

**COMMONWEALTH OF MASSACHUSETTS**

**BOARD OF REGISTRATION OF NURSING HOME ADMINISTRATORS**

**THIS AGENDA CONSTITUTES NOTICE OF THE REGULARLY SCHEDULED MEETING OF THE  
BOARD OF REGISTRATION OF NURSING HOME ADMINISTRATORS  
IN COMPLIANCE WITH THE OPEN MEETING LAW, M.G.L. c. 30A, § 20**

**Friday, May 17, 2019  
10:00 a.m. to 2:00 p.m.**

**239 Causeway Street ~ 4<sup>th</sup> Floor ~ Room 417A  
Boston, Massachusetts 02114**

**Agenda**

| <b>Time</b>   | <b>Item #</b> | <b>Item</b>  | <b>Exhibits</b>         | <b>Staff Contact</b> |
|---------------|---------------|--|-------------------------|----------------------|
| 10:00<br>a.m. | <b>I</b>      | <b>Call to Order<br/>Determination of Quorum<br/>Notice of Electronic Recording</b>  |                         | Chair                |
|               | <b>II</b>     | <b>Conflict of Interest<br/>Approval of General Session Agenda</b>   | Draft Agenda            | Board                |
|               | <b>III</b>    | <b>Approval of Minutes of Regularly Scheduled Meeting</b><br>A. April 26, 2019 Board Meeting   | Draft Minutes           | Board                |
|               | <b>IV</b>     | <b>Educational Approval:</b><br>A. LeadingAge Massachusetts<br>Courses: 2019 Annual Conference – What If<br>Request: 5.5 Continuing Education Credits  | Submission              | Board                |
|               | <b>V</b>      | <b>Open Investigations:</b><br><br><i>Staff Assignment(s):</i><br>A. SA-INV-14112: Bonfardeci, John (NH1922)<br>Facility: Life Care Center of Plymouth<br>Attorney: N/A<br>COI:<br><br><i>Complaint(s):</i><br>A. NHA-2019-004: Bedard, Bruce (NH1633)<br>Facility: West Revere Health Center<br>Attorney: N/A<br>COI: | Investigative<br>Report | LS                   |

| <b>Time</b> | <b>Item #</b> | <b>Item</b>   | <b>Exhibits</b> | <b>Staff Contact</b> |
|-------------|---------------|---|-----------------|----------------------|
|             | <b>VI</b>     | <b>Flex Session</b><br>A. Announcements/Discussions<br>B. Topics for the next Agenda  | Verbal          | RC                   |
|             | <b>VII</b>    | <b>Executive Session (Roll call vote)</b><br>The Board will meet in Executive Session as authorized pursuant to M.G.L. c.30A, § 21(a)(1) for the purpose of discussing the reputation, character, physical condition or mental health, rather than professional competence, of an individual, or to discuss the discipline or dismissal of, or complaints or charges brought against, a public officer, employee, staff member or individual.<br><br>1. Specifically, the Board will discuss and evaluate the necessity of modifying probation conditions for a Licensee.<br><br>2. Specifically, the Board will discuss complaints or charges brought against a Licensee or Licensees.<br><br>3. Finally, the Board will consider approving prior executive session minutes in accordance with M.G.L. ch.30A, § 22(a) for previous executive sessions of the Board.<br><br>The Board will not reconvene in open session subsequent to the closed session(s). | Closed Session  | Board Chair          |
|             | <b>VIII</b>   | <b>65C Session: N/A</b>   |                 | Board Counsel        |
|             | <b>IX</b>     | <b>Adjudicatory Session: N/A</b>  |                 | Board Counsel        |
| 2:00 p.m.   | <b>X</b>      | <b>Adjournment</b> -next Board meeting scheduled for June 21, 2019.   |                 | Board                |

COMMONWEALTH OF MASSACHUSETTS  
BOARD OF REGISTRATION OF NURSING HOME ADMINISTRATORS

BOARD MEETING  
Friday, April 26, 2019

239 Causeway Street - 4th floor, Room 417A/B  
Boston, MA 02114

MINUTES

Present: Sherman Lohnes, Department of Public Health, Vice-Chair  
Mary K. Moscato, Hospital Administrator, Secretary  
Roxanne Webster, Registered Nurse  
Mary McKenna, Executive Office of Elder Affairs  
Nancy Lordan, Nursing Home Administrator 3  
Naomi M. Prendergast, Nursing Home Administrator 4  
Patrick J Stapleton, Nursing Home Administrator 5 (Non-Proprietary Nursing Home)  
Mary Ellen Heine, Office of Long Term Services and Supports at Mass Health  
Daniel Gebremedhin, Physician

Not Present: William Graves, NHA, Chair Nursing Home Administrator 1  
Sister Jacquelyn McCarthy, Nursing Home Administrator 2

Staff: Roberlyne Cherfils, Executive Director, Multi-Boards, BHPL  
Karen Geoghegan, Assistant Executive Director, Multi-Boards, BHPL  
Mary Strachan, Board Counsel, Office of the General Counsel, DPH  
Valera Bamgbala, Office Support Specialist Temp, Multi-Boards, BHP  
Lisa Seeley-Murphy, Board Investigator, BHPL

I. Call to Order

Board Vice-Chair, Sherman Lohnes, determined that a quorum of the Board was present. The meeting was called to order at 10:02 a.m. by Mr. Lohnes who informed all present that the meeting was being recorded.

