

COMMONWEALTH OF MASSACHUSETTS

BOARD OF REGISTRATION OF NURSING HOME ADMINISTRATORS

**THIS AGENDA CONSTITUTES NOTICE OF THE REGULARLY SCHEDULED MEETING OF THE
BOARD OF REGISTRATION OF NURSING HOME ADMINISTRATORS
IN COMPLIANCE WITH THE OPEN MEETING LAW, M.G.L. c. 30A, § 20**

**Friday, May 20, 2016
10:00 a.m. to 2:00 p.m.**

**239 Causeway Street ~ 4th Floor ~ Room 417A
Boston, Massachusetts 02114**

Agenda

Time	Item #	Item	Exhibits	Staff Contact
10:00 a.m.	I.	Call to Order Determination of Quorum Notice of electronic recording		
	II.	Approval of Agenda	Draft Agenda	
	III.	Approval of Minutes of Regularly Scheduled Meeting A. February 19, 2016 Board Meeting B. March 18, 2016 Board Meeting	Draft Minutes	
	IV.	Administrator in Training A. <u>Request for Administrator in Training Approval</u> None B. <u>Request for Administrator in Training Credit</u> 1. <u>Lampro, Rosalee</u> <u>Facility:</u> Mt. Greylock Extended Care Facility <u>Preceptor:</u> Maria Craft, NH3351 2. <u>Pride, Michelle</u> <u>Facility:</u> Kindred Nursing & Rehabilitation – Laurel Lake <u>Preceptor:</u> Darrell Carlson, NH1836	Applications and related documents	

		<p>C. <u>Request for Administrator in Training Change of Preceptor</u></p> <ol style="list-style-type: none"> 1. <u>Esteves, Melissa</u> <u>Facility:</u> Worcester Health Center <u>Preceptor:</u> Scott Bullock, NH2991 <u>Proposed Preceptor:</u> Gary Leger, NH3518 	Applications and related documents	
		<p>Administrator in Training</p> <p>D. <u>Administrator in Training Mid-Point Review</u></p> <ol style="list-style-type: none"> 1. <u>Murphy, Francis III</u> <u>Facility:</u> The Boston Home <u>Preceptor:</u> Marva Serotkin, NH2044 <p>E. <u>Administrator in Training Completion Review</u></p> <ol style="list-style-type: none"> 1. <u>Danahy, Elaina</u> <u>Facility:</u> Riverbend of South Natick <u>Preceptor:</u> Gilbert Thisse, NH2714 2. <u>Cooper, Julianne</u> <u>Facility:</u> Bay Path Nursing & Rehabilitation Center <u>Preceptor:</u> Marianne Martinez, NH1732 3. <u>Haggerty, Maria</u> <u>Facility:</u> Woodbriar Health Center - Wilmington <u>Preceptor:</u> Donna Beck, NH3162 4. <u>Cambridge, Joshua</u> <u>Facility:</u> Wilmington Health Care Center <u>Preceptor:</u> John Eakins, NH5182 5. <u>Wilkins, Zachary</u> <u>Facility:</u> Masconomet Healthcare Center <u>Preceptor:</u> Kim Grasso, NH3521 6. <u>McPherson, Stephanie</u> <u>Facility:</u> Neville Center – Cambridge <u>Preceptor:</u> Katherine Norfleet, NH5099 7. <u>Smith, Peter</u> <u>Facility:</u> Braintree Manor Rehabilitation & Nursing Center <u>Preceptor:</u> Sami Almadi, NH5206 8. <u>Ward, Kristen</u> <u>Facility:</u> Webster Park Rehabilitation & Healthcare Center <u>Preceptor:</u> Kathleen Ferranti, NH2825 	Applications and related documents	

