

COMMONWEALTH OF MASSACHUSETTS

BOARD OF REGISTRATION OF PHYSICIAN ASSISTANTS

THIS AGENDA CONSTITUTES NOTICE OF THE REGULARLY SCHEDULED  
MEETING OF THE  
BOARD OF REGISTRATION OF PHYSICIAN ASSISTANTS  
IN COMPLIANCE WITH THE OPEN MEETING LAW, M.G.L. c. 30A, § 20

Thursday, May 9, 2019  
9:30 a.m.

239 Causeway Street, 4<sup>th</sup> Floor, Conference Room 417 A/B  
Boston, Massachusetts 02114

AGENDA

Time	Item #	Item	Documents	Staff Contact
9:30 a.m.	I	Call to Order Determination of Quorum Notice of Electronic Recording		Board Chair
	II	Approval of Agenda Conflict of Interest	Draft Agenda	Board Chair
	III	Approval of Minutes A. Regularly Scheduled Meeting: March 14, 2019	Draft Minutes	Board Chair
	IV	Investigations: N/A  <u>Triage: None</u> <u>Staff Assignment(s): None</u> <u>Complaint(s): None</u>	Investigative Report	LS
	V	Flex Session A. Announcements B. Topics for next agenda	Verbal	ED

	<b>VI</b>	<p><b>Executive Session:</b> The Board will meet in Executive Session as authorized pursuant to M.G.L. c. 30A, § 21(a)(1) for the purposes of discussing the reputation, character, physical condition or mental health, rather than professional competence, of an individual, or to discuss the discipline or dismissal of, or complaints or charges brought against an individual.</p> <ol style="list-style-type: none"> <li>1. Specifically, the Board will discuss and evaluate the necessity of modifying probation conditions for a Licensee.</li> <li>2. Specifically, the Board will discuss complaints or charges brought against a Licensee or Licensees.</li> <li>3. Finally, the Board will consider approving prior executive session minutes in accordance with M.G.L. ch.30A, § 22(a) for previous executive sessions of the Board.</li> </ol> <p><b>The Board will not reconvene in public session subsequent to the closed session(s).</b></p>		Board Chair
	<b>VII</b>	<b>65C Session: N/A</b>	N/A	Board Counsel
	<b>VIII</b>	<b>Adjudicatory Session: N/A</b>	N/A	Board Counsel
12:00 p.m.	<b>IX</b>	<b>Adjournment</b> - next Board meeting scheduled for June 13, 2019.		

**COMMONWEALTH OF MASSACHUSETTS**  
**BOARD OF REGISTRATION OF PHYSICIAN ASSISTANTS**

**BOARD MEETING**

**March 14, 2019**  
**239 Causeway Street, Suite 500**  
**Boston, Massachusetts 02114**

**MINUTES**

Board Members Present: Dipu Patel-Junankar, PA-C, Physician Assistant 1, Chair  
Shannon Sheridan-Geldart, PA-C, Physician Assistant Educator, Vice Chair  
Paul Crehan, PA-C, Physician Assistant 4, Secretary  
Alithia C. Monroe, PA-C, Physician Assistant 3  
Robert Baginski, MD, Physician

Board Members Not Present: Mary Kuzmeski, PA-C, Physician Assistant 2  
Richard Baum, MD, Massachusetts Medical Society

Staff Present: Roberlyne Cherfils, Executive Director, MultiBoard, BHPL  
Mary Strachan, Board Counsel, Office of General Counsel, DPH  
Lisa Seeley-Murphy, Investigations, MultiBoard, BHPL  
Jonane Nicolas, Office Support Specialist, DPH

I. Call to Order- Determination of Quorum

A quorum of the Board was present. The Board Chair, Ms. Patel-Junankar, called the Regular Session meeting to order at 9:37 a.m.

II. Conflict of interest/Approval of the General Session Agenda

The meeting agenda was reviewed. There were no conflicts of interest.

DISCUSSION: None

ACTION: Mr. Crehan made a motion to approve the agenda. Ms. Sheridan-Geldart seconded the motion. The motion passed unanimously.

