

THE COMMONWEALTH OF MASSACHUSETTS

EXECUTIVE OFFICE OF ENERGY AND ENVIRONMENTAL AFFAIRS



Department of Agricultural Resources

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Taryn LaScola, Chair
Department of Agricultural
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Jim Straub
Department of Conservation
And Recreation (DCR)

Gary Gonyea
Department of Environmental
Protection (DEP)

OPERATIONS

Jennifer Forman Orth
Environmental Biologist

Juan Carlos Gutierrez
Operations Coordinator

Jessica Burgess
Legal Counsel

Alexander Gill
Contracts Manager

MOSQUITO CONTROL PROJECTS & DISTRICTS

Berkshire County Mosquito
Control Project

Bristol County Mosquito
Control Project

Cape Cod Mosquito
Control Project

Central Massachusetts
Mosquito Control Project

East Middlesex Mosquito
Control Project

Nantucket Mosquito Control
Project

Norfolk County Mosquito
Control District

Northeast Massachusetts
Mosquito & Wetland
Management District

Plymouth County Mosquito
Control Project

Suffolk County Mosquito
Control Project

DRAFT

Meeting Minutes of the State Reclamation and Mosquito Control Board (SRMCB)

Walpole Town Library

143 School Street, Walpole, MA 02081

5/17/2017

Board Members in Attendance:

Taryn LaScola, Chairwoman, Gary Gonyea, Jim Straub

- 1. Call to Order:** Taryn LaScola, representing Commissioner Lebeaux called the meeting to order at 10:07 am.
- 2. Attendance:** Chairwoman LaScola noted the Board has a quorum.
- 3. Public Comment/Input Period:** No comments heard.
- 4. Approval of Meeting Minutes:**

The Board considered approval for the meeting minutes from the April 10th, 2017 Board meeting. **Action Taken:** Gary Gonyea made a motion to approve the meeting minutes. The motion was seconded by Jim Straub and the minutes are voted for approval.

5. FY18 Budget review and certification (Votes Required):

- a. Berkshire County Mosquito Control Project-** Project requested a 3% increase. Funds will be used for new road management. Project received to feedback or community support regarding their FY18 budget. Gary Gonyea motioned to certify Berkshire County Mosquito Control Project for FY18, motion to second put forth by Jim Straub. The Budget was certified at \$253,031.30.

- b. Bristol County Mosquito Control Project** – Project is requesting a 2% increase. Funds will cover rent increase, payroll increase, insurance/fringe changes, IT upgrades. Project received feedback or community support regarding their FY18 budget. Gary Gonyea motioned to certify Bristol County Mosquito Control Project for FY18, motion to second put forth by Jim Straub. The Budget was certified at \$1,416,734.00.
- c. Cape Cod Mosquito Control Project-** Project is requesting a 5.77% increase. There is no rollover from last year. Funds will cover HR comp bills, hiring an additional person for surveillance assistance, COLA and STEP increases, retirement cost, uniform cost. Gary Gonyea motioned to certify Cape Cod County Mosquito Control Project for FY18, motion to second put forth by Jim Straub. The Budget was certified at \$2,161,744.80.
- d. Central Massachusetts Mosquito Control Project:** Project is requesting a 4.4% increase. Funds will cover new lease cost which will be going up 68%, additional position, pesticide cost, capital expenditures; depending on rollover it might need same increase next year. Jim Straub motioned to certify Central Massachusetts Mosquito Control Project for FY18, motion to second put forth by Gary Gonyea. The Budget was certified at \$2,266.843.
- e. Norfolk County Mosquito Control Project:** Project is requesting a 3% increase. Project has signed lease and will be moving in October, rent will be going up 100k dollars a year, which is the main justification. Funds will also cover retirement costs. Gary Gonyea motioned to certify Norfolk County Mosquito Control Project for FY18, motion to second put forth by Jim Straub. The Budget was certified at \$1,762,776.
- f. Northeast Massachusetts Mosquito Control and Wetland Management Project:** Project is requesting a 3% increase. This is the first increase request since FY13. Funds will cover lease increase; and vacant executive director position will go full time. Jim Straub motioned to certify Northeast Mass Mosquito Control and Wetland management Project for FY18, motion to second put forth by Gary Gonyea. The Budget was certified at \$1,637,226.20.
- g. Plymouth County Mosquito Control Project:** Project is requesting a 3% increase. Funds will cover COLA increase, pesticide cost, new vehicles, and additional field tech for the fall. The project is also preparing to put in a request for a new building. Jim Straub motioned to certify Plymouth County Mosquito Control for FY18,

motion to second put forth by Gary Gonyea. The Budget was certified at \$1,770,648.28

