. The two different types of systems that enable vendors to accept WIC benefits are:

 Integrated – the WIC software is part of the store’s cash register system. Integrating WIC into the POS system and normal business processes is the preferred solution as it allows retailers to manage inventory, payment, and settlement for WIC items within the same system that manages transactions for cash and other tenders. The integrated system also provides a more streamlined purchase experience for the WIC customer.

 Non-Integrated Multi-Function System - the WIC Card software is on the Point-of-Sale

(POS) device. The POS device must be capable of supporting WIC and other payment types such as the Supplemental Nutrition Assistance Program (SNAP). Retailers will need to

reconcile the WIC transactions to their Electronic Cash Register (ECR) system.

**Integrated POS**

**Upgrade Current System**

This option is for vendors that choose to upgrade their current POS system with an integrated WIC EBT certified Electronic Cash Register (ECR) system. An integrated ECR system, upgraded to accept WIC Card transactions, allows the vendor to maintain their current POS and business processes while integrating WIC redemptions with other payment types. An upgrade to an integrated ECR:

 may have been tested and certified by USDA in another State

 allows vendors to maintain their existing POS and business processes

 supports seamless WIC transactions at the POS

 eliminates the need for WIC customers to separate items at the checkout (mixed basket)

 integrates WIC into vendor’s existing inventory, redemption and settlement

processes.

The vendor is responsible for all the costs associated with upgrade of their current Point-of-Sale

(POS) system’s hardware and/or software.

**Integrated POS Replacement System**

This option is for vendors that currently have no WIC EBT capability available in their existing system or are currently planning to update their POS systems. System replacement with an integrated ECR has all of the advantages of a system upgrade. A full system replacement with an integrated ECR:

 may have been tested and certified by USDA in another State

 allows vendors to upgrade out-of-date equipment and processes while achieving WIC Card enablement

 supports seamless WIC transaction at the POS

 eliminates the need to WIC customers to separate items at the checkout (mixed basket)

 integrates WIC into vendors’ existing inventory, redemption, and settlement

processes

The vendor is responsible for all the costs associated with system replacement of their current POS

system with an integrated WIC EBT certified ECR system.

**Certification Process for Integrated Systems**

If a store is integrated, a certification process must be completed in order to conduct WIC

transactions. There are three certification levels:

 Level I is a pre-certification process where the software provider runs a number of transaction scripts and verifies the results.

 Level II certification occurs at the software provider’s location and is conducted by Custom Data Processing (CDP) (WIC Card contractor) and the State WIC staff. The transaction scripts are run once again and the results are verified by CDP and WIC staff. This certifies that the cash register software will correctly handle WIC transactions.

 Level III certification is a live in-store test to verify the proper installation and set-up of the store’s cash register system. Level III tests include various scenarios for WIC transactions.

For more information about Retailer Enablement, visit USDA's posted guidelines for the development and implementation of Electronic Benefit Transfer (EBT) systems for the Special Supplemental Nutrition Program for Women, Infants and Children (WIC). <https://www.fns.usda.gov/wic/wic-electronic-benefits-transfer-ebt-guidance>.

**Non-Integrated POS Multi-Function System**

The non-integrated multi-function system consists of a terminal and item scanner that operates independently of vendors’ ECR system. The non-integrated multi-function POS communicates with the EBT system through a phone line or internet connection and is entirely separate from the store’s overall inventory. A non-integrated multi-function POS system:

 supports other EBT payment tender types such as SNAP transactions

 requires a ‘double scan’ – first against the multi-function POS device and second through the vendor’s ECR system

 does not support mixed basket transactions (WIC items are the only items that can be

transacted)

FIS Government Solutions is the host/processor that will be handling the non-integrated multi- function terminals for stores that will be utilizing this type of POS system. Any vendor requiring the non-integrated multi-function terminal must complete the Application and Agreement for Benefits Redemption with FIS in order to be able to participate in the WIC Program.

The vendor is responsible for all the costs associated with the non-integrated multi-function system including a monthly service fee of $82.00 (Combo terminal WIC & SNAP), and a monthly

transaction fee of $11.00 (which includes 100 transactions per month). Additional transactions fees are outlined on page 12 of the Fidelity Information Services, LLC (FIS) Government Solutions

Agreement for Benefits Redemption-Quest Rules-Monthly Service and Fees Addendum.

**2022-2024 VENDOR APPLICATION PROCESSING SCHEDULE**

Applications received by the Massachusetts WIC Program will be processed in order of receipt. The schedule for the application process is as follows:

|  |  |  |
| --- | --- | --- |
| **APPLICATIONS RECEIVED BY 4:00 P.M. ON THIS DATE** | **PROJECTED DATE CONTRACTS WILL BEGIN** | **CONTRACTS WILL EXPIRE ON\*** |
| **FY’22 (October 1, 2021 – September 30, 2022)** | | |
| June 23, 2021 | October 1, 2021 | September 30, 2022 |
| October 13, 2021 | January 1, 2022 | September 30, 2022 |
| November 10, 2021 | February 1, 2022 | September 30, 2022 |
| December 8, 2021 | March 1, 2022 | September 30, 2022 |
| January 12, 2022 | April 1, 2022 | September 30, 2022 |
| February 9, 2022 | May 1, 2022 | September 30, 2022 |
| March 9, 2022 | June 1, 2022 | September 30, 2022 |
| April 13, 2022 | July 1, 2022 | September 30, 2022 |
| May 11, 2022 | August 1, 2022 | September 30, 2022 |
| **FY’23 (October 1, 2022 – September 30, 2023)** | | |
| July 13, 2022 | October 1, 2022 | September 30, 2023 |
| August 10, 2022 | November 1, 2022 | September 30, 2023 |
| September 14, 2022 | December 1, 2022 | September 30, 2023 |
| October 12, 2022 | January 1, 2023 | September 30, 2023 |
| November 9, 2022 | February 1, 2023 | September 30, 2023 |
| December 14, 2022 | March 1, 2023 | September 30, 2023 |
| January 11, 2023 | April 1, 2023 | September 30, 2023 |
| February 8, 2023 | May 1, 2023 | September 30, 2023 |
| March 8, 2023 | June 1, 2023 | September 30, 2023 |
| April 12, 2023 | July 1, 2023 | September 30, 2023 |
| May 10, 2023 | August 1, 2023 | September 30, 2023 |

|  |  |  |
| --- | --- | --- |
| **FY’24 (October 1, 2023 – September 30, 2024)** | | |
| July 12, 2023 | October 1, 2023 | September 30, 2024 |
| August 9, 2023 | November 1, 2023 | September 30, 2024 |
| September 13, 2023 | December 1, 2023 | September 30, 2024 |
| October 11, 2023 | January 1, 2024 | September 30, 2024 |
| November 8, 2023 | February 1, 2024 | September 30, 2024 |
| December 13, 2023 | March 1, 2024 | September 30, 2024 |
| January 10, 2024 | April 1, 2024 | September 30, 2024 |
| February 14, 2024 | May 1, 2024 | September 30, 2024 |
| March 13, 2024 | June 1, 2024 | September 30, 2024 |
| April 10, 2024 | July 1, 2024 | September 30, 2024 |

\*The WIC Agreement will expire in accordance with the above schedule. The WIC Program may renew this Agreement for no more than two (2) consecutive one (1) year renewal periods if the WIC Program is satisfied that the vendor continues to meet: the customer service qualifying criteria; business integrity criteria; quality standards including compliance with the rules, regulations, policies and procedures governing the WIC Program; continued compliance with state and local sanitary codes and food safety requirements; WIC sales volume criteria; cost containment requirements; and records retention requirements of the WIC Program.

\*\****New Retailers Only***: If using a non-integrated multi-function system, the contract projected date will vary depending on when the vendor returns the completed FIS Application and Agreement for Benefits Redemption. This agreement is between FIS and the vendor for the non-integrated multi-function system. Vendors will  ***not*** be allowed to participate in WIC until FIS has a complete and signed agreement with the vendor.

**THE VENDOR SELECTION CRITERIA**

Vendor authorization will be based on the following requirements:

**Customer Service Qualifying Criteria:**

A. **VALID BUSINESS LICENSE** - The applicant must have a valid business license to operate in the Commonwealth of Massachusetts and any other legally required State, City, or Town licenses or permits.

B. **HOURS OF OPERATION** - The applicant’s store must be open at least 8 hours a day, 6 days a week.

C. **FIXED LOCATION** - The applicant must operate a permanent, fixed retail establishment located in the Commonwealth of Massachusetts.

D. **FRESH PRODUCTS** - The applicant must provide fresh products and infant formula (within expiration dates) in a clean and sanitary environment.

E. **STAPLE FOODS** - The applicant must provide a variety of staple foods for sale including: fresh, frozen, and/or canned fruits and vegetables, fresh and/or frozen meats, dairy products, and grain products such as bread, rice, and pasta. Pharmacies are excluded.

F. **MANDATORY MINIMUM INVENTORY REQUIREMENTS** - The mandatory minimum inventory requirements of approved WIC foods and infant formula must be available on the shelves at all times. All applicants will be inspected by the WIC Program to verify that the Mandatory Minimum Inventory Requirements of WIC items are in stock. Failure to stock and maintain the mandatory minimum inventory requirements of WIC food items, in required quantities, after submission of a vendor application will be grounds for denial.

G. **INFANT FORMULA SUPPLIERS** – The applicant is required to purchase infant formula solely from a list of suppliers approved by the Massachusetts WIC Program. (See Attachment 6 for a listing of approved infant formula suppliers). This list includes wholesalers, distributors, and retailers authorized in Massachusetts, or formula manufacturers registered with the Food and Drug Administration. No other sources may be used to obtain infant formula. Invoices for the infant formula purchase must be maintained for at least the three previous years plus the current year.

H. **E-MAIL ADDRESS** – The applicant must have an e-mail address in order to do business with the Massachusetts WIC Program. Failure to have and/or maintain an e-mail address for the store will be grounds for denial or termination of the Vendor Agreement.

I. **TRAINING** - The applicant must agree that the manager of the store or an authorized representative, such as the person at the store who is responsible for WIC, will attend mandatory WIC training sessions as scheduled by the Massachusetts WIC Nutrition

Program. The applicant must agree to train all staff using WIC approved training materials.

J. **PERCENTAGE OF FOOD SALES FROM WIC** – WIC sales cannot make up more than 50% of vendor’s total annual food sales. Applicants will not be accepted if it is expected that food sales from WIC comprise more than 50% of total food sales. Currently authorized vendors’ volume of WIC redemptions will be monitored to determine if they exceed 50% of total annual food sales.

K. **WIC BENEFITS** – The applicant must be able to accept WIC benefits through the use of a Massachusetts WIC approved integrated or non-integrated multi-function system. Refer to page 2 for details.

L. **MINIMUM LANE COVERAGE** – Stores with three or more cash registers are required to have an integrated system and equip all cash registers with the software to process WIC benefits. Stores with one to two cash registers must equip one cash register if the monthly WIC sales is less than or equal to $8,000 or both cash registers if the monthly sales exceed

$8,000.

M. **SUPPLEMENTAL NUTRITION ASSISTANCE PROGRAM (SNAP) PARTICIPATION -** The applicant, with the exception of pharmacies, must participate in SNAP. Please note participation in SNAP satisfies only one WIC selection criteria and, by itself, shall not constitute compliance with all other necessary WIC selection criteria.

