MA Envirothon Council

MA Envirothon Steering Committee

Meeting Agenda

June 30, 2016

9:00 to 3:00

MassWildlife Field Headquarters

One Rabbit Hill Road, Westborough

9:00 – 11:00

1. Minutes of 4.7.16 and 5.2.16/agenda update
   1. Update on NCF Envirothon preparation
2. Finances update and outlook
   1. MACD accounts
   2. EEA Grant funding
   3. NCF diversity grant
3. Review of 2016 events/participation
4. Review of promotion/outreach
   1. Recruiting outlook
5. Communications protocols
6. Review budget proposal
   1. Fees
   2. Coordinator contract/roles
7. Review slate of Steering Committee nominations
   1. Review MEC/MESC tasks/responsibilities
   2. Match volunteers and tasks
8. Update/approve calendar for coming year
   1. Workshops (MassWildlife, UMass, Worcester Tech, Alden)
   2. 2017 competition date/site
   3. registration deadlines
   4. committee meetings

11:00 – 1:00 (includes break for lunch)

1. Long-term vision discussion
   1. What do we want the Envirothon to be for
      1. Students
      2. Coaches
      3. Volunteers
      4. Supporting agencies and organizations
   2. Goals for:
      1. Team participation
      2. Competition (how it is conducted)
      3. EnviroTrek
      4. Program logistics (location, food, supplies and equipment)
   3. Long term budget. How do we achieve financial stability?

1:00 – 3:00

1. Approve draft FY2016 report to State Commission for the year just completed (including financial summary, cash budget, participation by teams and volunteers, and draft evaluation)
2. Approve elements of a 5-year plan, with action steps for FY2017
3. Approve FY 2017 Budget
4. Approve FY 2017 MESC and MEC membership