

MassWorkforce Issuance

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☐ Policy ☒ Information

To: Chief Elected Officials
Workforce Investment Board Chairs
Workforce Investment Board Directors
Title I Administrators
Career Center Directors
Title I Fiscal Officers
DCS Operations Managers

cc: WIA State Partners

From: Alice Sweeney, Director
Department of Career Services

Date: March 25, 2015

Subject: MassWorkforce Issuance System: New Number Assignment Series

Purpose: To notify local Workforce Investment Boards, One-Stop Career Center Operators and other local workforce investment partners of the implementation of a new number assignment system for the MassWorkforce Issuance Series.

Background: Policy and Information related to the workforce development system in Massachusetts is conveyed through the MassWorkforce Issuance system, located at www.Mass.gov/massworkforce .

Issuances transmit guidance to local officials, partners and stakeholders regarding actions to be implemented related to the operation of the Commonwealth's workforce development system.

As Massachusetts moves forward with the implementation of the Workforce Innovation and Opportunity Act (WIOA), DCS will implement a new issuance number assignment system. All Issuances posted with the new number assignment will be related to WIOA or other federal or state statutory/regulatory requirements.

During the implementation transition phase pertinent WIA policies will be updated with WIOA language and references.

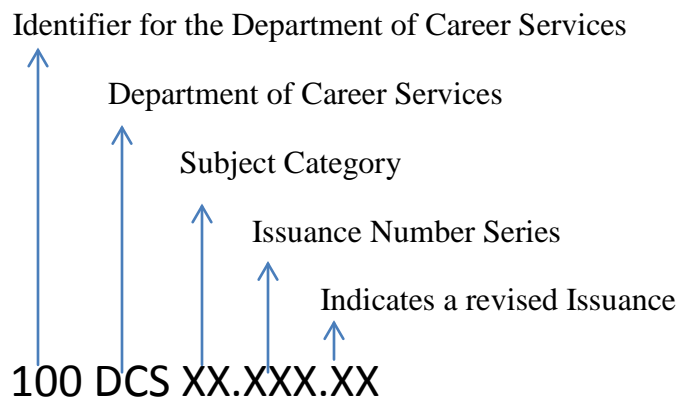
Please note: Workforce Investment Act (WIA) policies and issuances remain in effect until the closeout of the WIA grant. Should you need to reference any of those policies or issuances they remain cataloged by year in chronological order and can be found on www.mass.gov/massworkforce.

WIOA Issuances will be posted in a separate WIOA folder and catalogued by the new number assignments.

Policy: As of March 31, 2015, WIOA policies and/or information issuances will be posted in accordance with the new issuance number assignment system.

WIOA Issuances will be categorized by subject matter and will have issuance numbers assigned that include an identifier for the Department of Career Services, the acronym, an identifier for the subject category, the issuance number series, and an identifier to indicate a Issuance revision.

Below is an example of the new issuance number assignment.



Required: Please ensure that all staff, workforce partners, and stakeholders are aware of the new Issuance number assignment system.

Effective: Immediately

Inquiries: Please email all questions to PolicyQA@detma.org. Also, indicate Issuance number and description.