N. **COMPLIANCE WITH WIC AND SNAP REGULATIONS** - The owners and managers listed on the application must have an acceptable history of compliance with WIC, SNAP, and other Food and Nutrition Services (FNS) Programs. Current and prior compliance or prior non-compliance with WIC, SNAP, and other FNS Programs will be considered. WIC will consider whether owners or managers listed on this application owned, managed or were responsible for WIC, SNAP or other FNS Programs at a store that is or was subject to enforcement actions. The following are grounds for denial:

i. Current disqualification from WIC, SNAP or an FNS Program.

ii. Past disqualification from WIC, SNAP or an FNS program, depending on the nature and severity of the reasons for past disqualification.

iii. Failure to comply with federal WIC or SNAP regulations.

iv. Failure to pay in full any monetary claims assessed by the WIC Program, SNAP or any other FNS Program.

v. Warnings and sanction points, depending on the nature and severity of the

violations. Cumulative sanction points at all stores owned or managed by applicant(s) or at stores where applicants were responsible for WIC will be considered.

vi. Attempt to circumvent a period of disqualification from the WIC Program, SNAP, or

other FNS Program, a civil monetary penalty imposed for violations of these programs, or sanction points issued under the WIC Program.

vii. Failure to keep and/or produce inventory records.

O. **BUSINESS INTEGRITY** - The applicant must demonstrate business integrity and a sound reputation. WIC will consider business integrity and sound reputation of the following: owners, officers, partners or the immediate family of owners, officers, or partners involved in the operation of the businesses, the corporate entity, the manager, or any stockholder who has a 5% or greater ownership interest. For each of these the applicant must disclose the following:

i. Criminal records (current charges and/or past convictions or forfeited collateral for any crime. Does not include: offenses committed before an 18th birthday which were adjudicated in a juvenile court or under a youth offender law, convictions for which the record has been expunged under Federal or State law, or any conviction

set aside under the Federal Youth Corrections Act or similar State Authority, or minor traffic violations.)

ii. Official records of removal from other Federal, State, or local programs including

whether above mentioned people or corporation ever had a license denied,

withdrawn, or suspended or been fined for license violations, such as, business or health licenses.

iii. Judicial determinations in civil litigation reflecting adversely on the integrity of the above mentioned people.

iv. Evidence of attempt to circumvent disqualification from the WIC or SNAP a civil monetary penalty imposed for violations of WIC or SNAP.

Evidence of prior fraudulent behavior of the above mentioned people, corporation, or their managers.

v. Other evidence reflecting on the business integrity and reputation of the above mentioned people or corporation.

If the Vendor Application reveals any of the above, the applicant will be given an opportunity to attach a written explanation giving the name of the person(s) charged or convicted and their relationship to the owner, officer, partner or corporate entity, and their current or past position, if any, in the store or corporation, the court and court docket number, the crime(s) and date(s) committed, the penalty and time served, and any other relevant information.

P. **ACCURACY** - The applicant must submit a complete and accurate Vendor Application.

Inaccurate or incomplete information in the Vendor Application or price list may be cause for denial or later termination or/and disqualification from the WIC Program. All applicants will

be inspected by the WIC Program to verify the accuracy of the Application.

Q. **COMPETITIVE PRICES -** The applicant prices must be competitive with other authorized vendors within the same Peer Group. (See page 10 for further information on price issues).

R. **CONTINUING QUALITY STANDARDS**:

 **Continued compliance** with WIC regulations including consideration of business integrity standards.

 **Continued compliance** with state and local sanitary codes, licensure requirements,

and food safety requirements.

 **Not-to-Exceed (NTE) -** The NTE is the maximum amount that Massachusetts WIC will pay for specific food items identified by their Universal Product Code (UPC). The NTE is calculated from the actual prices paid for food redeemed through the WIC

Card transactions. NTE may be reevaluated for price competitiveness at any time during the authorization period and vendors may be terminated for non-price competitiveness.

 **WIC sales volume** - The State will review the volume of WIC sales at each authorized WIC vendor on a periodic basis. Low or zero volume of WIC sales may result in loss of WIC authorization.

**FAIR HEARINGS**

If a Vendor Application is non-selected for any reason except incompleteness and a vendor wishes to appeal the decision, the vendor must request a fair hearing in writing within 30 days of receiving the non-selection letter to the following address:

Vendor Specialist Massachusetts WIC Nutrition Program Department of Public Health

250 Washington Street, 6th floor

Boston, MA 02108

**HOW DOES THE WIC PROGRAM EVALUATE COMPETITIVE PRICING?**

Food costs are the main determinant of the number of women, infants, and children that WIC can serve. Therefore, pricing and cost containment are critical factors in the authorization and monitoring of WIC vendors.

To ensure that the maximum number of participants have reasonable access to the WIC products they require WIC will pay a “fair and competitive” price for WIC products. WIC defines “fair and competitive” as prices that are within a reasonable range of prices charged by comparable Massachusetts retailers for the same or similar items. In support of cost containment, the WIC Program must be able to classify vendors into peer groups. Vendors are assigned into peer groups for selection/authorization as well as to establish reimbursement prices based on the assumption that stores with similar characteristics should be charging comparable prices for WIC foods.

To measure the ‘fair and competitive’ standard, WIC compares food costs within ‘peer groups’ of stores authorized to do business with the WIC Program. The peer group assignments are currently based on information captured on the Vendor Application. A peer group is defined by the WIC Program according to a number of common characteristics such as:

 Type of business (major or small chain, independent, chain or independent pharmacy, commissary)

 Type of ownership (sole proprietorship, partnership, corporation, cooperative)

 Size (sales volume, food inventory, number of checkout lanes)

 Location (urban, suburban, rural, special district)

The Not-to-Exceed (NTE) is the maximum amount that Massachusetts WIC will pay for specific food items identified by their Universal Product Code (UPC). An average redemption price is calculated for each peer group and for each UPC using the previous three (3) months’ worth of redemption data. This calculation is performed on a bi-weekly basis.

The WIC Program reviews the prices charged for WIC foods and assigns a NTE to each food item. Each WIC Card transaction is reviewed against this NTE. The prices submitted on the Price List (Attachment 2 & 3) are compared to the current NTE prices of WIC authorized vendors within the same Peer Group for the following food items:

Milk – gallon (whole, 2%, 1%, skim) Beans (canned)

Cheese 100% Whole Wheat Bread

Eggs Brown Rice/Whole Wheat Pasta

Cereal Whole Wheat Tortillas

Juice Dry Infant Cereal

Peanut Butter Infant Fruits & Vegetables

Dry Beans (bag) Infant Formula

If one food item’s price exceeds the vendor’s assigned Peer Group, the application will not be automatically rejected. Rather, the WIC Program will advise the applicant that their prices are too high and give the applicant an opportunity to resubmit a more competitive price list. Failure to submit a competitive price list, after being given the opportunity to do so, shall be deemed a withdrawal of the applicant’s WIC Vendor Application.

**VENDOR COST CONTAINMENT**

**HOW DOES THE WIC PROGRAM EVALUATE “ABOVE 50% VENDORS”**

The Child Nutrition and WIC Reauthorization Act of 2004, Public Law 108-265 incorporates into the WIC Program regulations new legislative requirements for vendor cost containment that affect the selection, authorization and reimbursement of WIC vendors.

Federal regulations require Massachusetts WIC to evaluate vendors at the time of authorization, reassess new vendors within six month after authorization, and then annually to determine if the vendor should be designated as an “above-50 percent vendor”.

Massachusetts WIC will not authorize active vendors, newly authorized vendors, and vendors that are expected to derive more than fifty (50%) of their annual food sales revenue from the redemption of WIC benefits.

Applicants applying to WIC are asked whether or not they expect to derive more than 50-percent

of their annual food sales revenue from the redemption of WIC benefits. If vendor’s answers “yes”, the store must be classified as above-50 percent vendor and will not be accepted to participate in the WIC Program.

Any current vendor who is found to meet this criterion will be notified that their WIC Vendor Agreement will be terminated for the remainder of the contract cycle unless it is determined that this vendor is needed due to inadequate participant access.

Vendors must provide the state WIC Vendor Unit with documentation of the store’s actual gross food sales1 in order to ensure that the store is fairly assessed. All vendors must maintain a record of all documented food sales for a period of three years and must provide this information for evaluation purposes upon request.

Failure to provide documentation requested by Massachusetts WIC within the timeframe specified will result in termination of the store’s WIC Vendor Agreement. The following documents are used to verify the store’s actual gross food sales:

 Financial Statements

 Accounting Reports

 Tax Forms

 Mass. Dept. of Revenue Webfile for Business File Returns - Sales Tax Monthly/Quarterly

 Any other records sufficient to verify the store’s food sales amount.

If a vendor is asked to provide documentation of the store’s food sales amount and is unable to prove that the store is not an “above-50-percent vendor” or if there is not a response to the

request for documentation, the store will be classified as an “above-50-percent vendor”, and will be terminated from the program for the remainder of the contract cycle.

1 Massachusetts WIC presently defines ‘food sales’ as sales of SNAP Program-eligible foods. The

SNAP regulations at 7 CFR 271.2 defines ‘eligible foods’ as:

1. Any food or food product intended for human consumption except alcoholic beverages, tobacco and hot foods and hot food products prepared for immediate consumption.

2. Seeds and plants to grow foods for the personal consumption of eligible households. Food sales do not include sales of any items that cannot be purchased with SNAP benefits, such

as hot foods or food that will be eaten in the store.

**WHAT IS THE WIC MANDATORY MINIMUM INVENTORY FOR FOOD VENDORS?**

In order for a Vendor Application to be considered, the applicant must stock all categories of WIC foods as described below the Mandatory Minimum Inventory Requirements. These foods must be fresh and must be in adequate supply in order for WIC participants to purchase them whenever the vendor is open for business**. Failure to stock and maintain the WIC mandatory minimum inventory requirements of WIC food items in the required quantities after submission of the Vendor Application will be grounds for denial.**

A Mandatory Minimum Inventory Requirements is included as Attachment 4. The WIC Program strongly recommends that the list is used to make sure the Vendor Application is complete.

NOTE: The WIC Mandatory Minimum Inventory Requirements may be amended by the WIC Program during the Agreement period.

