| Autism Commission  Birth to 14 Subcommittee |
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| Location: | One Ashburton Place, Boston - 11th floor, EOHHS Executive Conference Room |
| Date: | Thursday, May 10, 2018 |
| Time: | Noon to 1:30 p.m. |

# Meeting Objectives:

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| **Provide final feedback on “A Resource Guide for Individuals and Families of Individuals with Autism Spectrum Disorder (ASD) (3-14 years of age)”** | **Prioritize key strategies that will serve as the subcommittee’s areas of focus for the next one-year period** |

# Meeting Norms:

* We are collaborative and solutions-oriented. Please arrive at all meetings ready to work with colleagues in identifying potential solutions to what are often complex problems.
* In order to use our time wisely, we will be present both physically and mentally, starting and ending our meetings on time.
* We will communicate effectively and be concise when we speak—encouraging respectful participation and inviting a wide range of perspectives, while managing our own “air time” to ensure everyone has the chance to speak.
* We will address conflict by dealing with the issue, not the person or people involved.
* We will ask questions when in doubt.

# Meeting Agenda:

## **Review past accomplishments, including discussion of the recently developed resource guide (15 minutes)**

1. **Review of recommendations for the subcommittee (20 minutes)**

* **Clarifying questions**
* **Additional ideas**

1. **Prioritizing recommendations (45 minutes)**

* **Does the recommendation focus squarely on ASD?**
* **Analysis of impact and effort for each recommendation**
* **Multi-voting to select priority recommendations**

1. **Next steps (10 minutes)**