	V.	Review of Applications for Licensure by Reciprocity A. <u>Parra, Rodolfo</u> (Licensed in: CT) B. <u>Dane Walton</u> (Licensed in: CT) C. <u>Jean, Philip</u> (Licensed in: ME)	Applications and related documents	
	VI.	Review of Applications for License Renewal (within/Over 3 years of license expiration) None	None	
	VII.	Triage A. <u>TRG-8844</u> Scott Nickerson B. <u>TRG-8611</u> Paula Topjian C. <u>TRG-9112</u> Jonathan Schreck	Statement of Deficiencies	PB
	VIII.	Staff Assignments None	None	
	IX.	Docketed Complaints None	None	
	X.	Probation Monitor Report None	None	
	XI.	Continuing Education A. “2016 Surveyor CE Conference” <u>Requested by:</u> James Lomastro, NH2432 B. “Rising tide of medical cannabis” (article) <u>Requested by:</u> James Lomastro, NH2432	Documents related to requests for CEU	
	XII.	Requests for Approved Status None	None	
	XIII.	Policies A. Division Policy - Routine responses	Draft Policy	MS
	XIV.	Other Business/Announcement None	None	
	XV.	Flex Session A. Topics for the next Agenda		
	XVI.	Executive Session (Roll call vote)	None	
	XVII.	Adjudicatory Session None	None	
11:00 a.m.	XVIII.	M.G.L. c. 112, § 65C Session	Closed Session	
2:00 p.m.	XIX.	Adjournment-next Board meeting scheduled for [June 17, 2016]		

COMMONWEALTH OF MASSACHUSETTS

BOARD OF REGISTRATION OF NURSING HOME ADMINISTRATORS

BOARD MEETING

Friday, May 20 2016

239 Causeway Street - 4th floor, Room 417A/B

Boston, MA 02114

MINUTES

Board Members

Present:

William Graves, Nursing Home Administrator 1, Vice-Chair
Roxanne Webster, Registered Nurse, Secretary
Mary McKenna, Executive Office of Elder Affairs
James Divver, Nursing Home Administrator 4
Sherman Lohnes, Department of Public Health (arrived at 10:10 a.m.)
Michael Baldassarre, Nursing Home Administrator 2
Patrick J Stapleton, Nursing Home Administrator 5 (Non-Proprietary
Nursing Home)
Wayne S Saltsman, MD, PhD, Physician
MaryEllen Coyne, Office of Long Term Services and Supports at
MassHealth
Aaron Tobey, Public Member 2
Jeannette Sheehan, Public Member 1

Board Members

not Present:

Nancy Lordan, Nursing Home Administrator 3, Chair

Staff Present:

Philip Beattie, Interim Executive Director, Multi-Boards, DHPL
Anson Chu, Office Support Specialist, Multi-Boards, DHPL
Mary Strachan, Board Counsel, Office of the General Counsel, DPH (arrived
at 11:05 a.m.)
Marjorie Campbell, Investigator, Supervisor, Office of Public
Protection, DHPL
Clifford V. Pascarella II, JD, Board Investigator, DHPL

Guests:

None

- I. Call to Order - Determination of Quorum
A quorum of the Board was present. Mr. Graves, Board Vice-Chair, called the meeting to order at 10:40 a.m.
- II. Approval of Agenda
Board members reviewed the meeting Agenda.

DISCUSSION: None

ACTION: Mr. Divver made motion to approve the agenda as presented; Dr. Saltsman seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Document: May 20, 2016 Regularly Scheduled Board Meeting Agenda.

III. Approval of Minutes

A. Minutes of the Regularly Scheduled Board Meeting: February 19, 2016

DISCUSSION: The Board reviewed the February 19, 2016 Regularly Scheduled Board Meeting Minutes.

ACTION: Mr. Divver made a motion to approve the minutes as presented; Mr. Stapleton seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: February 19, 2016 Regularly Scheduled Board Meeting Minutes

B. Minutes of the Regularly Scheduled Board Meeting: March 18, 2016

DISCUSSION: The Board reviewed the March 18, 2016 Regularly Scheduled Board Meeting Minutes.

ACTION: Mr. Divver made a motion to approve the minutes as presented; Mr. Baldassarre seconded the motion; Motion passed with Board members present and voting in favor unanimously. Dr. Saltsman abstained from voting.

Documents: March 18, 2016 Regularly Scheduled Board Meeting Minutes

IV. Administrator in Training

F. Request for Administrator in Training Approval
None

G. Request for Administrator in Training Credit
Ms. Webster made the following recommendations:

1. Lampro, Rosalee
Facility: Mt. Greylock Extended Care Facility
Preceptor: Maria Craft, NH3351

DISCUSSION: Ms. Webster disclosed to the Board that the applicant answered yes to the GMC questions in reference to 30+ years ago. Applicant has other required documentations.