**THE MANDATORY MINIMUM INVENTORY REQUIREMENTS OF WIC FOODS:**

1. **CHEESE**

16 ounce packages only, approved types are:

Any brand: American, Colby, Cheddar, Monterey Jack, Mozzarella (string cheese) or

Muenster, Shredded Cheese allowed

**NO**: deli cheese, sliced cheese (except American), imported cheese, cheese food/product/spread, individually wrapped slices, snack packs, or flavored cheese

***Must have 2 varieties***

***Minimum stock: 3 pounds in each variety - 6 pounds total***

2. **EGGS – Least expensive brand**

Grade A, Medium, Large, Extra Large, Jumbo

Brown or White

**NO**: Organic, Enhanced or specialty (Omega-3) eggs

***Minimum stock: 6 dozen total, any combination***

3. **CEREAL**

11 ounce or larger boxes only, these brands only:

**National Brand Cereals:**

**General Mills** Cheerios (original, MultiGrain)

Chex Cereal (Blueberry, Cinnamon, Corn, Rice, Vanilla, Wheat) Fiber One Honey Clusters

Kix (Honey, Berry Berry, Plain)

Sesame Street (Berry, Cinnamon) Total

Wheaties (plain only)

**Kellogg’s** All Bran Complete Wheat Flakes

Corn Flakes (original) Crispix (original)

Frosted Mini Wheats - Touch of Fruit Blueberry, Raspberry, Strawberry, Little Bites, Cinnamon Rolls, Mixed Berry, Little Bites – Original, chocolate

Rice Krispies

Special K- Banana, Plain (MultiGrain Touch of Cinnamon, Protein Honey Almond, Protein Orginal)

**Post** Great Grains - Banana Nut Crunch, Crunch Pecan

Grape Nuts – Flakes, Original

Honey Bunches of Oats - Almond, Almond Crunch, Cinnamon

Bunches, Honey Crunch, Honey Roasted, Pecan & Maple Brown

Sugar, Vanilla Bunches)

**Quaker** Life (Orginal, Strawberry, Vanilla)

Oatmeal Squares (Golden Maple, Hint of Brown Sugar, Hint of

Cinnamon, Honey Nut**)**

**Malt O Meal** Frosted Mini Spooners

Strawberry Cream Mini Spooners

**Hot Cereal** Cream of Rice

Cream of Wheat (1minute, 2 ½ minute, 10 minute) Farina Original Hot Wheat

Maypo (Maple Oatmeal, Vermont Style Oatmeal)

Quaker Instant Grits

Quaker Original – Instant Oatmeal Packets, original

**Store Brand Cereals:**

**365** 365 Frosted Wheat Squares

**Best Yet** Bite Size Frosted Shredded Wheat, Bran Flakes, Frosted

Shredded Wheat, Toasted Oats, Corn Flakes, Crisp Rice, Honey

Oats & Flakes

**Big Y** Corn Flakes, Crispy Corn Squares, Crisp Rice, Toasted Oats

**Essential Everyday** Bran Flakes, Crispy Rice, Frosted Shredded Wheat, Toasted

Oats, Honey Oats & Almonds, Honey Oats & Flakes

**Food Club** Bran Flakes, Corn Flakes, Crisp Rice, Honey and Oats, Honey and Oats with Almonds, Toasted Oats

**Great Value** Bran Flakes, Corn Flakes, Corn Squares, Crisp Rice, Crunchy Nugget, Frosted Shredded Wheats, O’s, MultiGrain O’s, Rice Squares, Wheat Square, Toasted Oats

**Hannaford** Bran Flakes, Bite Size Frosted Shredded Wheat, Bite Size Strawberry, Corn Flakes, Crispy Rice, Crispy Hexagons, Easy Living Oat Squares, Frosted Shredded Wheat, Frosted Shredded Wheat Multigrain, Nutty Nuggets, Oats & More with Almonds, Oats & More with Honey, Toasted Corn Squares, Toasted Rice Squares, Toasted Wheat, Tasteeos, Wheat Flakes

**Kiggins** Bran Flakes, Corn Flakes, Crispy Rice

**Krasdale** Corn Flakes, Crispy Rice, Toasted Oats

**Market Basket** Bran Flakes, Corn Biscuits, Corn Flakes, Crispy Hexagons, Frosted Shredded Wheat, Oats & More with Almonds, Oats & More with Honey, Rice Biscuits, Tasteeo's

**Pics by Price Chopper** Bran Flakes, Corn Flakes, Crispy Rice, Toasted Corn Crisps, Frosted Shredded Wheat, Good Choice Oat Crunch, Nutty Nuggets, Toasted Oats, Strawberry Frosted Shredded Wheat, Toasted Rice Crisps

**Price Rite** Bite Size Shredded Wheat, Bran Flakes, Corn Flakes, Crisp Rice, Frosted Shredded Wheat, Honey Oat Clusters with Almonds, Multigrain Toasted Oats, Toasted Oats

**Signature Kitchens** Bran Flakes, Bite Sized Frosted Wheat, Corn Flakes, Corn Pockets, Crispy Rice, Live it Up!, Nutty Nuggets, Oats & More with Almonds, Oats & More with Honey, Rice Pockets, Toasted Oats

**Stop & Shop** Bite Sized Frosted Shredded Wheat, Bran Flakes, Corn Flakes, Crispy Rice, Corn & Rice Hexagons, Honey Crunchin Oats, Honey Crunchin Oats with Almonds, Multigrain Oats & O’s, Oats & O’s, Rice Squares

**White Rose** Corn Flakes, Crisp Rice, Toasted Oats

***Must have 7 varieties***

***Minimum stock: 2 boxes of each variety - 14 boxes total***

4. **LEGUMES - PEANUT BUTTER**

16 - 18 ounce jar only

**Any brand**: Peanut butter, creamy or chunky

**NO**: flavored, reduced fat, or peanut butter spreads, no Omega-3.

***Minimum stock: 5 jars total***

5. **LEGUMES - DRIED BEANS/PEAS OR CANNED BEANS**

Dried peas/beans in one pound bags only, approved types are:

aduki beans fava beans pigeon peas black beans great northern beans pink beans black-eyed peas kidney beans pinto beans chick peas lentils soy beans garbanzo beans large lima beans yellow split

cow peas mung beans small white beans cranberry beans navy beans yellow-eye peas

**LEGUMES - CANNED BEANS**

15 - 16 ounce cans only

**Any Brand**: Plain, mature beans, peas or lentils

**NO:** green beans, wax beans, or green peas. These items can be purchased with the fruits and vegetables cash value benefits.

***Must have 2 varieties - dry beans or canned beans or combination of both***

***Minimum stock: 4 (1lb) bags or 8 cans of canned beans, any combination***

6. **CANNED FISH**

5oz. Chunk Light Tuna in water  **or**

3.75oz. Sardines **or**

5oz. Pink Salmon

Any Brand

***Minimum stock: 4 cans total, any combination***

7. **INFANT CEREAL**

8 ounce boxes only

**Beech-Nut**: Multigrain, Oatmeal, Organic Multigrain, Organic Oatmeal, Rice

**Earth’s Best Organic**: Whole Grain Multigrain, Whole Grain Oatmeal, Whole Grain Rice **Gerber**: Multigrain, Oatmeal, Organic Oatmeal, Organic Oatmeal Millet Quinoa, Organic Rice, Rice, Whole Wheat

***Minimum stock: 8 boxes total***

8. **BABY FOOD FRUITS & VEGETABLES**

4 ounce jars

**Beech-Nut** – stage 2

**Beech-Nut Naturals** – stage 1 and stage 2

**Beech-Nut Organic** - stage 1 and stage 2

**Earth’s Best** – stage 2

**Gerber Naturals** – 1st and 2nd foods

**Gerber Organic** – 1st and 2nd foods

**Happy Baby Organic** – stage 1 and stage 2

**Tippy Toes** – stage 2

**2-Packs of 4 ounce tubs**

**Gerber** - 2nd foods

**Pic Select Fresh –** stage 2

**Tippy toes –** stage 2

**No:** Mixtures with cereal, deserts, dinners, or food combinations or pouches.

***Must have 3 types or varieties***

***Minimum stock: 96 (4oz) jars/48 (2-packs) total***

9. **BABY FOOD MEATS**

2.5 ounce jar

**Beech-Nut -** stage 1

**Gerber –** stage 2

**Earth’s Best –** stage 1

***Minimum stock: 7 jars total***

10. **BREAD/WHOLE GRAIN -** WHOLE WHEAT BREAD, 16 ounce package only

**National Brand:**

**Arnold –** Stoneground Wheat, Select Wheat Sandwich Rolls

**Bimbo –** 100 % Whole Wheat

**Holsum –** 100% Whole Wheat, All Natural 100% Wheat

**Pepperidge Farm –** 100% Whole Wheat Stone Ground, Light Style Soft Wheat, 100% Whole Wheat Very Thin, Whole Grain Seeded Rye, Light style 100% Whole Wheat, Swirl

100% Whole Wheat Cinnamon w/Raisins

**Sara Lee –** Classic 100% Whole Wheat **Sunbeam –** 100% Whole Wheat **Wonder –** 100% Whole Wheat

**Store Brand:**

7 Select, Best Yet, Big Y, Bowl & Basket, Geissler’s, Gold Medal, Gourmet, Hannaford, Ideal, Krasdale, Market Basket, Pics by Price Chopper, Roche Bros, Shop Rite, Signature Select,

Stop & Shop, Town Talk, Trucchi’s

***Minimum stock: 6 packages total***

11. **BREAD/WHOLE GRAIN**

**TORTILLAS**

16 ounce package only

**National Brand:**

**Chi-Chi’s –** White Corn Taco Style, Whole Wheat Fajita Style

**Don Pancho –** White Corn, Whole Wheat Soft Taco Style

**La Banderita –** White Corn, 100% Whole Wheat

**Mission –** 100% whole Wheat original, 100% Whole Wheat Fajita, Yellow Corn Extra Thin, Restaurant Style Whole Wheat Soft Taco

**Mayan Farms –** Whole Wheat Soft Taco

**Ortega –** Whole Wheat

**Tio Santi –** Whole Wheat

**Store Brand**:

**Big Y** – Whole Wheat **Food Club** – Corn **Guerrero** – Corn

**Hannaford** – Corn, Whole Wheat

**Market Basket** – Corn, Whole Wheat **Market Pantry** – Corn, Whole Wheat **Nature’s Promise** – Whole Wheat **Shop Rite** – Whole Wheat

**Signature Select** – Whole Wheat

**Stop & Shop** – Corn, Whole Wheat

**OATMEAL**

16 ounce package only

**Hodgson Mill** – Thick Cut & Quick Rolled Oats

**McCann’s** Irish Oatmeal

**Silver Palate** Thick and Rough Oatmeal

**BROWN RICE**

14 - 16 ounce packages only

**Any brand**: Regular, Instant Cooking, Quick Cooking, Boil-in-bag

**WHOLE GRAIN PASTA**

16 ounce package

**National Brand:**

Barilla, Delallo, Hodgson Mill, Luigi Vitelli, Racconto, Ronzoni

**Store Brand**:

Bowl & Basket, Essential Everyday, Full Cirlce, Great Value, O Organics, Shop Rite, Signature Select, Simply Balanced

***Minimum stock:* 6 packages total, any combination**

12. **FRUITS – FRESH, CANNED OR FROZEN**

**FRESH** – any variety of fresh fruits, whole or cut.

**NO**: Fruit baskets, dried fruit, decorative fruits, fruit/nut mixtures.

**CANNED** – any brand and size packed in water or juice, plain fruit, plain fruit mixtures (except fruit cocktails), any container type (metal, plastic, glass), 100% canned pumpkin, applesauce – ‘No sugar added’ or ‘unsweetened varieties only.

**NO:** Cranberry sauce, pie fillings, any syrup (heavy, light, ‘naturally light’, extra light, etc.), added sugar (‘lightly sweetened in fruit juice’, etc.), nectar, added salt, fat, oils, products with artificial sweeteners.

