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|  | Autism Commission Birth to 14 Subcommittee |
| Location:  | One Ashburton Place, Boston – 21st Floor Conference Room  |
| Date:  | Thursday, September 27, 2018  |
| Time:  | 11:30 a.m. to 1:00 p.m.  |

Meeting Objectives:

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| •  | **Learn about the work currently being done on the new Electronic IEP, with the goal of providing recommendations on what is being developed and giving feedback on any identified gaps**  |  | •  | **Decide whether and how we will proceed with our objective of addressing the shortage of ABA providers across the state**  |
| •  | **Determine next steps about finding potential solutions to current wait times at EI providers**  |  |  |  |

Meeting Norms:

* We are collaborative and solutions-oriented. Please arrive at all meetings ready to work with colleagues in identifying potential solutions to what are often complex problems.

* In order to use our time wisely, we will be present both physically and mentally, starting and ending our meetings on time.

* We will communicate effectively and be concise when we speak—encouraging respectful participation and inviting a wide range of perspectives, while managing our own “air time” to ensure everyone has the chance to speak.

* We will address conflict by dealing with the issue, not the person or people involved.

* We will ask questions when in doubt.

Meeting Agenda:

* 1. **Welcome and introductions**

* 1. **Presentation from the IEP Improvement Project team on the work currently being done on the new Electronic IEP to foster more meaningful conversations on ASD** o **Discussion** o **Next steps**

* 1. **Update and discussion on the Workforce Development subcommittee work on addressing the shortage of ABA providers across the state**

* 1. **Update and discussion on decreasing wait times for evaluation and early diagnosis and promoting existing resources for health care professionals**

* 1. **Discussion of recommendations to the full Autism Committee on the three recommended target areas that are the focus of the 0-14 Subcommittee**

* 1. **Next steps**

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