

# **MASSHEALTH ADULT DISABILITY SUPPLEMENT**

Commonwealth of Massachusetts | EOHHS



# **Instructions for Completing the Supplement**

You have indicated on your MassHealth application that you have a disability. Disability standards require that the disability has lasted, or is expected to last, at least 12 months. To ensure your MassHealth eligibility, Disability Evaluation Services (DES) will review your application, including this Disability Supplement.

To get MassHealth based on your disability, you need to tell us about

- your medical and mental health providers; and
- your work history for the past 5 years.

**Fully completing the Disability Supplement will give us the information we need to make a quick decision.**

Please read the following instructions before beginning.

- Print or write clearly and complete the supplement to the best of your ability.
- Sign and date an Authorization to Release Protected Health Information Form for each medical and mental health provider you list on the supplement.
- After you have filled out the supplement, submit it to

Disability Evaluation Services (DES)

PO Box 2796

Worcester, MA 01613-2796

DES will ask the providers you listed for your medical and treatment records. If you have any of your medical records, please send a copy with this form. If more information or tests are needed, a member of DES will get in touch with you. Completely filling out this supplement will speed up the process of determining your eligibility.

This is not an application for medical benefits. If you have not already completed a MassHealth application, you must fill one out in addition to this form. If you have any questions about how to apply, please call MassHealth Customer Service at (800) 841-2900. Call TDD/TTY: 711 if you are deaf, hard of hearing, or speech disabled.

**If you need help with this form, you can call a DES representative at (800) 888-3420. Fill in every section of this form. If you do not fill in every section, we may not be able to make a decision about your disability.**

## Information about you

Sex assigned at birth ☐ Male ☐ Female

Which best describes your current gender identity?

☐ Male ☐ Female

☐ Transgender man/trans man

☐ Transgender woman/trans woman

☐ Genderqueer/gender nonconforming/nonbinary/neither exclusively male nor female

☐ Gender Identity not listed

Please specify \_\_\_\_\_

☐ Don't know

☐ Choose not to answer

Last name, First name, Middle initial

\_\_\_\_\_  
Last 4 Digits of Social Security number \_\_\_\_ \_

MassHealth Medicaid ID \_\_\_\_\_

Date of birth (mm/dd/yyyy) \_\_\_\_/\_\_\_\_/\_\_\_\_

Street address, Apt. #

\_\_\_\_\_  
City \_\_\_\_\_

State \_\_\_\_\_ Zip code \_\_\_\_\_

Home phone \_\_\_\_\_

Cell phone \_\_\_\_\_

Email address \_\_\_\_\_

Where do you live? (Check one.)

- ☐ House or apartment  
☐ State facility  
☐ Rehabilitation hospital Group home  
☐ Nursing home Homeless  
☐ Other (describe) \_\_\_\_\_

Did you apply for Social Security or SSI/SSDI benefits?

☐ yes ☐ no

Have you been awarded SSI/SSD? ☐ yes ☐ no

If you have a copy of the award letter, please attach it to this supplement.

## **PART 1**

### **YOUR HEALTH ISSUES**

List and describe all your medical and mental health issues. If you are getting treatment for the issue, please tell us what kind of treatment.

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Medical or mental health issue

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Describe related symptoms or pain

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Date when problem started \_\_\_\_\_

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Medications/treatment \_\_\_\_\_

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Medical or mental health issue

---

Describe related symptoms or pain

---

Date when problem started \_\_\_\_\_

Medications/treatment \_\_\_\_\_

---

Medical or mental health issue

---

Describe related symptoms or pain

---

Date when problem started \_\_\_\_\_

Medications/treatment \_\_\_\_\_

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Did any of your health issues start because of an accident or injury? ☐ yes ☐ no

If yes, please explain.

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Are you (check one): ☐ Right handed? ☐ Left handed?

## **PART 2**

# **INFORMATION ABOUT ALL YOUR MEDICAL AND MENTAL HEALTH PROVIDERS**

Please list every medical and mental health provider that treated you since your health issues started. A medical or mental health provider may include a doctor, psychologist, therapist, social worker, physical therapist, chiropractor, hospital, health center, or clinic from which you receive treatment. You can write on a separate piece of paper if you run out of space.