**FROZEN** – any brand with no added sugar, any plain fruit, plain fruit mixtures.

**NO**: Fruits with added sugar, ingredients other than fruit, or artificial sweeteners.

***Must have at least 2 varieties of fruits – one must be fresh, and one can be canned or frozen***

***Minimum stock: $20.00 worth of fresh AND $10.00 worth of canned or frozen,***

***$30.00 total dollar amount***

13. **VEGETABLES – FRESH, CANNED OR FROZEN**

**FRESH** – any variety of fresh vegetables, bagged salad mixtures, bagged vegetables, whole or cut.

**NO:** Items from the salad bar, party trays, fruit baskets, dried fruit, decorative vegetables (chilies, garlic on a string, etc), painted pumpkins, nuts, including peanuts, fruit/nut mixtures, herbs, spices, salad dressing, croutons.

**CANNED** – any brand and size, any plain vegetables, plain vegetables mixtures, any container type (metal, plastic, glass), regular or low sodium.

**NO:** Pickled (sauerkraut), creamed vegetables (including corn), sauced vegetables, baked beans, pork & beans, canned or dried beans/peas, soups, ketchup, relishes, olives, vegetables with added sugar, fats, oils.

**CANNED TOMATO PRODUCTS** – any brand and size, metal cans only, pastes, purees, whole, or crushed tomatoes.

**NO:** Soups, salsa, sauces (pizza, spaghetti, or tomato), ketchup, added sugars, seasonings, fats, oils.

**FROZEN** – any brand and size, any plain vegetables, plain vegetables mixtures, any package type (bag, box).

**NO:** French fries, hash browns, tater tots, vegetables with sauces (cheese sauce, teriyaki sauce, buttered, seasoned, breaded, etc), vegetables mixed with pasta, rice, or any other ingredient, added fat, oil, salt, or sugar (like dextrose).

***Must have at least 2 varieties of vegetables – one must be fresh, and one can be canned or frozen***

***Minimum stock: $20.00 worth of fresh AND $10.00 worth of canned or frozen,***

***$30.00 total dollar amount***

14. **IRON-FORTIFIED INFANT FORMULA**

Similac Advance, 12.4 ounce powdered

***Minimum stock: 3 cases total (18 cans)***

15**. YOGURT**

32 ounce and 16 ounce containers only, No Artificial Sweeteners

**National Brand:**

**Brown Cow –** Any flavor

**Cabot –** Any flavor

**Cabot Greek –** Any flavor **Chobani –** Any flavor **Dannon –** Any flavor **Oikos Greek –** Any flavor **Light & Fit –** Plain only **Greek Gods –** Any flavor

**Green Mountain Creamery –** Any flavor

**Maple Hill –** Any flavor

**Mehadrin –** Any flavor

**Stonyfield Organic, Greek –** Any flavor

**Yoplait –** Any flavor

**Stonyfield Kids Tubes**

8 pack – 2 oz. tubes (1LB package)

16 pack – 2 oz. tubes (2LB package)

**Yoplait GO-GURT Tubes**

8 pack – 2 oz. tubes (1LB package)

16 pack – 2 oz. tubes (2LB package)

**Activia Multipack**

4 pack (1LB package)

**Yoplait Multipack**

8 pack – 4 oz. tubs (2LB package)

**Store Brand**:

365, Best Yet, Big Y, Coburn Farms, Essential Everyday, Full Circle, Great value, Hannaford, Lucerne Diary, Market Basket, Nature’s Promise, O Organics, Open Nature, Pics by Price

Chopper, Price Rite, Stop & Shop

***Minimum stock:* 96oz total, 3-32oz or 6-16oz containers, any combination**

16. **MILK – Whole & Lowfat/Fat Free -Least expensive brand**

**NO**: flavored milk or buttermilk.

1. Fluid milk: Least expensive brand, Fat Free/1% Lowfat milk, gallons

*2*. Fluid milk: Least expensive brand, Whole milk, gallons

3. Any brand, 12 ounce cans of evaporated fat free/lowfat milk or 1 qt. containers of long- life fat free/lowfat milk

***Minimum stock: 12 gallons of fat free/1% lowfat fluid milk***

***3 gallons of whole milk***

***24 cans of evaporated fat free/lowfat milk OR***

***4 quarts of long-life fat free/1% lowfat milk, any combination***

17. **BOTTLED JUICE**

100% juice, 64 ounce plastic bottles:

**Best Yet –** Apple, Apple Kiwi Strawberry, Cranberry, Grape, Pineapple, White Grape, White

Grapefruit

**Big Y –** Apple, Berry, Cherry, Grape, Punch, White Grape

**Campbell’s –** Tomato, Tomato Low Sodium

**Essential Everyday -** Apple Cider, Apple, Cranberry, Grape, Orange, Pineapple, Vegetable, White Grape, White Grapefruit

**Food Club** – Apple, Grape, Grapefruit, White Grape

**Great Value** - Apple, Cranberry, Cranberry Pomegranate, Grape, Orange, Pineapple, Tomato, Vegetable, White Grape, White Grape Peach

**Hannaford -** Apple, Berry, Cranberry Grape, Cranberry Raspberry, Fruit Punch, Grape,

Vegetable, Vegetable Low Sodium, White Grape, White Grapefruit

**HyTop –** Apple, Grape, White Grape

**IGA –** Apple, Grape, White Grape

**Juicy Juice -** Any flavor

**Krasdale –** Apple, Grape, White Grape

**Langers –** Apple, Apple Berry, Cherry, Apple Cranberry, Apple Grape, Apple Kiwi

Strawberry, Apple Orange Pineapple, Apple Peach Mango, Cranberry Plus, Cranberry Grape

Plus, Cranberry Raspberry Plus, Disney Apple, Cranberry Grape, Disney Berry, Disney Grape, Disney Punch, Grape, Grape Plus, Orange, Pomegranate Cranberry Plus, Pineapple, Tomato Juice, White Grape

**Market Basket –** Apple, Cranberry, Cranberry & Grape, Grape, Grapefruit, Orange, White

Grape, White Grape Peach

**Market Pantry –** Apple, Cranberry, Tomato, White Grape

**Ocean Spray**- Cranberry, Cranberry Blackberry, Cranberry Cherry, Cranberry Concord

Grape, Cranberry Mango, Cranberry Pineapple, Cranberry Pomegranate, Cranberry

Raspberry

**Pics by Price Chopper –** Apple, Berry, Cherry, Cranberry, Cranberry Grape, Cranberry Raspberry, Grape, Grapefruit, Pineapple, Tomato, Vegetable, Vegetable Low Sodium, White Grape, White Grape Peach

**Price Rite –** Apple, Grape, Orange

**Signature Select –** Apple, Berry Blend, Cranberry, Cranberry Grape, Cranberry Raspberry, Grape, Grapefruit, Orange, Pineapple, Tomato, Vegetable, White Grapefruit, White Grape **Stop & Shop –** Apple, Grape, Grapefruit, Tomato, Vegetable, White Grape

**Tipton Grove -** Apple, Grape, Orange, Pineapple

**V8 Vegetable -** Original Vegetable, Spicy Hot Vegetable Low Sodium

**Welch’s 100% -** Grape, White Grape, White Grape Peach, Red Grape, Super Berry, Tropical Trio

**White Rose -** Apple

***Must have 2 flavors on shelf***

***Minimum stock: 6 bottles of each flavor, 12 bottles total***

18. **OTHER FOODS** - Below is a list of other foods that the WIC Program issues to participants.

The issuance of these foods are limited and based on the participant’s needs. There is currently no mandatory minimum requirement for these foods:

**SOY-MILK**

Pacific Natural Foods Ultra Soy (shelf stable, quart) plain and vanilla only

8th Continent Soymilk (refrigerated, half-gallon containers), original plain and vanilla only

Silk Soymilk (refrigerated, half-gallon containers), original – red carton only)

**LACTOSE FREE MILK**

96 ounce Jug or Half-gallon containers

Any brand: Plain only

**TOFU**

16 ounce packages only

**Azumaya:** Silken

**Nasoya –** Lite Silken Tofu, Organic Silken, Organic Super Firm

**Heiwa –** Organic

**O Organic:** Silken

**House Foods:** Extra Firm, Firm, Medium Firm

**SoyBoy:** Organic Firm

**FROZEN JUICE**

100% juice, 11.5oz. - 12 ounce cans:

**Any Store Brand** – Orange

**Best Yet** – Apple, Grape, Grapefruit **Dole** – 100% Juice, Any flavor **Essential Everyday** – Apple

**Great Value** – Apple, Grape

**Hannaford** – Apple, Grape, Pineapple Orange

**Market Basket** – Apple, Grape

**Old Orchard** – Green Peel Strip, Any flavor

**Pics by Price Chopper** – Apple, Apple Raspberry, Grape, White Grape

**Seneca** – Apple

**Shurfine** – Apple

**Signature Select** – Apple

**Stop & Shop** – Apple, Grape, Grapefruit

**Welch’s** – Yellow Peel Strip, Any flavor

**WHAT IS THE WIC MANDATORY MINIMUM INVENTORY FOR PHARMACIES?**

A pharmacy must stock two (2) of the following categories of infant formulas: 1) iron-fortified formula, and 2) special prescription formulas and adult/pediatric nutritionals. The formulas must be fresh (within expiration date), and in adequate supply in order for WIC participants to purchase them whenever the pharmacy is open for business. The pharmacy must be willing and able to provide any special formulas within 48 hours (see below for more details). **Failure to stock and maintain a WIC mandatory minimum inventory of WIC products in required quantities after submission of the Vendor Application will be grounds for denial.**

A Mandatory Minimum Inventory Requirements is included as Attachment 4. The WIC Program strongly recommends that the list is used to make sure the Vendor Application is complete.

NOTE: The WIC Mandatory Minimum Inventory Requirements may be amended by the WIC Program during the Agreement period.

**THE MANDATORY MINIMUM INVENTORY FOR PHARMACIES:**

1. **IRON-FORTIFIED INFANT FORMULA**

All of the following:

Similac Advance, 12.4 ounce powdered

***Minimum stock: 3 cases total (18 cans)***

Similac Advance, 13 ounce concentrate – ***upon request*** Similac Advance, 32 ounce ready-to-feed – ***upon request*** Similac Soy Isomil, 13 ounce concentrate – ***upon request*** Similac Soy Isomil, 12.4 ounce powdered – ***upon request*** Similac Soy Isomil, 32 ounce ready-to-feed – ***upon request***

2. **SPECIALIZED INFANT FORMULA AND ADULT/PEDIATRIC NUTRITIONALS**

Specialized infant formulas and adult/pediatric nutritionals must be available within **48 hours** of notification by the local WIC program or a participant with current WIC benefits. Such products include:

|  |  |  |
| --- | --- | --- |
| Alfamino Infant | MSUD-2 | PKU-3 |
| Alfamino Junior | Neocate Infant DHA/ARA | Pregestimil |
| Boost Kid Essenial 1 cal | Neocate Infant Syneo | Product 3232A |
| Boost Kid Essenial 1.5 cal | Neocate Jr w/Prebiotics | Pulmocare |
| Boost Kid Essential 1.5 cal w/Fiber | Neocate Junior | PurAmino DHA/ARA |
| Bright Beginnings Soy | Neocate Splash | PurAmino Junior |
| Carnation Breakfast Essentials | Nutramigen | RCF |
| EleCare Infant DHA/ARA | Nutramigen with Enflora LGG | Similac Alimentum |
| Elecare Junior | Osmolite 1.5 cal | Similac For Spit-Up |
| Enfamil AR | PediaSure | Similac NeoSure |
| Enfamil NeuroPro EnfaCare | PediaSure 1.5 cal | Similac PM 60/40 |
| Enfaport | PediaSure Peptide 1.0 cal | Similac Sensitive |
| Ensure Plus | PediaSure w/Fiber | Similac Special Care 30 Cal |
| Gerber Good Start Extensive HA | Peptamen Junior | Similac Total Comfort |
| KetoCal 4:1 | PKU-2 | Vivonex Pediatric |
|  |  | Xphe Maxamum |

Other specialized formulas for inborn errors of metabolism may also be prescribed by WIC and must be made available within **48 hours**. A complete listing of all WIC approved formulas is available upon request.