Document: March 14, 2019 Board Meeting Agenda

### III. Approval of Minutes

DISCUSSION: The Board members reviewed the minutes for approval. No edits were requested.

ACTION: Dr. Baginski made a motion to approve the minutes. Mr. Crehan seconded the motion. The motion passed unanimously.

Document: February 14, 2019 Regularly Scheduled Board Meeting Minutes

### IV. Continuing Education Approval

#### A. Inquiries

Massachusetts Coalition for the Prevention of Medical Errors from: Amelia DeFelice, Program Manager asked if the Board would “approve” the CME her organization plans to offer as meeting Board requirements for PAs renewal CMEs.

DISCUSSION: Ms. Patel-Junankar clarified that the Board has no authority to approve this program. The Board voted unanimously to accept the program provided that the organization obtain approval from the American Academy of Physician Assistants (AAPA) or /or the American Medical Association (AMA). Ms. Cherfils will follow up with an email.

ACTION: Ms. Patel-Junankar made a motion to vote unanimously to accept the program. Mr. Crehan seconded the motion. The motion passed unanimously.

Document: Memo

### V. Operational Update

#### A. Overview of Board’s Creation & Authority

Ms. Cherfils advised the Board of the Physician Assistant (PA) renewal cycle, which ended on March 1<sup>st</sup>, 2019. Ms. Cherfils mentioned that about 90 percent of PAs renewed online and 88 people submitted paper renewals. Overall, approximately 5,000 PA’s renewed their licenses to practice. Ms. Cherfils commented that this year’s renewal process was challenging and suggested that some PAs may have

decided to forego renewing as a result of the mandatory trainings. She also commented that this was one of the most eventful renewals due to some of the problems the Physician Assistants (PA) were facing with the Domestic and Sexual Violence training. The system was unable to support all the users due to high website traffic resulting from several licensees accessing the program last minute. As a result of this, the director of the Bureau made an executive decision to waive that component for anyone renewing before March 1<sup>st</sup>, 2019.

DISCUSSION: Ms. Patel- Junankar inquired about the “Lock Box”. Ms. Cherfils explained that it is a bank payment process.

ACTION: None

Document: Memo

VI. Investigations:

Triage: None

Staff Assignment(s): None

Complaint(s): None

VII. Probation Monitoring

Probation 4<sup>th</sup> Quarter 2018 Staff Action Report

Ms. Fishman reported that she had about 5 active licensees on probation for Multi-Board.

DISCUSSION: None

ACTION: None

Document: Memo

VIII. Flex Session

A. Announcements

DISCUSSION: None

ACTION: None

Document: None

B. Topics for Next Agenda

DISCUSSION: Ms. Patel-Junankar inquired about discussing Marijuana for the next topic. Ms. Cherfils mentioned that Alzheimer Dementia training has been effective on the webpage since March 1<sup>st</sup>. Board Counsel advised that as there are no legal interns at present, it may take some time to research this issue.

ACTION: None

Document: None

#### IX. Executive Session

At 9:50 a.m. Ms. Patel-Junankar announced that the Board will meet in Executive Session as authorized pursuant to M.G.L. c. 30A, § 21(a)(1) for the purposes of discussing the reputation, character, physical condition or mental health, rather than professional competence, of an individual, or to discuss the discipline or dismissal of, or complaints or charges brought against an individual.

1. Specifically, the Board will discuss and evaluate the necessity of modifying probation conditions for a Licensee.
2. Specifically, the Board will discuss complaints or charges brought against a Licensee or licensees.
3. Finally, the Board will consider approving prior executive session minutes in accordance with M.G.L. ch.30A, § 22(a) for previous executive sessions of the Board.

Motion by Mr. Crehan to enter into executive session at 9:50 a.m. Seconded by Dr. Baginski and unanimously voted to into Executive session.

X. 65C Session: None

XI. Adjudicatory Session: None

XII. Adjournment

The Meeting adjourned at 09:56 a.m.

**The next meeting of the Board of Registration of Physician Assistants will be held on Thursday, May 09, 2019 at 9:30 a.m. at 239 Causeway Street, Boston, Massachusetts.**