II. Conflict of Interest & Approval of the Agenda

DISCUSSION: Roberlyne Cherfils, Executive Director, notified the Board that there was a conflict of interest associated with item V on the agenda. The matter was postponed until a ninth Board member, Roxanne Webster, was present in order to maintain quorum with a recusal. Ms. Cherfils also requested that Item VI on the agenda be deferred to the next Board meeting.

ACTION: Naomi Prendergast made a motion to approve the April 26, 2019 agenda as amended. The motion was seconded by Mary McKenna and passed unanimously.

III. Approval of Minutes

A. January 18, 2019 Regular Session Minutes

DISCUSSION: None

ACTION: Ms. Prendergast made a motion to approve the January 18, 2019 Regular Session Minutes. The motion was seconded by Nancy Lordan and passed unanimously.

B. February 15, 2019 Regular Session Minutes

DISCUSSION: N/A

ACTION: Ms. Lordan made a motion to approve the February 15, 2019 Regular Session Minutes. The motion was seconded by Mary Moscato and passed unanimously.

C. March 15, 2019 Regular Session Minutes

DISCUSSION: N/A

ACTION: Ms. McKenna made a motion to approve the March 15, 2019 Regular Session Minutes. The motion was seconded by Ms. Moscato and passed unanimously.

IV. Educational Approval:

A. LeadingAge Massachusetts

Courses: Massachusetts New Paid Family and Medical Leave Law: What It Means for Your Organization

Request: 2 Continuing Education Credits

DISCUSSION: Ms. Moscato introduced the program and stated that it complied with relevant statutes and regulations. Ms. Moscato recommended approving the request.

ACTION: Mary McKenna made a motion to approve the request for 2 Continuing Education Credits. The motion was seconded by Ms. Prendergast and passed unanimously.

V. Licensing Applications

- A. AIT with Credits (Education & Work Experience)  
Application No. 861268 Barbacar Diop  
The matter was deferred until the presence of a ninth Board Member due to the appearance of a conflict of interest.

VI. Staff Action Policy

- A. Staff Action Authority to Evaluate Individual License Applications for Good Moral Character (“GMC”) Consistent with M.G.L.c. 112 § 109.  
Deferred

VII. Open Investigations

N/A

VIII. Flex Session

- A. Announcements/Discussions  
Introduction of the new Assistant Executive Director, Karen Geoghegan.
- B. Topics for the Next Agenda  
Item V will be discussed when the ninth Board member is present and the Board reconvenes in Regular session.

IX. Executive Session

There being no more business to discuss in Regular Session, Board Vice-Chair Mr. Lohnes, moved the Board to Executive Session at 10:10 a.m. and asked the Board members to do a roll call vote.

X. Open Session

Mr. Lohnes called a return to Open Session at 11:10 a.m.

[Ms. Moscato left the room at 11:10 a.m. and returned at 11:13 a.m.]

XI. Item V: Licensing Applications

- A. AIT with Credits (Education & Work Experience)  
Application No. 861268 Barbacar Diop

Ms. Cherfils presented the application for credit before the Board and noted that the applicant had an MBA degree and extensive work experience.

DISCUSSION: The Board determined that the maximum credit the applicant could receive for education was 3 months.

ACTION: Ms. Lordan made a motion to give the applicant 3 months credit. The motion was seconded by Ms. Webster and passed unanimously.

XII. 65 C Session

The Board entered the 65C Session at 11:15 a.m.

XIII. Adjournment

There being no other business before the Board Ms. McKenna made a motion to adjourn the Board meeting; Ms. Lordan seconded the motion. Motion passed with Board members present and voting in favor unanimously. The meeting was adjourned at 11:33 a.m.

The next meeting of the Board of Registration of Nursing Home Administrators will be held on Friday, May 17, 2019. The Board meeting begins at 10:00 a.m.

Respectfully submitted:

\_\_\_\_\_  
William Graves, NHA, Chair

\_\_\_\_\_  
Sherman Lohnes, NHA, Vice-Chair

\_\_\_\_\_  
Mary Moscato, Secretary

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date