**HOW TO FILL OUT THE WIC VENDOR APPLICATION**

1. If applying as a food vendor, attach a completed food vendor price list **(Attachment 2)** to the application. If applying as a pharmacy, attach a completed pharmacy price list **(Attachment 3)** to the application. If applying as both a food vendor and a pharmacy, attach a food vendor and pharmacy price list **(Attachments 2 and 3)** to the application.

2. **PLEASE TYPE OR PRINT ALL ITEMS CLEARLY**. The WIC Program will not consider incomplete Vendor Applications. Fill out all parts of the application and do not leave any questions blank. Attach all required documents to the application. The Vendor Application must be complete and accurate, and it must be signed by the owner, manager, or other individual with legal authority to obligate the vendor. If a Vendor Application is rejected for incompleteness, the vendor may not appeal the decision by requesting a fair hearing.

3. List the names of all owners of the store or business (item 17 on the application). If the business is a corporation, give the corporate name in item 16 and list the names of the President, Vice President, and Treasurer in item 17. If there is more than one Vice President, list the Vice President who is chiefly responsible for the operation of the store. List the names and addresses of all shareholders’ holding a 5% or greater interest in the corporation.

4. Complete the information at the top of the price list.

5. Fill out the price list carefully and completely. Do not estimate or project prices. The prices must reflect **THE STORE’S CURRENT ACTUAL SHELF PRICES.** When the price list does not specify the brand name for the WIC food item, select the brand with the HIGHEST price. **ACTUAL SHELF PRICES** are necessary for the WIC Program to evaluate prices charged by vendors for the purposes of characterizing stores by peer group and to monitor compliance. Fill in the price of the item and indicate the brand name of the item in the space provided.

6. When filling out the price list, only give prices for items currently on the shelf. When prices are given for WIC Mandatory Minimum Inventory requirement items in the quantities specified, do not list the sale price. Write the actual price or the Vendor Application will be considered inaccurate and will be denied.

7. The corporate office may complete the application and price list for each outlet of a chain store. **AN APPLICATION AND PRICE LIST MUST BE COMPLETED FOR EACH LOCATION WITHIN THE CHAIN.**

8. **IF A SPACE IS LEFT BLANK ON THE PRICE LIST, THE WIC PROGRAM WILL ASSUME THAT THE VENDOR DOES NOT CARRY THAT PARTICULAR ITEM**. Please provide prices for all the WIC foods/formula available in the store, not just for the WIC Mandatory

Minimum Inventory Requirement. Applicants use Attachment 4 for the WIC Mandatory

Minimum Inventory Requirements to see if the price list is complete. The application will be denied if prices are not provided for Mandatory Minimum Inventory of WIC items.

9. Sign and date the last page of the application(s) and the price list. **THE APPLICATION AND PRICE LIST ARE INVALID IF THEY ARE NOT SIGNED AND DATED.**

10. IF ASSISTANCE IS NEEDED IN FILLING OUT THE VENDOR APPLICATION AND PRICE LIST, PLEASE CONTACT THE VENDOR STAFF OF THE MASSACHUSETTS WIC NUTRITION PROGRAM AT 1-800-552-9425 OR email to: [masswicretailers@mass.gov](mailto:masswicretailers@mass.gov).

11. Applications can be submitted by mail or email to:

**Vendor Specialist**

**Massachusetts WIC Nutrition Program**

**250 Washington Street, 6th floor**

**Boston, MA 02108** [**masswicretailers@mass.gov**](mailto:masswicretailers@mass.gov)

**ATTACHMENT 1**

**FISCAL YEARS 2022-2024**

**MASSACHUSETTS WIC NUTRITION PROGRAM**

**WOMEN, INFANTS AND CHILDREN NUTRITION PROGRAM VENDOR APPLICATION**

PLEASE TYPE OR PRINT CLEARLY IN BLACK INK AND COMPLETE ALL ITEMS

1. Store Name

2. Store Address

Street

City State

Zip

3. Mailing Address (if different from store address):

Street or PO Box \_

City \_ State

Zip \_

4. Does the applicant own the real estate where the store is located?  Yes  No

***If no***, give the name and address of the landlord:

Landlord’s Name \_ Street or Box \_

City State

Zip \_

5. Store Telephone Number \_

6. Store/Owner E-mail Address \_

7. Store Owner’s Name

8. Store Manager’s Name – person with primary on-site responsibility for daily operations

if different from owner \_

9. Name of person at store responsible for WIC \_

10. When did the store open for business under current ownership?

Month Day Year

11. How long have you owned, operated, or managed this store at the present site?

12. Has this store ever operated under a different name/location or have you ever owned, operated, or managed this store under another name?  Yes  No

***If yes***, what was the name/location when it was in operation?

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**VENDOR APPLICATION (CON’T) PAGE 2 OF 5**

|  |  |  |  |
| --- | --- | --- | --- |
| 13. | Type of Business |  Major Chain |  Pharmacy I (Independent pharmacy) |
|  |  |  Small Chain |  Pharmacy II (Chain Pharmacy) |
|  |  |  Independent |  Commissary |

14. Days and Hours of Business:

MON. TUES.

WED.

THURS.

FRI. SAT. SUN.

15. Type of Ownership (check one type)

|  |  |  |
| --- | --- | --- |
|  Sole Proprietorship |  Partnership |  Co-Operative |
|  Corporation |  Limited Liability Co. (LLC) | Other |

If a Corporation or LLC, please provide the name of Corporation or LLC:

\_

16. Provide the corporate name and address if different from the store address? (For example, enter address of corporate headquarters for a parent corporation or chain store or franchise)

Business Name Street or PO Box

City

State \_Zip

Telephone Contact Person Name Email

17. Owners Names and Home Addresses

All owners of the business must be listed.1 DO NOT enter information for publicly owned corporations. Enter information for owners of proprietorships, partnerships, officers and principal shareholders of private corporations. If the business is a corporation, list the

names of the president, vice president and treasurer. If there is more than one vice president, list the vice president who is chiefly responsible for the operation of the store. (Attach additional sheets if necessary)

Name Title/Office \_ Street or PO Box \_ City \_ State Zip

Name Title/Office \_ Street or PO Box \_ City \_ State Zip

18. How many people work in the store? (include paid and unpaid, full and part-time, owners and family)

19. How many people will be handling WIC transaction?

20. How many cash registers does the store have?

1 For purposes of this application, “owners” includes natural persons and, in the case of a sole proprietorship, any sole proprietor, in the case of a partnership, any limited partner owning 5% or more and any general partner, in the case of a corporation, any shareholder owning 5% or more, any officer and any director, any trustee of any trust, any mortgagee in possession, and any executor or administrator of any vendor which is an estate.

**VENDOR APPLICATION (CON’T) PAGE 3 OF 5**

21. What system will the store be using to process WIC Card transactions?

 Integrated POS System (required if a store has 3 or more cash registers)

 Non-Integrated Multi-Function POS System (stores with 1-2 cash registers) - One device if the store does less than $8,000 on WIC sales monthly  **OR** 2 devices if the store exceeds

$8,000 and has 2 cash registers.

22. If using integrated system, please provide the name of the system? (ie: DUMAC, Retalix, NCR ACS, LOC + MTX, etc)

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23. Who is the store’s Third Party Processor (TPP)?  FiServ  Vantiv  Worldpay

 Other

24. Does the store expect to derive more than 50% of food sales from WIC sales?  Yes  No

25. Please indicate staple food items sold at this store:

Bread/Cereal Dairy Products Fruits/Vegetables Meat, Poultry, Fish

 Bread  Milk  Fresh Fruits/Vegetables  Beef/Chicken

 Cereal  Cheese  Canned Fruits/Vegetables  Pork/Bacon/Ham

 Pasta  Butter  Frozen Fruits/Vegetables  Eggs

 Rice  Yogurt  100% Fruit/Vegetables Juices  Lunch Meats/Hot Dogs

 Flour  Other

 Other

 Other

 Canned Meats/Fish

 Other

26. Please check the services at this store from choices listed below:

 Store is primarily a convenience store featuring a limited number of brands and relatively low inventory of each item

 Store features a full, well-stocked line of grocery items with 3 or more brands to choose among (most food lines)

 Store sells gasoline as a major product line

 Store sells liquor as a major product line

 Store features non-grocery items as its major retail product

 Store has its own bakery

 Store has its own deli

 Store employs a full time butcher

 Store employs a full time pharmacist

 Store features an extensive fresh produce section

 Store sells lottery tickets

27. List supplier from whom WIC foods are purchased:

Name Street address: City/State/Zip: \_

Phone: \_

28. List supplier from whom infant formula is purchased: Infant formula must be purchased from the list of infant formula wholesalers, distributors and retailers licensed in Massachusetts or formula manufacturer registered with the FDA.

Name Street address: City/State/Zip: \_

Phone: \_

**VENDOR APPLICATION (CON’T) PAGE 4 OF 5**

29. Related WIC and SNAP Program History

A. How many stores are under the same ownership? (Include this store)

B. How many of these stores are currently authorized for the MA WIC Program?

C. Has the store or applicant ever previously applied to participate in the WIC Program and had your application non-selected?  Yes  No

***If yes***, list date and reason for non-selection.

\_

D. Has the store or applicant ever been terminated from the WIC program for failing to provide copies of the invoices for infant formula purchase or for failing to provide food sales information?  Yes  No, ***If yes***, attach an explanation.

E. Does this store now participate in SNAP?  Yes  No

***If yes***, enter your SNAP Number:

F. Including this store, have the owners, the corporation or the manager ever owned, operated or managed any store(s) which withdrew from the WIC, SNAP or another FNS Program or a store which received a warning, was suspended, disqualified, withdrawn or assessed a civil monetary penalty by the WIC or SNAP or other FNS Programs?  Yes  No

***If yes***, attach an explanation identifying the person or corporation, the store name and location, the reason(s) for the withdrawal, violation, or sanction, and the date of the withdrawal, violation, or sanction.

30. Business Integrity — Applicant must demonstrate business integrity and sound reputation.

A. Please check below regarding any of the following people: owners; officers; partners; or immediate family of owners, officers, and partners involved in the operation of the business; corporate entity; managers; or any stockholder who has a substantial role

in the operation of the store. Are there any of the following:

(i) Criminal records—current charges and/or past convictions or forfeited collateral for any crime. (Do not include: offenses committed before an 18th birthday which were finally adjudicated in a juvenile court or under a youth offender law, convictions for which the record has been expunged under Federal or State law, or any conviction set aside under the Federal Youth Corrections Act or similar State Authority, or traffic violations.)

 YES  NO

(ii) Official records of removal from other Federal, State, or local programs including whether the above mentioned people or the corporation ever had a license denied, withdrawn or suspended or been fined for license violation, i.e., business or health licenses.

