

Massachusetts Executive-Level Traffic Records Coordinating Committee (METRCC) Meeting Minutes

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| Date/Time | Friday, March 21, 2014 from 10:00 a.m. – 12:00 p.m. | |
| Chair | Curtis Wood , Undersecretary of Forensic Science and Technology for the Executive Office of Public Safety and Security (EOPSS) | |
| Participants | Lieutenant Colonel Edward Amodeo , Massachusetts State Police (MSP) Neil Boudreau , Massachusetts Department of Transportation (MassDOT), Highway Division Captain Robert Favuzza , MSP Bob Frey , MassDOT, Office for Transportation Planning Richard Hill , Merit Rating Board (MRB) Art Kinsman , EOPSS/Highway Safety Division (HSD) | Lieutenant Andrew Klane , MSP Chief Robert Meaney , Medfield Police Department, Massachusetts Chiefs of Police Association Jerry O’Keefe , Department of Public Health (DPH) Barbara Rizzuti , EOPSS/HSD Pamela Stephenson , Federal Highway Administration (FHWA) |
| Location | Ashburton Café Conference Room, One Ashburton Place, Boston | |
| Meeting Objectives | <ul style="list-style-type: none"> • Approve minutes from the November 14, 2013 meeting • Finalize strategies to increase crash reporting by law enforcement | |

Welcome and Introductions

Undersecretary Curtis Wood welcomed the attendees and everyone introduced themselves.

Undersecretary Wood provided an update on the Motor Vehicle Automated Citation and Crash System (MACCS). He said that the project is still in the pilot phase and the crash module is being tested as well. EOPSS is working with the Registry of Motor Vehicles (RMV) and MRB to pass legislation that would allow for electronic signatures on the citation form. He also mentioned that EOPSS will be developing a data warehouse that will house data for analysis. This will allow traffic safety stakeholders to analyze the data from MACCS even if the RMV’s crash data system is not ready to accept the data.

Undersecretary Wood said that the Boston Police Department is in the process of developing their new Computer Aided Dispatch/ Records Management System (CAD/RMS).

Approve minutes from the November 14, 2013 meeting

The minutes were approved.

Finalize strategies to increase crash reporting by law enforcement

Pamela Stephenson said that the US Department of Transportation (USDOT) published a Notice of Proposed Rulemaking (NPRM) in the [Federal Register](#) as required by the Moving Ahead for Progress in the 21st Century Act (MAP-21). The NPRM proposes safety performance measures and requirements for establishing and reporting specific annual targets for fatalities and serious injuries for the purposes of carrying out the Highway Safety Improvement Program (HSIP). She will send this information to Barbara Rizzuti so that she can forward it to everyone. The comment period ends in June 2014.

It was agreed that it is important to educate the chiefs and patrol officers about the federal requirements for crash data. It was also noted that departments operate independently so it is difficult to get consistency among them. It was also mentioned that crash reporting may not be a priority for some departments and some may not have the equipment to make reporting easier. Undersecretary Wood said that part of the plan for MACCS is to provide the necessary equipment to law enforcement and work with records management system vendors to build the interface that would allow departments to report electronically. Undersecretary Wood said that he would talk to the Executive Board of MCOPA to give them an update on MACCS.

It was also noted that some of the departments listed as underreporting may be having MSP investigate their crashes, which could be why the number of crashes reported to the RMV may seem low. Barbara Rizzuti said that she would follow up with MassDOT for additional information on crash reporting. This information will also compare the number of crashes reported for the last few years to see if there have been any substantial decreases.

The METRCC tasked the working-level TRCC with developing new initiatives to help improve crash reporting by law enforcement. The TRCC will begin working on this soon and will report back to the METRCC.

Meeting adjourned.

Next Steps

| Task | Office/Person Responsible |
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| Work on the data warehouse and give the Executive Board of MCOPA an update on MACCS | Undersecretary Curtis Wood |
| Email the NPRM for the performance measures and requirements of the HSIP to the METRCC | Barbara Rizzuti |

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| Follow up with MassDOT on additional crash reporting information by department and send to the METRCC | Barbara Rizzuti |
| Develop initiatives to increase crash reporting by law enforcement and report back to METRCC. | Working-Level TRCC |