MA Envirothon Council

MA Envirothon Steering Committee

Meeting Agenda

June 30, 2016

9:00 to 3:00

MassWildlife Field Headquarters

One Rabbit Hill Road, Westborough

9:00 – 11:00

1. Minutes of 4.7.16 and 5.2.16/agenda update
	1. Update on NCF Envirothon preparation
2. Finances update and outlook
	1. MACD accounts
	2. EEA Grant funding
	3. NCF diversity grant
3. Review of 2016 events/participation
4. Review of promotion/outreach
	1. Recruiting outlook
5. Communications protocols
6. Review budget proposal
	1. Fees
	2. Coordinator contract/roles
7. Review slate of Steering Committee nominations
	1. Review MEC/MESC tasks/responsibilities
	2. Match volunteers and tasks
8. Update/approve calendar for coming year
	1. Workshops (MassWildlife, UMass, Worcester Tech, Alden)
	2. 2017 competition date/site
	3. registration deadlines
	4. committee meetings

11:00 – 1:00 (includes break for lunch)

1. Long-term vision discussion
	1. What do we want the Envirothon to be for
		1. Students
		2. Coaches
		3. Volunteers
		4. Supporting agencies and organizations
	2. Goals for:
		1. Team participation
		2. Competition (how it is conducted)
		3. EnviroTrek
		4. Program logistics (location, food, supplies and equipment)
	3. Long term budget. How do we achieve financial stability?

1:00 – 3:00

1. Approve draft FY2016 report to State Commission for the year just completed (including financial summary, cash budget, participation by teams and volunteers, and draft evaluation)
2. Approve elements of a 5-year plan, with action steps for FY2017
3. Approve FY 2017 Budget
4. Approve FY 2017 MESC and MEC membership