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Name of medical or mental health provider

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Reason for visit \_\_\_\_\_

Was this visit in the last 12 months? ☐ yes ☐ no

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Name of medical or mental health provider

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Reason for visit \_\_\_\_\_

Was this visit in the last 12 months? ☐ yes ☐ no

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Name of medical or mental health provider

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Reason for visit \_\_\_\_\_

Was this visit in the last 12 months? ☐ yes ☐ no

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Name of medical or mental health provider

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Reason for visit

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Was this visit in the last 12 months? ☐ yes ☐ no

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Name of medical or mental health provider

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Reason for visit

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Was this visit in the last 12 months? ☐ yes ☐ no

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Please fill out an Authorization to Release Protected Health Information Form for each medical and mental health provider on this list. Be sure to sign and date each form. These release forms are at the end of this packet. If you need more copies of the Authorization to Release Protected Health Information Form, call MassHealth Customer Service at (800) 841-2900, TDD/TTY: 711 or download the form at [mass.gov/lists/masshealth-member-forms](http://mass.gov/lists/masshealth-member-forms).



## **PART 3**

### **YOUR LANGUAGE**

Do you speak English? ☐ yes ☐ no

Do you understand English? ☐ yes ☐ no

Do you read English? ☐ yes ☐ no

Do you write English? ☐ yes ☐ no

What is your preferred language? \_\_\_\_\_

Can you read in your preferred language? ☐ yes ☐ no

Can you write in your preferred language? ☐ yes ☐ no

## **PART 4**

### **SCHOOL**

Check the highest grade of school you finished.

☐ K ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6

☐ 7 ☐ 8 ☐ 9 ☐ 10 ☐ 11 ☐ 12

☐ GED ☐ Associate's degree ☐ Bachelor's degree

What year did you finish this grade? \_\_\_\_\_

Where did you go to school? \_\_\_\_\_

Did you repeat any grades? ☐ yes ☐ no

Did you repeat any grades? ☐ yes ☐ no

Did you receive any special help or accommodations in school? ☐ yes ☐ no ☐ not sure

Do you have a learning disability?

☐ yes ☐ no ☐ not sure

Were you in special education?

☐ yes ☐ no ☐ not sure

Did you complete school higher than 12th grade?

☐ yes ☐ no

If yes, please list your degree and major

Did you get any other training? ☐ yes ☐ no

If yes, please fill out the sections below.

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Type of training: Building trades

Year \_\_\_\_\_ Did you finish? ☐ yes ☐ no

Are you certified or licensed? ☐ yes ☐ no

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Type of training: Building trades

Year \_\_\_\_\_ Did you finish? ☐ yes ☐ no

Are you certified or licensed? ☐ yes ☐ no

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Type of training: Building trades

Year \_\_\_\_\_ Did you finish? ☐ yes ☐ no

Are you certified or licensed? ☐ yes ☐ no

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## PART 5

### YOUR WORK FOR THE PAST 5 YEARS

Do you work now? ☐ yes ☐ no

If no, when did you stop working? Date \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Did any of your medical or mental health conditions cause problems at work? ☐ yes ☐ no

If yes, explain

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List all your jobs from the last 5 years. Do the best that you can. If you do not know the exact dates, write your best guess. Start with the job you have now or your last job.

If you have other jobs to add (within the last 5 years), please include information with this form.

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1. Job title: \_\_\_\_\_

Dates worked:

From (Month/Year): \_\_\_\_\_ To (Month/Year): \_\_\_\_\_

Job duties (List everything you did.)

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How many hours did you work each week? \_\_\_\_\_

How much did you make an hour? \_\_\_\_\_

Check the weight you lifted or carried most often (check one):

☐ Less than 10 lbs. ☐ 10 lbs. ☐ 20 lbs. ☐ 25 lbs.

☐ 50 lbs. ☐ 100 lbs. ☐ More than 100 lbs.

Check the heaviest weight you lifted (check one):

- ☐ Less than 10 lbs.   ☐ 10 lbs.   ☐ 20 lbs.   ☐ 25 lbs.  
☐ 50 lbs.   ☐ 100 lbs.   ☐ More than 100 lbs.

How many hours did you do each of the following each day?

Walk \_\_\_\_\_ Stand \_\_\_\_\_ Reach \_\_\_\_\_ Sit \_\_\_\_\_ Bend \_\_\_\_\_  
Handle big objects \_\_\_\_\_ Handle small objects \_\_\_\_\_

Reason for leaving

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2. Job title: \_\_\_\_\_

Dates worked:

From (Month/Year): \_\_\_\_\_ To (Month/Year): \_\_\_\_\_

Job duties (List everything you did.)

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How many hours did you work each week? \_\_\_\_\_

How much did you make an hour? \_\_\_\_\_

Check the weight you lifted or carried most often (check one):

- ☐ Less than 10 lbs.   ☐ 10 lbs.   ☐ 20 lbs.   ☐ 25 lbs.  
☐ 50 lbs.   ☐ 100 lbs.   ☐ More than 100 lbs.

Check the heaviest weight you lifted (check one):

- ☐ Less than 10 lbs.   ☐ 10 lbs.   ☐ 20 lbs.   ☐ 25 lbs.  
☐ 50 lbs.   ☐ 100 lbs.   ☐ More than 100 lbs.

