



COMMONWEALTH OF MASSACHUSETTS
**Board of Registration
of
Hazardous Waste Site Cleanup Professionals**

**MINUTES
OF
BOARD MEETING
Held on May 13, 2025
[Approved: June 10, 2025]**

Meeting Location: **100 Cambridge Street, Boston, MA and remotely via ZOOM**

Prepared by: Terry Wood

List of Documents Used at the Meeting:

1. Board Meeting Agenda
2. Draft April 8, 2025 Board Meeting Minutes
3. ARP Dockets 1, 2 and 3
4. Renewal Docket 1

1. Call to Order: Diane Baxter called the meeting to order at 12:12 p.m.

Present remotely via ZOOM: Gail Batchelder, Diane Baxter, Craig Ellis, Kirk Franklin, Gregg McBride, Paul McKinlay and Jamie Smith. Board members present in the room: David Austin. Board members absent: Kathy Campbell and Deirdre Menoyo.

Staff members present in the room: Christopher Borges, Matthew Lyne and Terry Wood. Staff members absent: Notoshia Dix.

Also present remotely via ZOOM were: Mariellen Morris, LSPA Executive Director; Wendy Rundle, Former LSPA Executive Director; Brian Roden and Rebecca Buswell from MassDEP; and Christopher Gill, Matthew Kissane and Lori McCarthy.

2. Announcements: None.

3. Agenda: The Board members agreed to follow the agenda as written.

4. Minutes: The Board members reviewed the draft minutes of the meeting held on April 8, 2025. A motion was made and seconded to approve the draft minutes as written. All Board members in attendance voted to approve the draft minutes as written by roll call vote.

5. Old Business: None.

6. Decisions Regarding Licensing of Applicants:

A. Application Dockets

The staff presented the following Application Docket:

New Application Docket Number 1

ARP Members: Diane Baxter, Paul McKinlay, Kirk Franklin

Recused Members: None

ID #	Applicant Name/Company Name	ARP #	REC.
9340	Matthew Bruno, Whitestone Associates	344	A

Mr. Lyne stated that Mr. Bruno is a standard track candidate who claimed approximately 14 years of Total Professional Experience (TPE) and 9 years of Relevant Professional Experience (RPE). He added the applicant is a Licensed Site Remediation Professional and Professional Engineer in New Jersey. The ARP believed the applicant had met the minimum requirements for RPE with adequate examples of principal decision-making. The professional references further supported the applicant's work RPE. The ARP recommended that Mr. Bruno be approved to take the exam.

A motion was made and seconded to accept the recommendation of the ARP. The motion passed unanimously by roll-call vote.

New Application Docket Number 2

ARP Members: Diane Baxter, Kathleen Campbell, Deirdre Menoyo

Recused Members: None

ID #	Applicant Name/Company Name	ARP #	REC.
1953	Gina Gulseth, SLR International Corp.	347	A

Mr. Lyne stated that Ms. Gulseth is a standard track candidate who claimed approximately 25 years of TPE and 6 years of RPE. He added that Ms. Gulseth is a Professional Engineer in NH. The ARP believed the applicant had exceeded the requirements for RPE with significant experience working on complex projects and undertaking diverse site assessment work. Ms.

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Gulseth's professional references also supported the RPE claimed. The ARP recommended that Ms. Gulseth be approved to take the exam.

A motion was made and seconded to accept the recommendation of the ARP. The motion passed unanimously by roll-call vote.

New Application Docket Number 3

ARP Members: Gregg McBride, Craig Ellis, Gail Batchelder

Recused Members: None

ID #	Applicant Name/Company Name	ARP #	REC.
3032	Nicholas Castonguay, CDM Smith	350	A

Mr. Lyne stated that Mr. Castonguay is a standard track candidate who claimed approximately 15 years of TPE and 13 years of RPE. He added that Mr. Castonguay is a Professional Geologist in NH. The ARP believed the applicant met the minimum requirements for RPE with adequate examples of principal decision-making on two large projects. The professional references further supported the applicant's work experience and RPE. The ARP recommended that Mr. Castonguay be approved to take the exam.

A motion was made and seconded to accept the recommendation of the ARP. The motion passed unanimously by roll-call vote.

7. License Renewals

A. Renewal Dockets. The staff presented the following application docket.

Renewal Docket No. 1

Date: May 13, 2025

Renewal Date: 4/30/2025

New Expiration Date: 4/30/2028

Have completed all requirements for renewal:

	LSP Number	First	Middle	Last
1	7007	Brian		Lapierre
2	4562	Jonathan		O'Brien

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A motion was made and seconded to renew the license of the LSP on Docket #1 for the date indicated. All Board members voted in favor by roll-call vote.

B. Renewal Status Report. Mr. Lyne reported that of the 12 LSPs with April 30th renewal dates, 11 timely filed renewal applications and were approved and the other LSP retired. He added that 33 LSPs are up for renewal on July 30th, and those LSPs will receive an email reminder on or about June 1st.

8. Other Licensing Related Matters

A. Scheduling of Future Application Review Panels

Mr. Lyne stated that there are two pending applications that already have ARPs assigned: 1) Matthew Kissane, Fuss & O'Neill, #1760, is assigned to ARP #349. That ARP is awaiting 2 references; and 2) Rob Huening, #4861, is assigned to ARP #351. That ARP is planning to meet later this week.

