



COMMONWEALTH OF MASSACHUSETTS
Board of Registration
of
Hazardous Waste Site Cleanup Professionals

MINUTES
OF
BOARD MEETING
Held on May 12, 2026
[Approved: June 9, 2026]

Meeting Location: **100 Cambridge Street, Boston, MA and remotely via ZOOM**

Prepared by: Terry Wood

List of Documents Used at the Meeting:

1. Board Meeting Agenda
2. Draft April 14, 2026 Board Meeting Minutes
3. ARP Dockets 1 and 2
4. Renewal Dockets 1 and 2
5. May 11, 2026 Letter from the LSP Association to the Board regarding the LSP Exam

1. **Call to Order:** Diane Baxter called the meeting to order at 12:22 p.m. Present in the room: David Austin and Diane Baxter. Present remotely via ZOOM: Gail Batchelder, Kathy Campbell, Craig Ellis, Kirk Franklin, Gregg McBride, Paul McKinlay, Deirdre Menoyo and Jamie Smith.

Board members absent: None.

Staff members present in person: Chris Borges, Matthew Lyne, and Terry Wood. Staff members present via ZOOM: Notoshia Dix.

Members of the public present remotely via ZOOM: Mariellen Morris, LSPA Executive Director; Michelle Zelch, LSPA Program & Events Manager; Nancy Fitzpatrick of MassDEP; and Lori McCarthy.

2. **Announcements:** Ms. Wood announced that Sneha Kalagarla who was listed on the agenda as making a presentation is unavailable today and also that yesterday afternoon the LSPA sent the LSP Board a letter regarding the LSP examination. She stated that the letter could be discussed as part of the Examination agenda item.
3. **Agenda:** The Board members agreed to follow the agenda as modified by Ms. Wood's announcements.
4. **Minutes:** The Board members reviewed the draft minutes of the meeting held on April 14, 2026. A motion was made and seconded to approve the draft minutes as written. All

LSP BOARD MEETING MINUTES MAY 12, 2026

Board members in attendance voted to approve the draft minutes as written by roll call vote.

5. **Old Business:** None

6. **Decisions Regarding Licensing of Applicants:**

A. Application Dockets

New Application Docket Number 1

ARP Members: Craig Ellis, Paul McKinlay, Deirdre Menoyo

ID #	Applicant Name/Company Name	ARP #	REC.
6221	Natalie Burgo	366	A

Mr. Lyne stated that Ms. Burgo is a standard track candidate who claimed over 9 years of Total Professional Experience (TPE) and over 6 years of Relevant Professional Experience (RPE). The ARP believed Ms. Burgo’s application indicated she had the required amount of RPE as a result of her role at EPA as project manager for Superfund sites, her project descriptions were well-written and her references supported that she had sufficient experience. The ARP recommended that Ms. Burgo be approved to take the exam.

A motion was made and seconded to accept the recommendation of the ARP. The motion passed by roll-call vote with all Board members in attendance voting in support of the motion.

New Application Docket Number 2

ARP Members: David Austin, Kathy Campbell, and Kirk Franklin

Recused Members: None

ID #	Applicant Name/Company Name	ARP #	REC.
6289	Ian Martz - Arcadis	367	A

LSP BOARD MEETING MINUTES MAY 12, 2026

Mr. Lyne stated that Mr. Martz is a standard track candidate who claimed 16 years of TPE and more than 10 years of RPE. The ARP believed Mr. Martz’s application documented significant MCP experience with a variety of projects and clearly demarcated RPE from TPE. The ARP recommended that Mr. Martz be approved to take the exam.

A motion was made and seconded to accept the recommendation of the ARP. The motion passed by roll-call vote with all Board members in attendance voting in support of the motion.

7. **License Renewals**

Renewal Docket No. 1
Date: May 12, 2026
Renewal Date: 4/30/2026
New Expiration Date: 4/30/2029
Have completed all requirements for renewal:

	LSP Number	First	Middle	Last
1	8978	Jeffrey		Mosholder
2	5661	Kimberly		Longridge
3	7326	Andrew		Donoghue
4	7812	Jonathan		Kitchen
5	4129	Michele		Paul

A motion was made and seconded to renew the licenses of the LSPs on Docket #1 for the date indicated. All Board members present voted in favor by roll-call vote.