RECOMMENDATION: Approve – 1 month credit

ACTION: Mr. Divver made a motion to accept the recommendation; Mr. Baldassarre seconded the motion; Motion passed with Board members present and voting in favor

unanimously. Mr. Lohnes abstained from voting.

Documents: AIT Application and related documents.

2. Pride, Michelle

Facility: Kindred Nursing & Rehabilitation – Laurel Lake

Preceptor: Darrell Carlson, NH1836

RECOMMENDATION: Approve – No credit

ACTION: Ms. McKenna made a motion to accept the recommendation; Ms. Coyne seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: AIT Application and related documents.

H. Request for Administrator in Training Change of Preceptor

Ms. Webster made the following recommendations:

2. Esteves, Melissa

Facility: Worcester Health Center

Preceptor: Scott Bullock, NH2991

Proposed Preceptor: Gary Leger, NH3518

RECOMMENDATION: Approve

ACTION: Mr. Divver made a motion to accept the recommendation; Mr. Lohnes seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: AIT Application and related documents.

I. Administrator in Training Mid-Point Review

Ms. Webster made the following recommendations:

2. Murphy, Francis III

Facility: The Boston Home

Preceptor: Marva Serotkin, NH2044

RECOMMENDATION: Approve

ACTION: Mr. Divver made a motion to accept the recommendation; Ms. Baldassarre seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: AIT Application and related documents.

J. Administrator in Training-Final Completion Review

Ms. Webster made the following recommendations:

9. Danahy, Elaina

Facility: Riverbend of South Natick

Preceptor: Gilbert Thisse, NH2714

RECOMMENDATION: Approve

ACTION: Mr. Divver made a motion to accept the recommendation; Ms. Baldassarre seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: AIT Application and related documents.

10. Cooper, Julianne

Facility: Bay Path Nursing & Rehabilitation Center

Preceptor: Marianne Martinez, NH1732

RECOMMENDATION: Approve

ACTION: Mr. Divver made a motion to accept the recommendation; Ms. Baldassarre seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: AIT Application and related documents.

11. Haggerty, Maria

Facility: Woodbriar Health Center - Wilmington

Preceptor: Donna Beck, NH3162

RECOMMENDATION: Approve

ACTION: Mr. Divver made a motion to accept the recommendation; Ms. Baldassarre seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: AIT Application and related documents.

12. Cambridge, Joshua

Facility: Wilmington Health Care Center

Preceptor: John Eakins, NH5182

DISCUSSION: Ms. Webster informed the Board that the final report outline shows the completion of the 960 Board approved hours but the cover letter shows 860 hours.

RECOMMENDATION: Approve – pending of an updated cover letter

ACTION: Mr. Divver made a motion to accept the recommendation; Ms. Baldassarre

seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: AIT Application and related documents.

13. Wilkins, Zachary

Facility: Masconomet Healthcare Center

Preceptor: Kim Grasso, NH3521

RECOMMENDATION: Approve

ACTION: Mr. Divver made a motion to accept the recommendation; Ms. Baldassarre seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: AIT Application and related documents.

14. McPherson, Stephanie

Facility: Neville Center – Cambridge

Preceptor: Katherine Norfleet, NH5099

RECOMMENDATION: Approve

ACTION: Mr. Divver made a motion to accept the recommendation; Ms. Baldassarre seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: AIT Application and related documents.

15. Smith, Peter

Facility: Braintree Manor Rehabilitation & Nursing Center

Preceptor: Sami Almadi, NH5206

RECOMMENDATION: Approve

ACTION: Mr. Divver made a motion to accept the recommendation; Ms. Baldassarre seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: AIT Application and related documents.

16. Ward, Kristen

Facility: Webster Park Rehabilitation & Healthcare Center

Preceptor: Kathleen Ferranti, NH2825

RECOMMENDATION: Approve

ACTION: Mr. Divver made a motion to accept the recommendation; Ms. Baldassarre

seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: AIT Application and related documents.