He stated that there are two new applications (Corinne McKenzie of Haley & Aldrich; and Amanda Boustany of MassDEP-SERO) that need ARPs assigned. Ms. Baxter, Mr. Ellis, Mr. Franklin and Mr. McKinlay volunteered to serve on one of the ARPs.

B. Inactive Status Report

Ms. Wood reported the Total Number of LSPs on Inactive Status: 4

LSP Number	License Status Date	License Status	Last Name	First Name
7303	July 25, 2023	INACTIVE	Charron	Steve
7416	January 4, 2024	INACTIVE	Connolly	James
8467	April 4, 2025	INACTIVE	Hansel	Kelly
1736	April 30, 2025	INACTIVE	Folan	Daniel

C. Total Number of LSPs on Active Status: 403

D. Annual Fees Report: Ms. Wood reported that three LSPs had not paid their annual fee by April 2nd so their licenses were suspended as of that date. Since then, two have paid and only one LSP remains suspended. If that LSP does not pay the annual fee before July 2nd, the LSP's license will be revoked.

9. Report from Recent Quasi-Judicial Session

Ms. Baxter read the following report from a recent quasi-judicial session:

Administrative Consent Order Re: Complaint 18C-01

At a quasi-judicial session held on February 1, 2025, the CRT members for Complaint 18C-01 --Ms. Batchelder and Ms. Campbell (both present remotely) and Ms. Wood (present in person) -- presented the terms of a proposed early settlement that, if approved, would resolve this Complaint prior to the presentation of a CRT Report or the issuance of an Order To Show Cause. During the presentation, the LSP's name was not disclosed.

The other members of the Board who were present were as follows: Craig Ellis, Kirk Franklin, Paul McKinlay, Deirdre Menoyo and Jamie Smith were present remotely; David Austin and Diane Baxter were present in the room. Board members absent: Mr. McBride.

The CRT members briefly explained that they had been investigating both (a) the allegations presented by the Complaint regarding seven sites and (b) possible violations at five additional sites. The CRT's preliminary assessment (prior to a CRT Report) of the LSP's work at these sites has been presented in writing to the Board prior to the quasi-judicial session.

The CRT members said that they had not yet fully concluded their investigation or drafted a CRT report. Nevertheless, they said they had substantially completed their investigation and had formed enough of an opinion to join with the Respondent LSP in presenting a joint, proposed early settlement agreement for the Board's review and approval. The proposed settlement was that: 1) the LSP agrees to voluntarily surrender his license and agrees not to reapply for a minimum of four years; 3) prior to reapplying, the LSP would have to complete 16 hours of continuing education in courses pre-approved by the Board that involve site characterization, hydrogeology, or the Massachusetts Contingency Plan; and 4) if the LSP gets relicensed, those 16 credits cannot be applied toward the LSP's license renewal.

At the conclusion of the discussion, a motion was made and seconded to accept the terms of the proposed agreement. The seven Board members present who were not on the CRT approved the motion unanimously. Thereafter, the Respondent LSP signed an Administrative Consent Order.

The voluntary surrender of the LSP's license took effect on April 30, 2025.

Throughout this discussion, the Respondent LSP's name was kept confidential. Now that this Complaint has been resolved, the LSP's name, Christopher P. Parent, is being made public.

10. **Examinations Committee Report**

Mr. Lyne reported that the committee members have completed the technical review of the amended and new exam questions and last week began work on the cut score workshop to derive passing scores for four updated versions of the exam. He stated the committee is scheduled to next meet on May 28th. Mr. Austin asked whether the Board should indicate that the exams might be ready earlier than previously thought. Ms. Wood stated that it now looks like the updated exams will likely be ready to administer sometime this summer.

11. **Continuing Education Committee Report:**

Mr. Austin reported that the Committee met earlier in the day and voted to approve 2 new courses and reapprove an existing course due to a duration and credit change.

12. **Professional Conduct Committee Report:**

Mr. Smith reported that the Committee met earlier in the day and reviewed the active case list.

13. **Regulations:**

Ms. Wood reported that at the end of April the agency review of the proposed regulation amendments concluded and there were no recommended substantive changes. She added that notice of an upcoming public hearing to take oral comments regarding the proposed amendments will take place on June 16th at 6:00 p.m. via ZOOM and the public comment period will be open until June 26th at 5 p.m. Once the public comment period closes, the Board will review any comments received and then finalize the amendments. The final amendment package will then need to go through agency review prior to the amendments being promulgated. She added that copies of the public hearing notice, proposed amendments and a background document are available on the Board's Web page.

14. **Other Business**

A. Personnel, Budget and Fees: Ms. Wood reported stated that the legislature's proposed FY2026 budget indicates a 9% decrease for the Board's budget. She stated that if such a decrease were finalized, the Board should have sufficient funds to operate in FY2026.

B. Web Site Overhaul: Ms. Wood stated that the Board staff is working to update the Board's Web site to be more user-friendly.

C. LSP Board Member Vacancies: Ms. Baxter stated that there is currently an open environmental slot on the Board. She encouraged the current Board members to consider whether they know anyone who might be interested.

15. **Future Meeting:** The Board will next meet on June 10, 2025.

16. **Adjournment:** Ms. Baxter adjourned the meeting at 12:39 p.m.