Renewal Docket No. 2
Date: May 12, 2026
Renewal Date: 1/30/2026
New Expiration Date: 1/30/2026
Have completed all requirements for renewal (after 90-day extension)

	LSP Number	First	Middle	Last
1	5483	James		Murphy

A motion was made and seconded to renew the licenses of the LSPs on Docket #2 for

LSP BOARD MEETING MINUTES MAY 12, 2026

the date indicated. All Board members present voted in favor by roll-call vote.

Renewal Status Report.

Mr. Lyne reported that 17 LSPs have expiration dates of 4/30/26. The Board approved 10 of them during the past two Board meetings; 6 earlier today; and 1 has informed Board staff she will let her license lapse and try to renew within 12 months.

8. Other Licensing Related Matters

A. Scheduling of Future Application Review Panels

Mr. Lyne reported ARP #367 for Eric Wirtanen (D. Austin, K. Campbell, K. Franklin) is waiting for a professional reference. He added that two new applications— Bryan Gammons of Tighe & Bond and Paige Cochrane of VHB received since the last meeting and volunteers are needed to serve on an ARP. Ms. Batchelder, Ms. Baxter, and Mr. McBride volunteered.

B. Inactive Status Report

Ms. Dix reported the Total Number of LSPs on Inactive Status: 2

LSP Number	License Status Date	License Status	Last Name	First Name
8467	April 4, 2025	INACTIVE	Hansel	Kelly
3984	July 1, 2025	INACTIVE	Doherty	James

C. Total Number of Active LSPs = 388

D. Annual Fees Report

Ms. Dix reported suspension notifications were sent out on April 2nd via ePlace notifications and certified mail to LSPs who have not yet paid their annual fee. If these LSPs do not pay their annual fees within 90 days (by the close of business on July 1) their licenses will be revoked. Payment can be made via ePlace accounts using either the “pay online” or “pay by mail” option. If using the “pay by mail” option, please be sure to include your LSP number on your check, as this will ensure your account is credited properly. As of this morning, there are **3 outstanding invoices**. The licenses of 10 LSPs were suspended on 4/2 for non-payment; 7 of those LSPs have settled their balances.

9. **Examinations**

A. Exam Subcommittee Update

The Exam subcommittee met on 5/6 to discuss the results of the recent exams and to review questions that examinees submitted to the Board. The exam subcommittee will meet again next month on 6/17.

B. Letter from the LSPA regarding the LSP Exam

Ms. Wood stated that the Board received a letter yesterday from the LSPA regarding the LSP exam. She stated that the letter was forwarded to the Board members yesterday afternoon. She stated that, in the letter, the LSPA posed questions about the Fall 2025 and Spring 2026 administrations of the exam, asked for information regarding the exam results (pass rates and the content areas where examinees struggled), and expressed concern that the exam could pose a high hurdle for newly approved applicants. The LSPA also asked in the letter whether the LSP Board would be interested in working with the LSPA on ways to guide approved applicants how to best prepare for the exam.

Several Board members discussed the issues raised in the LSPA's letter. After discussion, the consensus of the Board was that the exam subcommittee should continue its analysis of the recent exam results and, once that is done, the Board could further discuss the specific issues raised in the LSPA's letter.

10. **Continuing Education Committee Report:**

Mr. Austin reported that the Committee met earlier in the day, approved the meeting minutes from last month's meeting, and approved 3 new courses and 1 new conference.

13. **Other Business**

A. Personnel, Budget and Fees: Ms. Wood stated that the House issued its draft fiscal year 2027 budget with the same proposed budget for the LSP Board (\$386,897) as the Governor's proposed budget. She said the Senate would next release its proposed budget.

B. LSP Board Member Vacancies: Ms. Baxter stated that she and Ms. Wood interviewed a candidate for the open environmental slot and that a package supporting that the Governor appoint the applicant had been forwarded to the DEP Commissioner's office. From there, the package would go to EEA and then to the Governor's office.

LSP BOARD MEETING MINUTES MAY 12, 2026

17. **Future Meeting**: The Board will next meet on June 9, 2026.
18. **Adjournment**: The meeting was adjourned at 12:50 p.m.