

May 16, 2024

**Date:** May, 2024  
**To:** Group Insurance Commission  
**From:** Matthew Venno, Executive Director  
**Subject:** Executive Director's Report

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**Purpose:** The purpose of this memo is to provide Commissioners with the monthly Executive Director's report in writing. Questions and comments from Commissioners on the content of this memo are welcome during this portion of the agenda.

## **HUMAN RESOURCES**

### Staffing Updates

**Karen Jenkins** joined the GIC at the end of February as the new Executive Assistant and Office Manager, reporting to Emily Williams. Karen brings an extensive background in executive assistance experience, as she previously served as Senior Executive Assistant at multiple health and benefits companies. Moving forward Karen will support the Executive Director and other members of senior staff. Please join me in welcoming Karen.

**Erick Arevalo** will join the GIC on May 20 to work in the Operations Department Data Entry/Systems unit reporting to Stacie Hickey. Erick brings a strong background in client service, project management, data analysis and administration, including experience at the East Boston Neighborhood Health Center. Please join me in welcoming Erick to the GIC.

## **GOVERNMENT AFFAIRS**

### Legislative

The House completed its portion of the annual budget process in late April with nothing of concern for the GIC to report. We now look to the Senate for its budget, which was released on May 7, 2024 and will be debated on the floor of the Senate during the week of May 19, 2024. Currently, GIC staff is reviewing the Senate's version of the budget and will monitor amendments and developments as they arise in the coming weeks with a plan to update Commissioners at the June Commission meeting.

### Municipal

Shore Collaborative was fully onboarded in time for Annual Enrollment. Each member who needed to enroll was able to complete their elections during the Annual Enrollment period for a successful and complete onboarding process.



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A number of municipal data requests have already come in and are in process now. As always, GIC staff track these requests and will report on any municipalities joining or leaving the GIC at the December Commission meeting.

## **COMMUNICATIONS**

### Annual Enrollment

While Annual Enrollment recently ended, staff is still collecting data and information that we look forward to presenting at the June Commission meeting.