 YES  NO

(iii) Judicial determinations in civil litigation adversely reflecting on the integrity of the above mentioned people or the corporation.

 YES  NO

(iv) Evidence of attempt to circumvent disqualification from WIC or SNAP or a civil monetary penalty imposed for violations of the WIC or SNAP.

 YES  NO

**VENDOR APPLICATION (CON’T) PAGE 5 OF 5**

|  |  |
| --- | --- |
| (v) Evidence of prior fraudulent behavior by the above mentioned people or corporation or their employees. |  YES  NO |
| (vi) Other evidence reflecting on the business integrity and  YES  NO  reputation of the above mentioned people or the corporation. | |
| ***If yes***, to the above, attach a written explanation, giving the names of the person(s) charged or convicted and their relationship to the owner, officer, partner, manager or corporate entity, and their current or past position, if any, in the store or corporation, the court and court docket number, the crime(s) and date(s) committed; the penalty and/or time served, and any other information you want considered related thereto. | |

B. Have the owners, managers, or corporation ever had a license  YES  NO

denied, withdrawn or suspended or been fined for license violations i.e., business or health licenses?

***If yes***, attach an explanation, listing the type of license, the reason for and date of denial, fine or suspension or withdrawal.

31. Quality Standards — Attach current business, health and other state or local licenses.

32. Certification and Signature of Owner — By the person who has the authority to apply on behalf of the store:

I hereby certify that the information supplied by me on this application and Price List are correct. If it is determined that the information supplied is not correct or that, in review of the information supplied, the Massachusetts WIC Program finds that my store does not meet the criteria to be a WIC vendor, my store will not be approved for a contract.

I understand that if this store is selected for a WIC Agreement, I will be bound by the WIC Program regulations and policies including but not limited to:

1. Charging the correct prices on WIC benefits at the time of purchase. The prices for the WIC approved foods shall be competitive with and not exceed the average shelf price of other vendors in the same peer group;

2. Attending vendor education sessions;

3. Training employees about WIC procedures using WIC approved training materials;

4. Being periodically monitored;

5. Accepting responsibility on behalf of the store and its owner(s), manager(s), and employees to prevent violations of the WIC Program rules and regulations;

6. Accepting responsibility on behalf of the store and its owner(s), manager(s), and employees including new, full and part-time, paid or unpaid employees, for violations of WIC procedures committed;

7. Updating information on this Application as required by the WIC Program;

8. I understand that this is only a request for a WIC Vendor Agreement and, except as specified herein, does not constitute an Agreement.

Signed by the individual with legal authority to obligate the owner(s) of this store. Signed Date \_

Print Name

Title

Return to: Vendor Specialist

Massachusetts WIC Nutrition Program

250 Washington Street, 6th Floor

Boston, MA 02108

This institution is an equal opportunity provider.

**Vendor ID #: Vendor Name:**

**Address:**

**ATTACHMENT 2 - FOOD VENDOR PRICE LIST**

**To complete this attachment, give HIGHEST ACTUAL SHELF PRICES for the following WIC authorized foods that are normally stocked in the store.**

**If the store carries brands not listed use the blank spaces provided to fill out the information.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **UPC** | **Brand** | **Product Name** | **Size** | **Price** |
| **CEREAL - 11oz boxes or larger** | |  |  |  |
| 016000139756 | General Mills | Berry Berry Kix Family Size | 18 |  |
| 016000492349 | General Mills | Blueberry Chex | 12 |  |
| 016000487727 | General Mills | Cheerios | 12 |  |
| 016000275287 | General Mills | Cheerios | 18 |  |
| 016000163928 | General Mills | Cheerios | 21.7 |  |
| 016000103719 | General Mills | Cinnamon Chex | 12 |  |
| 016000137820 | General Mills | Cinnamon Chex | 19.6 |  |
| 016000487963 | General Mills | Corn Chex | 12 |  |
| 016000487970 | General Mills | Corn Chex | 18 |  |
| 016000157620 | General Mills | Fiber One - Original | 19.6 |  |
| 016000157651 | General Mills | Fiber One Honey Clusters | 17.5 |  |
| 016000275676 | General Mills | Kix | 12 |  |
| 016000625709 | General Mills | Kix | 18 |  |
| 016000487697 | General Mills | MultiGrain Cheerios | 12 |  |
| 016000487710 | General Mills | MultiGrain Cheerios | 18 |  |
| 016000487949 | General Mills | Rice Chex | 12 |  |
| 016000487956 | General Mills | Rice Chex | 18 |  |
| 016000170124 | General Mills | Sesame Street Berry Numbers | 12 |  |
| 016000170094 | General Mills | Sesame Street Berry Numbers | 18 |  |
| 016000170117 | General Mills | Sesame Street Cinnamon Letters | 12 |  |
| 016000170070 | General Mills | Sesame Street Cinnamon Letters | 18 |  |
| 016000275638 | General Mills | Total | 16 |  |
| 016000487987 | General Mills | Vanilla Chex | 12.1 |  |
| 016000275492 | General Mills | Wheat chex | 14 |  |
| 016000275652 | General Mills | Wheaties | 15.6 |  |
| 038000198410 | Kelloggs | All Bran - Original | 18.6 |  |
| 038000001109 | Kelloggs | Corn Flakes | 12 |  |

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|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **UPC** | **Brand** | **Product Name** | **Size** | **Price** |
| **CEREAL - 11oz boxes or larger** | |  |  |  |
| 038000001208 | Kelloggs | Corn Flakes | 18 |  |
| 038000231452 | Kelloggs | Corn Flakes | 24 |  |
| 038000035302 | Kelloggs | Crispix | 12 |  |
| 038000924224 | Kelloggs | Crispix | 18 |  |
| 038000199530 | Kelloggs | FMW-Little Bites - Chocolate | 15.9 |  |
| 038000318290 | Kelloggs | Frosted Mini Original | 18 |  |
| 038000318344 | Kelloggs | Frosted Mini Original | 24 |  |
| 038000199349 | Kelloggs | Frosted Mini Wheats-Original | 18 |  |
| 038000199387 | Kelloggs | Frosted Mini-Wheats Blueberry | 14.3 |  |
| 038000199400 | Kelloggs | Frosted Mini-Wheats Blueberry | 22 |  |
| 038000199554 | Kelloggs | Frosted MiniWheats LittleBites | 15.9 |  |
| 038000199509 | Kelloggs | Frosted Mini-Wheats Strawberry | 22 |  |
| 038000245664 | Kelloggs | FrostedMiniWheats CinnamonRoll | 14.3 |  |
| 038000245688 | Kelloggs | FrostedMiniWheats CinnamonRoll | 22 |  |
| 038000202117 | Kelloggs | FrostedMini-WheatsLittle Bites | 23 |  |
| 038000199943 | Kelloggs | Rice Krispies | 12 |  |
| 038000200038 | Kelloggs | Rice Krispies | 18 |  |
| 038000231537 | Kelloggs | Rice Krispies | 24 |  |
| 038000224690 | Kelloggs | Special K - Banana | 12.8 |  |
| 038000016110 | Kelloggs | Special K - Orginal | 12 |  |
| 038000016219 | Kelloggs | Special K - Original | 18 |  |
| 038000199462 | Kelloggs | Special K Protein Almond | 14.3 |  |
| 038000196218 | Kelloggs | Special K Protein Honey Almond | 11 |  |
| 038000200663 | Kelloggs | Special K Protein Original | 13.3 |  |
| 038000143670 | Kelloggs | Special K Protein Original | 19 |  |
| 064144080373 | Maypo | Instant Maple Oatmeal | 14 |  |
| 013130006989 | Nabisco | Cream of Rice | 14 |  |

**FOOD VENDOR PRICE LIST, CONTINUED**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **UPC** | **Brand** | **Product Name** | **Size** | **Price** |
| **Dry Beans/Peas - 1-LB Bag** | |  |  |  |
| 041331024792 | Goya | Black Beans | LB |  |
| 041331025034 | Goya | Central American Red Beans | LB |  |
| 041331024839 | Goya | Roman Beans | LB |  |
| 041331024723 | Goya | Pinto Beans | LB |  |
|  |  |  |  |  |
|  |  |  |  |  |
| **Peanut Butter - 16-18oz Jar** | |  |  |  |
| 051500255162 | Jif | Creamy Peanut Butter | 16 |  |
| 051500255377 | Jif | Crunchy Peanut Butter | 16 |  |
| 037600110754 | Skippy | Creamy Peanut Butter | 16.3 |  |
| 037600110723 | Skippy | Super Chunk Peanut Butter | 16.3 |  |
| 071018010176 | Teddie | Unsalted Creamy Peanut Butter | 16 |  |
|  |  |  |  |  |
| **Canned Beans - 15-16oz** | |  |  |  |
| 041331124065 | Goya | Pink Beans | 15.5 |  |
| 041331124669 | Goya | Black Beans | 15.5 |  |
| 041331124201 | Goya | Small Red Beans | 15.5 |  |
| 041331124027 | Goya | Red Kidney Beans | 15.5 |  |
| 041331124379 | Goya | Pinto Beans | 15.5 |  |
|  |  |  |  |  |
|  |  |  |  |  |
| **Eggs - Any Size, Grade A - Least Expensive** | | |  |  |
| 090595000127 | Giroux's | White Eggs | doz |  |
| 039222000031 | Mitlitsky | White Eggs | doz |  |
| 033604535449 | Sauder | White Eggs | doz |  |
|  |  |  |  |  |
|  |  |  |  |  |
| **Dry Milk - 1 LB. Box** | |  |  |  |
| 00050000100323 | Carnation | Dry Nonfat | 16 |  |
| **Evaporated Milk - 12 oz. Can** | |  |  |  |
| 050000010110 | Carnation | Whole Evaporated Milk | 12 |  |
| 050000159918 | Carnation | Lowfat Evaporated Milk | 12 |  |
| 050000160112 | Carnation | Fat Free Evaporated Milk | 12 |  |
|  |  |  |  |  |
|  |  |  |  |  |

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| --- | --- | --- | --- | --- |
| **UPC** | **Brand** | **Product Name** | **Size** | **Price** |
| **CEREAL - 11oz boxes or larger (con't)** | | |  |  |
| 013130006125 | Nabisco | Cream of Wheat - 1 Minute | 28 |  |
| 013130006118 | Nabisco | Cream of Wheat 21/2 Minute | 28 |  |
| 042400267157 | Malt O Meal | Farina | 18 |  |
| 884912116505 | Post | Banana Nut Crunch 15.5oz | 15.5 |  |
| 884912109101 | Post | Grape Nuts Flakes | 18 |  |
| 884912126016 | Post | Great Grains Crunchy Pecan | 16 |  |
| 884912259363 | Post | Honey Bunches of Oats - Pecan & Maple Brown Sugar | 14.5 |  |
| 884912014252 | Post | Honey Bunches Of Oats - Almonds | 14.5 |  |
| 884912014276 | Post | Honey Bunches Of Oats - Almonds | 18 |  |
| 884912014245 | Post | Honey Bunches Of Oats - Honey Roasted | 14.5 |  |
| 884912014269 | Post | Honey Bunches Of Oats - Honey Roasted | 18 |  |
| 884912017864 | Post | Honey Bunches of Oats Vanilla Bunches | 18 |  |
| 030000012109 | Quaker | Instant Oatmeal-Original | 11.8 |  |
| 030000061190 | Quaker | Life | 18 |  |
| 030000064412 | Quaker | Oatmeal Square | 14.5 |  |
| 030000313282 | Quaker | Oatmeal Squares - Honey Nut | 14.5 |  |
| 030000064030 | Quaker | OatmealSq-HintofBrownSugar | 21 |  |
| **Store Brand Cereal - 11oz or larger boxes** | | |  |  |
| **UPC** | **Brand** | **Product Name** | **Size** | **Price** |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
| **Canned Fish** |  |  |  |  |
| 086600000206 | Bumble Bee | Chunk Light Tuna | 5 |  |
| 080000006738 | Starkist | Chunk Light Tuna | 5 |  |
| 048000002457 | Chicken of the Sea | Chunk Light Tuna | 5 |  |
| 086600750705 | Bumble Bee | Sardines in Oil | 3.75 |  |
| 066613000059 | Brunswick | Sardines in Oil | 3.75 |  |
| 086600000992 | Bumble Bee | Pink Salmon | 5 |  |
| 048000000866 | Chicken of the Sea | Pink Salmon | 5 |  |
|  |  |  |  |  |