V. Review of Applications for Licensure by Reciprocity

Ms. Webster made the following recommendations:

1. Parra, Rodolfo (Licensed in: CT)

RECOMMENDATION: Approve

ACTION: Mr. Divver made a motion to accept the recommendation; Ms. Baldassarre seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: Applications and related documents

2. Dane Walton (Licensed in: CT)

RECOMMENDATION: Approve

ACTION: Mr. Divver made a motion to accept the recommendation; Ms. Baldassarre seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: Applications and related documents

3. Jean, Philip (Licensed in: ME)

DISCUSSION: Ms. Webster informed the Board that several items were “waived” because this individual is a current member of the American College of Healthcare Administrators Members. The Board reviewed the regulations with Mr. Beattie and confirmed those items can be waived as being member.

RECOMMENDATION: Approve

ACTION: Mr. Divver made a motion to accept the recommendation; Ms. Baldassarre seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: Applications and related documents

VI. Review of Applications for License Renewal (within/Over 3 years of license expiration)

None

VII. Triage

D. TRG-8844 Scott Nickerson

DISCUSSION: Mr. Beattie gave a brief overview on this triage case to the Board. The Board reviewed all the supporting documentations and responses.

ACTION: Mr. Divver made a motion to close the triage case; Mr. Stapleton seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: Statement of Deficiencies

E. TRG-8611 Paula Topjian

DISCUSSION: Mr. Beattie gave a brief overview on this triage case to the Board. The Board reviewed all the supporting documentations and responses. The Board members commented that this is an employment issue, not a Board issue.

ACTION: Mr. Divver made a motion to close the triage case; Mr. Stapleton seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: Statement of Deficiencies

F. TRG-9112 Jonathan Schreck

DISCUSSION: Mr. Beattie gave a brief overview on this triage case to the Board. The Board reviewed all the supporting documentations and responses. The Board has questions related to the documentations and requested for more information.

ACTION: Mr. Stapleton made a motion move the Triage case to a Staff Assignment to investigate further and bring the Administrator in when it's ready to be presented; Mr. Lohnes seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: Statement of Deficiencies

VIII. Staff Assignments

None

IX. Docketed Complaints

None

X. Probation Monitor Report

None

XI. Continuing Education

Ms. McKenna made the following recommendations:

- A. “2016 Surveyor CE Conference”
Requested by: James Lomastro, NH2432

RECOMMENDATION: Approve – 7.5 CEU

ACTION: Mr. Divver made a motion to accept the recommendation; Mr. Stapleton seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: Documents related to requests for CEU

- B. “Rising tide of medical cannabis” (article)
Requested by: James Lomastro, NH2432

RECOMMENDATION: Denied as presented until evidence that it meets the definition in the regulations of being a journal article.

ACTION: Mr. Divver made a motion to accept the recommendation; Mr. Stapleton seconded the motion; In favor: Mr. Graves, Ms. Webster, Ms. McKenna, Mr. Divver, Mr. Lohnes, Mr. Baldassarre, Mr. Stapleton, Ms. Coyne, and Ms. Sheehan; Opposed: Dr. Saltsman and Mr. Tobey. Motion passed.

Documents: Documents related to requests for CEU

- XII. Requests for Approved Status
None

- XIII. Policies
A. Division Policy - Routine responses

DISCUSSION: Mr. Beattie gave a brief overview of the draft Division policy to the Board.

ACTION: Mr. Divver made a motion to adopt the policy; Mr. Baldassarre seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: Documents related to requests for CEU

- XIV. Other Business/Announcements
None

- XV. Flex Session
None

- XVI. Executive Session (Roll call vote)
None

- XVII. Adjudicatory Session
None

XVIII. M.G.L. c. 112, § 65C Session

At 10:53 a.m., Dr. Saltsman made a motion to enter the 65C Session; Ms. Webster seconded the motion. Motion passed with Board members present and voting in favor.

XIX. Adjourn

There being no other business before the Board, Mr. Divver made a motion to adjourn the Board meeting; Ms. Webster seconded the motion. Motion passed with Board members present and voting in favor unanimously. The meeting was adjourned at 11:17 a.m.

The next meeting of the Board of Registration of Nursing Home Administrators will be held on Friday, June 17, 2016. The Board meeting begins at 10:00 a.m.

Respectfully submitted:

William Graves, NHA
Vice-Chair

Date