How many hours did you do each of the following each day?

Walk \_\_\_\_\_ Stand \_\_\_\_\_ Reach \_\_\_\_\_ Sit \_\_\_\_\_ Bend \_\_\_\_\_  
Handle big objects \_\_\_\_\_ Handle small objects \_\_\_\_\_

Reason for leaving

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3. Job title: \_\_\_\_\_

Dates worked:

From (Month/Year): \_\_\_\_\_ To (Month/Year): \_\_\_\_\_

Job duties (List everything you did.)

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How many hours did you work each week? \_\_\_\_\_

How much did you make an hour? \_\_\_\_\_

Check the weight you lifted or carried most often (check one):

☐ Less than 10 lbs. ☐ 10 lbs. ☐ 20 lbs. ☐ 25 lbs.

☐ 50 lbs. ☐ 100 lbs. ☐ More than 100 lbs.

Check the heaviest weight you lifted (check one):

☐ Less than 10 lbs. ☐ 10 lbs. ☐ 20 lbs. ☐ 25 lbs.

☐ 50 lbs. ☐ 100 lbs. ☐ More than 100 lbs.

How many hours did you do each of the following each day?

Walk \_\_\_\_\_ Stand \_\_\_\_\_ Reach \_\_\_\_\_ Sit \_\_\_\_\_ Bend \_\_\_\_\_

Handle big objects \_\_\_\_\_ Handle small objects \_\_\_\_\_

Reason for leaving

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4. Job title: \_\_\_\_\_

Dates worked:

From (Month/Year): \_\_\_\_\_ To (Month/Year): \_\_\_\_\_

Job duties (List everything you did.)

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How many hours did you work each week? \_\_\_\_\_

How much did you make an hour? \_\_\_\_\_

Check the weight you lifted or carried most often (check one):

- ☐ Less than 10 lbs.   ☐ 10 lbs.   ☐ 20 lbs.   ☐ 25 lbs.  
☐ 50 lbs.   ☐ 100 lbs.   ☐ More than 100 lbs.

Check the heaviest weight you lifted (check one):

- ☐ Less than 10 lbs.   ☐ 10 lbs.   ☐ 20 lbs.   ☐ 25 lbs.  
☐ 50 lbs.   ☐ 100 lbs.   ☐ More than 100 lbs.

How many hours did you do each of the following each day?

Walk \_\_\_\_\_ Stand \_\_\_\_\_ Reach \_\_\_\_\_ Sit \_\_\_\_\_ Bend \_\_\_\_\_  
Handle big objects \_\_\_\_\_ Handle small objects \_\_\_\_\_

Reason for leaving

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## **PART 6**

### **YOUR COMMENTS**

Use this space to write any additional information about why you cannot work.

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# **PART 7**

## **YOUR SIGNATURE AND RIGHTS**

THIS SECTION MUST BE COMPLETED.

You have the right to privacy. The information on this form is confidential. All possible precautions will be taken to ensure your privacy rights.

**Important:** If this form is being filled out by someone with the legal authority to act on behalf of the applicant, that individual must sign below and attach the corresponding, completed legal paperwork (for example, an Authorized Representative Designation Form (ARD), guardianship form, or power of attorney form).

By signing this application below, I hereby certify under the pains and penalties of perjury that the submissions and statements I have made in this application are true and complete to the best of my knowledge, and I agree to accept and comply with the above rights and responsibilities of the MassHealth and Health Connector programs.

Signature of Applicant  
or Authorized Representative/Guardian

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Print name \_\_\_\_\_

Date \_\_\_\_ / \_\_\_\_ / \_\_\_\_

To request an ARD form, call the MassHealth Customer Service Center at (800) 841-2900, TDD/TTY: 711. You can also download the form online at [mass.gov/doc/authorized-representative-designation-form-1/download](http://mass.gov/doc/authorized-representative-designation-form-1/download).

DES may send copies of notices to the authorized representative. Your signature does not authorize DES to receive your medical records. Please complete and sign the attached Authorization to Release Protected Health Information form.

### **Help with This Form**

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Did you need help to fill out this form? ☐ yes ☐ no

If yes, why did you need help? \_\_\_\_\_

### **REMINDER**

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Did you remember to

- Complete an Authorization to Release Protected Health Information form for each medical or mental health provider listed in Part 2?
- Sign all Authorization to Release Protected Health Information forms?
- Sign this Disability Supplement above?
- Include a completed and signed Authorized Representative Designation form (ARD), guardianship form, or other legal paperwork, if needed?
- Call a DES representative at (800) 888-3420 if you need help with this form?