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**FOOD VENDOR PRICE LIST, CONTINUED**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **UPC** | **Brand** | **Product Name** | **Size** | **Price** |
| **Fluid Milk - Least Expensive** | |  |  |  |
|  |  | Whole | 128 |  |
|  |  | Whole | 64 |  |
|  |  | Whole | 32 |  |
|  |  | 1% Lowfat | 128 |  |
|  |  | 1% Lowfat | 64 |  |
|  |  | 1% Lowfat | 32 |  |
|  |  | Fat Free (Skim) | 128 |  |
|  |  | Fat Free (Skim) | 64 |  |
|  |  | Fat Free (Skim) | 32 |  |
| **Lactose Free Milk** | |  |  |  |
| 041383090738 | Lactaid | Lactose Free Whole | 96 |  |
| 041383090707 | Lactaid | Lactose Fat Free Milk | 96 |  |
| 041383090714 | Lactaid | Lactose Free 1% | 96 |  |
|  |  |  | 96 |  |
| 041383090233 | Lactaid | Lactose Free 1% w/Calcium | 64 |  |
| 041383090226 | Lactaid | Lactaid Lactose Free 1% | 64 |  |
|  |  |  | 64 |  |
| **Soymilk** |  |  |  |  |
| 025293600393 | Silk | Silk Original Soymilk | 64 |  |
| 053859070663 | 8th Continent | 8th Continent Original Soymilk | 64 |  |
|  |  |  |  |  |
| **Long-Life Milk - Quart** | |  |  |  |
| 024321930341 | Natrel | Natrel 1% Lowfat Milk | 32 |  |
| 857065007037 | Parmalat | Parmalat 1% Lowfat Milk | 32 |  |
|  |  |  | 32 |  |
| 024321930334 | Natrel | Natrel Whole Milk | 32 |  |
| 857065007013 | Parmalat | Parmalat Whole Milk | 32 |  |
| **YOGURT - 32oz. or 16oz Containers** | | |  |  |
| 052159005207 | Stonyfiled | French Vanilla | 32 |  |
| 070470004303 | Yoplait | Lowfat Strawberry | 32 |  |
| 036632002105 | Dannon | Lowfat Vanilla | 32 |  |
|  |  | Lowfat/Nonfat | 32 |  |
|  |  | Whole | 32 |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **UPC** | **Brand** | **Product Name** | **Size** | **Price** |
| **Whole Wheat Bread - 16oz. Pkg** | |  |  |  |
| 073410022504 | Arnold | Stone Ground 100% Whole Wheat Bread | 16 |  |
| 074323092301 | Bimbo | 100% Whole Wheat Bread | 16 |  |
| 014100085430 | Pepperidge Farm | WW Cinnamon W/ Raisins Swirl | 16 |  |
| 014100071662 | Pepperidge Farm | Light Style Soft Wheat Bread | 16 |  |
| 014100041931 | Pepperidge Farm | Light Style 100% WW Bread | 16 |  |
| 072945611030 | Sara Lee | Classic 100% Whole Wheat Bread | 16 |  |
| 072250011365 | Wonder | 100% Whole Wheat Bread | 16 |  |
|  |  |  | 16 |  |
|  |  |  | 16 |  |
|  |  |  | 16 |  |
| **Tortillas - 16oz. Pkg** | |  |  |  |
| 043354007905 | Chi-Chi's | Whole Wheat Tortillas | 16 |  |
| 048564060054 | Guerrero | Corn White Tortillas | 16 |  |
| 027331000493 | La Banderita | Corn Tortillas | 16 |  |
| 027331000486 | La Banderita | Whole Wheat Tortillas | 16 |  |
| 027331032227 | La Banderita | 100% WW Tortillas | 16 |  |
| 027331010546 | La Banderita | Corn Tortillas | 16 |  |
| 035305228040 | Mayan Farms | Whole Wheat Tortillas | 16 |  |
| 073731003282 | Mission | Yellow Corn Tortillas | 16 |  |
|  |  |  |  |  |
| **Oatmeal - 14-16oz. Pkg** | |  |  |  |
| 086341330013 | Silver Palate | Thick & Rough Oatmeal | 14 |  |
| **Brown Rice - 14-16oz Pkg** | |  |  |  |
| 017400100780 | Success | Brown Rice 10 Minute Boil In Bag | 14 |  |
| 041331026130 | Goya | Goya Brown Rice | 16 |  |
| 017400118457 | Minute | Minute Instant Brown Rice 14oz | 14 |  |
|  | | | |  |
| **Whole Grain Pasta - 16oz. Pkg** | |  |  |  |
| 076808005851 | Barilla | Whole Grain Penne | 16 |  |
| 072368508511 | Delallo Organic | Capellini 100% Whole Wheat | 16 |  |
| 071518000165 | Hodgson Mill | Whole Wheat Spagetti | 16 |  |
| 033400721145 | Ronzoni | Healthy Harvest Penne Rigate | 16 |  |
|  |  |  | 16 |  |

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**FOOD VENDOR PRICE LIST, CONTINUED**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **UPC** | **Brand** | **Product Name** | **Size** | **Price** |
| **Infant Cereal - 8oz Boxes** | |  |  |  |
|  | Beech-Nut |  | 8 |  |
|  | Beech-Nut Org |  | 8 |  |
|  | Earth's Best Org |  | 8 |  |
|  | Gerber |  | 8 |  |
|  | Gerber Org |  | 8 |  |
| **Baby Food - Fruits & Vegetables - Stage 2 - 4oz Jar** | | |  |  |
|  | Beech-Nut |  | 4 |  |
|  | Full Circle Org |  | 4 |  |
|  | Happy Baby Org |  | 4 |  |
|  |  |  | 4 |  |
| **Baby Food - Fruits & Vegetables - 2nd foods (2-Pack)** | | |  |  |
|  | Gerber |  | 2-pk |  |
|  |  |  | 2-pk |  |
|  |  |  | 2-pk |  |
| **Baby Food - Meats - 2.5oz Jar** | |  |  |  |
|  | Beech-Nut |  | 2.5 |  |
|  | Gerber |  | 2.5 |  |
| **Infant Formula** | |  |  |  |
| 070074569741 | Abbott | Similac Advance | 13 |  |
| 070074559582 | Abbott | Similac Advance | 12.4 |  |
| 070074533643 | Abbott | Similac Advance | 32 |  |
| 070074586137 | Abbott | Similac Pro-Advance | 6-Pk |  |
| 070074569765 | Abbott | Similac Soy Isomil | 13 |  |
| 070074559643 | Abbott | Similac Soy Isomil | 12.4 |  |
| 070074559681 | Abbott | Similac Soy Isomil | 32 |  |
| 070074586038 | Abbott | Similac Soy Isomil | 6-Pk |  |
| 070074575414 | Abbott | Similac Sensitive | 12.5 |  |
| 070074575346 | Abbott | Similac Sensitive | 32 |  |
| 070074509600 | Abbott | Similac for Spit-Up | 12.5 |  |
| 070074626000 | Abbott | Similac Total Comfort | 12.6 |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **UPC** | **Brand** | **Product Name** | **Size** | **Price** |
| **Cheese - 16oz Pkg Only** | |  |  |  |
| 021000602704 | Kraft | Deli Deluxe American White Slices | 16 |  |
| 021000602698 | Kraft | Deli Deluxe American Cheese | 16 |  |
| 041716232163 | Frigo | String Cheese | 16 |  |
|  |  | Cheddar | 16 |  |
|  |  | Colby | 16 |  |
|  |  | Monterey Jack | 16 |  |
|  |  | Mozzarella Whole Milk | 16 |  |
|  |  | Mozzarella Part-Skim | 16 |  |
|  |  | Shredded | 16 |  |
|  |  | Muenster | 16 |  |
| **Tofu - 16oz Pkg** | |  | 16 |  |
| 025484006577 | Nasoya | Organic Super Firm | 16 |  |
| 076371011167 | House Foods | Firm Tofu | 16 |  |
|  |  |  | 16 |  |
| **Frozen Juice - 11.5 or 12 oz cans** | |  |  |  |
| 041800116003 | Welchs | 100% Grape | 12 |  |
| 025000025198 | Minute Maid | Orange Original | 12 |  |
| 048500001455 | Tropicana | Orange Juice Pulp Free | 12 |  |
|  |  |  |  |  |
| **Bottled Juice - 100% fruit juice only - 64oz** | | |  |  |
| 889497008245 | Juicy Juice | Apple | 64 |  |
| 889497008207 | Juicy Juice | Punch | 64 |  |
| 041755001065 | Langers | Apple | 64 |  |
| 041755007098 | Langers | Apple Peach Mango | 64 |  |
| 041800207503 | Welch's | 100% Grape Juice | 64 |  |
| 041800227006 | Welch's | 100% White Grape Juice | 64 |  |
|  |  |  | 64 |  |
|  |  |  | 64 |  |
|  |  |  | 64 |  |
|  |  |  | 64 |  |

