



CHARLES D. BAKER
GOVERNOR
KARYN E. POLITO
LT. GOVERNOR
TERRENCE M. REIDY
SECRETARY

The Commonwealth of Massachusetts
Executive Office of Public Safety and Security
Department of Fire Services

P.O. Box 1025 ~ State Road
Stow, Massachusetts 01775
(978) 567-3150 Fax: (978) 567-3155
www.mass.gov/dfs
*Massachusetts Technical Rescue
Coordinating Council*



IAIN MCGREGOR
CHAIRMAN
CHIEF MICHAEL MANSFIELD
VICE CHAIR

APPROVED MINUTES OF MEETING

Joint MEMBERSHIP & TRAINING Subcommittee

The Massachusetts Technical Rescue Coordinating Council Membership and Training Sub-Committees held a virtual meeting in accordance with the provisions of M.G.L. c. 30A § 20 on, May 9th, 2022, at 1:00 p.m. and open to the public virtually through WebEx videoconference.

Present at the meeting were the following Sub-Committee members:

Iain McGregor	Training MTRCC Representative
David Clemons	Department of Fire Services
Francis Otting	Membership Region 2
Pat Sullivan	Membership Region 3
Paul Pronco	Membership Region 5
Mark McCabe	Training Region 1
Michael Pavone	Training Region 2
John Weir	Training Region 5

Absent at the meeting were the following Sub-Committee members:

(Vacant)	Membership MTRCC Representative
Shawn Simmons	Membership Region 1
RJ Pensivy	Membership Region 4
Tom Rinoldo	Training Region 3
Steven Chandler	Training Region 4

DFS Employees in Attendance:

Linda Crowley	DFS WebEx Host
---------------	----------------

Other Attendees:

None

1. Meeting Opening and Introductions
 - Call to Order: **May 9th 1:07 pm**
 - Iain McGregor to Chair Joint Meeting
 - Virtual Meeting attendance and all votes done as roll call
2. Approval of the minutes of the previous meeting held on April 4th, 2022
 - Minutes to be updated and acted on at next meeting.
 - **Motion:**
3. Discuss Tech Rescue Sub-Committee Correspondence.
 - None
4. **Old Business**
 - a. Review Letter Sent to Council from March 14th Meeting
 - Letter with two points, being member of Massachusetts Fire Department and member of existing technical rescue team, were adopted by MTRCC
 - b. Membership Guidelines / Matrix for Regional Steering Committees.
 - Work in progress
 - c. Discuss Minimum Training Requirements for State Team Membership
 - Discussion on all items changed to Certificate of Attendance
 - **Motion:** John Weir to submit recommendations with edits to MTRCC 2nd Patrick Sullivan **Pass:** Unanimous
5. **New Business**
 - a. MFIRS / Team Data
 - Discussion on MFIRS Data as broken down by Incident Type
 - Discussion on how departments code technical rescue incidents
 - Discussion on how departments with members on existing teams code a department member responding to call.
 - Discussion on businesses listing Fire Departments as standby rescue teams in confined space. Question on if that data is collected or how to identify.
 - Discussion on MFIRS Data broken down by Tech Rescue Region to align with existing teams' data.
 - Still need to pull data from existing teams
 - b. Geography / Population

- Still working to collect data and break into Tech Rescue Regions
- c. FEMA / NFPA
- Use NFPA requirements to extrapolate relevant to team size
 - Discussion on FEMA USAR team size Type Document
 - Discussion on
- d. Other State Teams / Systems
- Matrix is being developed to help collate the information
 - Working to collect team size, organization, and funding from other states
 - i. Florida
 - ii. New York
 - iii. New Jersey
 - iv. Midwest States
 - v. California
 - vi. Connecticut
6. Any matters not reasonably anticipated by the Chair.
- None
7. Tasks/Assignments.
- Small workgroups continue on Data points as discussed **New Business** (a., b., c., d.)
8. Future agenda items.
- Continue with same agenda items
9. Determination of future meeting date(s).
- Monday, June 6th 1pm Joint Virtual Meeting
10. Meeting Adjourned: **May 9th 1:42pm**

Notated by Iain McGregor from notes and recorded video.