**Birth to 14 Subcommittee**

**Agenda**

**Meeting objectives**

* Develop specific recommendations for DESE’s IEP Improvement Project specific to students with ASD and their families.
* Provide feedback on school-based ABA provider surveys so that they can soon be ready for release
* Determine next steps regarding reducing EI wait time

**Meeting norms**

* We are collaborative and solutions-oriented. Please arrive at all meetings ready to work with colleagues in identifying potential solutions to what are often complex problems.
* In order to use our time wisely, we will be present both physically and mentally, starting and ending our meetings on time.
* We will communicate effectively and be concise when we speak—encouraging respectful participation and inviting a wide range of perspectives, while managing our own “air time” to ensure everyone has the chance to speak.
* We will address conflict by dealing with the issue, not the person or people involved.
* We will ask questions when in doubt.

**Meeting agenda**

1. Review of minutes from the January 9, 2019 Birth to 14 Subcommittee Meeting
2. Vote to allow remote participation
3. IEP Improvement Project recommendations for students with ASD and their families
   * Review of recommendations
   * Next steps
4. Workforce development in school-based settings
   * ABA provider surveys discussion and feedback
   * Survey development next steps
5. Update on decreasing wait times for evaluation and early diagnosis and promoting existing resources for health care professionals
6. Subcommittee membership