- h. Suffolk County Mosquito Control Project:** Project is requesting a 3% increase. The funds will cover a new admin assistant - full time, Project is also looking to move to new space. Gary Gonyea motioned to certify Suffolk County Mosquito Control Project for FY18, motion to second put forth by Jim Straub. The Budget was certified at \$273,221.
- i. East Middlesex Mosquito Control Project:** Project is requesting a 2% increase. Funds will over a new administrator assistant – full time, and preparation to move into a new space. Gary Gonyea motioned to certify East Middlesex County Mosquito Control Project for FY18, motion to second put forth by Jim Straub. The Budget was certified at \$716,730.
- j. State Reclamation Board Administration:** Administration account is requesting a 14.18% increase. Funds will cover payroll, indirect charges, chargebacks for SSTA and MAARS, payroll and staff change. Gary Gonyea motioned to certify the State Reclamation Board for FY18, motion to second put forth by Jim Straub. The Budget was certified at \$505,811.

6. SRB Budget Policy update (Vote Required):

A redraft of the Massachusetts Mosquito Control Budget Notification & Compliance Certification Policy has been completed and Board members have completed their reviews. **Discussion:** Gary Gonyea made comments regarding 2 word changes; otherwise it is consistent with last draft. Projects can focus more on operational needs instead of this admin requirement. Gabrielle Sakolsky-Hoopers asked if SRB could use same format for budget as they have to. SRB agreed. **Action Taken:** Gary Gonyea made a motion approve the new Massachusetts Mosquito Control Budget Notification & Compliance Certification Policy. The motion was seconded by Jim Straub and the new policy was unanimously voted for approval.

7. VDCI operations in the Commonwealth:

Taryn LaScola provided information regarding VDCI not submitting their annual plan for any of the communities they are working in this season. **Discussion:** Taryn LaScola talked about generating a draft letter to send to VDCI regarding their annual plan submission. Gary Gonyea

suggested VDCI to make 2 plans, one for Nantucket and one for western mass. Chris Horton stated that the SRB does not use public funds to support a private company. Jessica Burgess informs the attendees that the SRB has a legal requirement to review plans. **Action Taken:** Jim Straub made a motion that the SRB draft a letter to VDCI, the motion was second by Gary Gonyea who will serve as a point person between the SRB and VDCI. Drafting a letter was unanimously voted for approval.

8. Legal updates: Attorney Jessica Burgess provided the Board an update on matters regarding the exclusion requests and public records requests regarding employee information. Jessica Burgess informed the attendees that all public records requests go through Carol Szocik (AGR).

9. Regional updates:

- a. Cape Cod Project - The District informed the board that larviciding work is in progress. Cape Cod project has been slow due to cold weather.
- b. Central Mass Project – The District communicated that wetlands operations are almost done, will switch over to basin program. Tire program continues, adulticiding works are projected to start Memorial Day weekend. Building renovations are under way.
- c. East Middlesex/Suffolk County – The Districts informed the board they performed aerial larviciding, wetlands and cedar swamps wet but no Cu Mel in cedar. Traps are going up on May30th in east middle sex and Suffolk. Districts are hiring 9 seasonal workers; 5-6 have their pesticide permits. Gabby Sakolsky-Hoopers said her DPH got ads from companies doing catch basin work. Priscilla said the town of Fairhaven asked for her to be a supervisor for one person, but it was a misunderstanding.
- d. Berkshire County Project– the District is dealing with a lot of rain. First operations of larviciding are completed and ready to go for the season. Seasonal workers are coming back this week. The project received a vehicle from drew (OSD) with some modifications.
- e. Northeast Mass Project – The District’s larviciding work is in progress. The district received almost 6 inches of rain, while some things got flushed out due to rain, the project is still checking the salt marsh. Project could be having an aerial larviciding spray at the end of next week. Catch basin has not started because it has been so cold; expect to start the treatment by June 1st. The project is using

FieldSeeker, which is data collection software for larviciding, adulticiding and all exclusion requests.

- f. Bristol County Project – The District informed the board that they have seen an increase in public outreach, lots of tick queries. The project will start adulticiding after Memorial Day. The project has met with tire facility and the town of New Bedford officials. They are increasing ATM surveillance and also trying to blast tire facility since they received permission to access property.
- g. Plymouth County - The District is performing standing water checks, larviciding. Spray is ready for adulticiding program to start as early as June 5th. Despite the weather, spring aerial larviciding has been done, completing 11 towns in Plymouth County and 3 in Bristol County.

10. Next Board Meeting: The next SRB meeting is scheduled for 10:00am on Wednesday, October 18th, 2017 @ Westborough Town Hall
34 W Main St, Westborough, MA 01581

11. Adjournment: Action Taken: Mr. Gonyea made a motion to adjourn the meeting. The motion was seconded by Jim Straub. The Board voted unanimously to adjourn the meeting at 12:11pm.