**I CERTIFY THAT THE PRICES ON ALL PAGES OF THIS PRICE LIST ARE THE CURRENT ACTUAL SHELF PRICES.**

Signature Date

**This institution is an equal opportunity provider.**

Page 4 of 4

**Vendor ID#: Vendor Name: Address:**

**ATTACHMENT 3 - PHARMACY PRICE LIST**

**To complete this attachment, give HIGHEST ACTUAL SHELF PRICES for the following WIC authorized formulas.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **UPC** | **Brand** | **Product Name** | **Size** | **Price** |
| **Special Infant Formulas** | |  |  |  |
| 070074401089 | Abbott | RCF | 13 |  |
| 070074647128 | Abbott | Similac Alimentum | 12.1 |  |
| 070074575131 | Abbott | Similac Alimentum | 32 |  |
| 070074574318 | Abbott | Similac Expert Care NeoSure | 13.1 |  |
| 070074608501 | Abbott | Similac PM 60/40 | 14.1 |  |
| 070074563138 | Abbott | Similac Special Care 30 Cal. | 8-pk |  |
| 300870425416 | Mead | 3232A | 16 |  |
| 300875122082 | Mead | EnfaCare NeuroPro | 12.8 |  |
| 300871289413 | Mead | Enfaport | 6-pk |  |
| 300870498014 | Mead | Nutramigen | 13 |  |
| 300870499011 | Mead | Nutramigen | 32 |  |
| 300871239418 | Mead | Nutramigen with Enflora LGG | 12.6 |  |
| 300870367013 | Mead | Pregestimil | 16 |  |
| 300875104804 | Mead | PurAmino DHA/ARA | 14.1 |  |
| 043900335117 | Nestle | Boost Kid Essentials 1.0 Cal-Vanilla | 8 |  |
| 043900335407 | Nestle | Boost Kid Essentials 1.5 Cal.-Vanilla | 8 |  |
| 043900335001 | Nestle | Boost Kid Essentials w/F 1.5 cal. -Vanilla | 8 |  |
| 798716162531 | Nestle | Peptamen Junior - Unflavored | 8.45 |  |
| 043900713199 | Nestle | Vivonex Pediatric 1.7oz | 1.7 |  |
| 749735018422 | Nutricia | KetoCal 4:1 (powder) | 11 |  |
| 181361935108 | Nutricia | MSUD-2 | 500GM |  |
| 749735025956 | Nutricia | Neocate Infant DHA & ARA | 14.1 |  |
| 749735017906 | Nutricia | Neocate Junior - Unflavored | 14 |  |
| 181361934606 | Nutricia | PKU-2 | 500GM |  |
| 181361934705 | Nutricia | PKU-3 | 500GM |  |
| 749735023013 | Nutricia | XPhe Maxamum (Powder) | 16 |  |
| 683744350091 | PBM Products | Bright Beginnings Pediatric Drink | 6-pk |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **UPC** | **Brand** | **Product Name** | **Size** | **Price** |
| **Infant Formula** | |  |  |  |
| 070074569741 | Abbott | Similac Advance | 13 |  |
| 070074559582 | Abbott | Similac Advance | 12.4 |  |
| 070074533643 | Abbott | Similac Advance | 32 |  |
| 070074586137 | Abbott | Similac Pro-Advance | 6-Pk |  |
| 070074509600 | Abbott | Similac for Spit-Up | 12.5 |  |
| 070074575414 | Abbott | Similac Sensitive | 12.5 |  |
| 070074575346 | Abbott | Similac Sensitive | 32 |  |
| 070074569765 | Abbott | Similac Soy Isomil | 13 |  |
| 070074559643 | Abbott | Similac Soy Isomil | 12.4 |  |
| 070074559681 | Abbott | Similac Soy Isomil | 32 |  |
| 070074586038 | Abbott | Similac Soy Isomil | 6-Pk |  |
| 070074626000 | Abbott | Similac Total Comfort | 12.6 |  |
| **Special Infant Formulas** | |  |  |  |
| 070074535111 | Abbott | EleCare Infant DHA/ARA | 14.1 |  |
| 070074552545 | Abbott | Elecare Jr. - Unflavored | 14.1 |  |
| 070074565866 | Abbott | Elecare Jr. - Vanilla | 14.1 |  |
| 070074407074 | Abbott | Ensure Plus-Vanilla | 6-pk |  |
| 070074668505 | Abbott | Ensure-Milk Chocolate | 14.1 |  |
| 070074668543 | Abbott | Ensure-Vanilla | 14.1 |  |
| 070074574707 | Abbott | Osmolite 1.5 Cal | 8 |  |
| 070074564104 | Abbott | Pediasure 1.5 Cal. | 8 |  |
| 070074621241 | Abbott | PediaSure Peptide 1.0 Cal.-Unflavored | 8 |  |
| 070074580623 | Abbott | Pediasure w/Fiber-Vanilla | 8 |  |
| 070074580593 | Abbott | Pediasure-Chocolate | 6-Pk |  |
| 070074580562 | Abbott | Pediasure-Strawberry | 6-pk |  |
| 070074580500 | Abbott | Pediasure-Vanilla | 6-pk |  |
| 070074406992 | Abbott | Pulmocare - Vanilla | 8 |  |

**I CERTIFY THAT THE PRICES ON ALL PAGES OF THIS PRICE LIST ARE THE CURRENT ACTUAL SHELF PRICES.**

Signature Date

**This institution is an equal opportunity provider.**

**ATTACHMENT 4**

**WIC MANDATORY MINIMUM INVENTORY REQUIREMENTS**

For food vendors,  **all food items below** are required to be carried in all food stores. For pharmacies,  **only ‘INFANT FORMULA’** is required to be carried in all pharmacies.

The mandatory minimum inventory requirements of approved WIC foods and infant formula must be available on the shelves at all times. These foods must be fresh and must be in adequate supply in order for WIC participants to purchase them whenever the vendor is open for business.

***Notice to applicants***: applicants will be inspected by the WIC Program to verify that the Mandatory Minimum Inventory Requirements of WIC items are in stock and the application will be non-selected if the store does not carry all of these items as they are listed below. See Minimum Inventory requirements section on page 12 for more information.

|  |  |  |
| --- | --- | --- |
| **Food Category** | **Size/Type** | **Mandatory Minimum Requirement** |
| Cheese | 16oz. Packages | 2 varieties - 3 lbs. in each variety  **6 lbs. total** |
| Eggs (Brown or White) | Dozen, Grade A – medium, Large, X-Large, Jumbo | **6 dozen total, any combination** |
| Cereal | 11oz or Larger boxes | 7 varieties – 2 boxes of each variety –  **14 boxes total** |
| Legumes (Peanut Butter) | 16oz to 18oz | **6 jars total** |
| Legumes (Dry beans/ Canned Beans) | 1LB. bags or  15-16oz cans | 2 varieties – 2 lbs. of each variety – **4 lbs**. or  4 cans of each variety - **8 cans total** or  **2 lbs dry/4 cans on canned beans, any combination** |
| Canned Fish | 5oz. chunk light tuna in water or  3.75oz. sardines or  5oz. pink salmon | **4 cans total, any combination** |
| Infant Cereal | 8oz boxes, plain only | **8 boxes total** |
| Infant Fruits & Vegetables | 4oz or 2-pack | 3 varieties of any combination (fruits, vegetables, or fruits & vegetables)  **96 (4oz) jars/48 (2-pack)** |
| Infant Meats | 2.5oz | **7 jars total** |
| Bread/Whole Grains | 16oz packages of 100% Whole  Wheat Bread | **6 packages total** |
| Bread/Whole Grains | 16oz. Tortillas or  16oz. Oatmeal or  16oz. Whole Wheat Pasta or  14-16oz. Brown Rice | **6 packages total, any combination** |
| Fruits – Cash Value | Fresh and  Canned or frozen Fruits | **$20.00/Fresh**  **$10.00/Canned or Frozen** |
| Vegetables – Cash Value | Fresh and  Canned or frozen Vegetables | **$20.00/Fresh**  **$10.00/Canned or Frozen** |
| Infant Formula | 12.4oz Similac Advance | **18 cans (**3 cases) |
| Yogurt | 32oz or 16oz containers whole, lowfat/nonfat | **96oz total**  **3-32oz or 6-16oz containers, any combination** |
| Milk – Whole | Gallons | **3 gallons total** |
| Milk – Lowfat/Fat Free | Gallons | **12 gallons total** |
| Milk – Lowfat/Fat Free | 12oz evaporated lowfat milk or  Quarts – Long Life 1%/Fat free | **24 cans total or**  **4 qts. total, any combination** |
| Juice | 64oz. Bottle | 2 flavors (or varieties) – **12 bottles total** |

**Attachment 5 - List of Approved Infant Formula Suppliers**

**Wholesalers/Distributors/Retailers**

All infant formula must be purchased from a supplier on this list.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Wholesaler Name**  A&J Food Wholesalers, Inc. | **Address**  Brooklyn Terminal Market, Foster & Remsen Ave | **City**  Brooklyn | **State**  NY | **Zip**  11236 | **Telephone**  (718) 251-7144 |
| Abbott Laboratories Inc. | PO Box 18065 | Columbus | OH | 43216 | (800) 551-5840 |
| Amerisourcebergen Corp | 101 Norfolk St | Mansfield | MA | 02048 | (508) 337-8750 |
| Associated Grocers of New England, Inc. | 11 Cooperative Way | Pembroke | NH | 03275 | (603) 223-6710 |
| Bozzuto's Inc. | 275 Schoolhouse Road | Cheshire | CT | 06410-1241 | (203) 272-3511 |
| C&S Wholesale Grocers | Hatfield South, 142 Elm Street | Hatfield | MA | 01038 | (413) 247-0258 |
| C&S Wholesale Grocers | 7 Corporate Drive | Keene | NH | 03431 | (603) 354-7000 |
| C&S Wholesale Grocers | 1120 Harvey Lane | Suffield | CT | 06078 | (860) 623-4360 |
| C&S Wholesale Grocers | 47 Old Ferry Road | Brattleboro | VT | 05301 | (802) 257-4371 |
| C&S Wholesale Grocers | 1500 Corporate Blvd. | Newburgh | NY | 12550 | (845) 567-6800 |
| C&S Wholesale Grocers | 500 North Street | Windsor Lock | CT | 06096 | (860) 627-4120 |
| Cardinal Distribution d/b/a Cardinal Health | 11 Centennial Drive | Peabody | MA | 01960 | (978) 532-6900 |
| Cash & Carry | 110 Advocado Street | Springfield | MA | 01104 | (413) 733-6182 |
| Core-Mark Midcontinent, Inc. | 355 Main Street | Whitinsville | MA | 01588 | (508) 234-9000 |
| DeMoulas Super Market Warehouse | 875 East Street | Tewksbury | MA | 01876 | (978) 851-8000 |
| F & J Master Sales Corp. | 528 Drake Street | Bronx | NY | 10474-6102 | (718) 292-6464 |
| Genere Food Corp. | 100 Niantic Ave | Providence | RI | 02907 | (401) 490-3811 |
| Hannaford Bros Co. | 145 Pleasant Hill Road | Scarborough | ME | 04074 | (207) 883-2911 |
| Harold Levinson Associates | 21 Banfi Plaza | Farmingdale | NY | 11735 | (800) 325-2512 |
| J. Polep Distribution Services | 705 Meadow Street | Chicopee | MA | 01013 | (413) 592-4141 |
| James J. Duffy Inc. | 390 Beacham Street | Chelsea | MA | 02150 | (617) 242-0094 |
| Krasdale Food Distribution Center | 400 Food Center Drive | Bronx | NY | 10474 | (718) 378-1100 |
| McKesson Drug Co. | 9 Aegean Drive | Methuen | MA | 01844 | (978) 685-3930 |
| McLane Eastern, Inc. dba McLane/Northeast-Concord | 932 Maple Street | Contoocook | NH | 03229 | (603) 746-8000 |
| Pine State Trading Co. | 47 Market Street | Gardiner | ME | 04345 | (207) 622-3741 |
| Rosev Dairy Foods, Inc. | 220 Second Street | Chelsea | MA | 02150 | (617) 889-7444 |
| Stop & Shop Distributor Center | 136 S Main Street | Assonet | MA | 02702 | (508) 977-5125 |
| Supervalu | 3900 Industrial Road | Harrisburg | PA | 17110 | (717) 232-6821 |
| T.B.I Corp | 700 E Industrial Park Drive | Manchester | NH | 03109 | (603) 668-6223 |
| Yell-O-Glow Corp | 21 Arlington Street | Chelsea | MA | 02150 | (617) 394-0300 |