

Commonwealth of Massachusetts  
Board of Registration of Architects

NOTICE OF MEETING AND TOPICS

**Date: March 26, 2019**

**Place: 7<sup>th</sup> Floor Conference Room  
1000 Washington Street,  
Boston, MA 02118**

**Time: 10:00 am**

**I. Building Emergency Exit Procedure Announcement**

**II. Read and Approve Minutes**

- January 15, 2019 Public Session (draft)
- January 15, 2019 Executive Session (draft)

**III. Discussion Items**

- Board Requirements for Business Enterprises engaged in Architecture.
- Professional Practice: A Guide to the Practice of Architecture, Engineering, and Land Surveying in Massachusetts.
- NCARB Regional Summit
- Establishing deadlines for how long an application can remain pending with the Board if the applicant fails to provide sufficient information for the application to be complete.
- License #30064-AR-R: Self-report of failure to complete continuing education requirements.
- Reinstatement application of John T. Wilcox, License No. 9694-AR-R.
- Next Meeting Date: May 21, 2019.

**IV. Executive Session pursuant to G.L. c. 30A, §21(a) (1) to discuss character, rather than competency of Licensee M.H.**

**V. Correspondence**

- Email from Sarah Nicholson, dated January 31, 2019, requesting information about being licensed as an architect in Massachusetts; whether applicants are required to understand Architectural Access Board regulations; and an invitation to the Board to address the Barnstable Disability Commission.
- Letter from Ruth Super to NCARB, dated January 23, 2019, regarding ARE 5.0 exam timing issues.
- Email from Jared Zurn of NCARB, dated January 23, 2019, following up on Ms. Super's email question.

**VI. Items not reasonably Anticipated by the Chair**

**VII. Investigative Conference (Closed per M.G.L. c. 112, §65C)**

## **VIII. Adjournment**

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