Subject Line: Attention MassHealth Members: Important Renewal Information

Preview Text: Make sure your address is up to date with MassHealth so you receive your renewal letter in the mail.

Do you or your children have health insurance through MassHealth? If so, here's what you need to know.

- 1. **Update your contact information.** MassHealth will need to reach you when it's your turn to renew. Make sure your address, email, and phone number are up to date so you don't miss anything. Need to update? Call MassHealth at 1-800-841-2900.
- 2. **Check your mail.** When it is your turn to be renewed, MassHealth will send either your renewal notice (in a blue envelope), automatic renewal notification, or a request for more information. You don't want to miss this!
- 3. **Respond.** If MassHealth needs information from you, your notice will include a deadline. Make sure to respond before the deadline so that you don't lose your coverage.

To update your contact information, get questions answered about your MassHealth coverage, or if you have lost coverage and want to reapply, call MassHealth at 1-800-841-2900.

No longer qualify for MassHealth and need help enrolling in the HealthConnector? You can find free, local help at: <u>www.masshealthrenew.org</u> or apply online at <u>www.mahix.org/individual</u>

Sincerely,

[Insert name of principal]