Setting up Multifactor Authentication (MFA)

Important You have been directed here because you are seeing the Additional security verification screen.

1.	Click the dropdown to select Mobile App.	
	Choose how you want to use the mobile app.	DIR COMPONENTIN DI MARANASCITS
	You have two options:	Additional security verification
	 Receive Notifications for Verifications Use Verification Code Receive Notifications for Verifications – 	Secure your account by adding phone verification to your password. View video to know how to secure your account Step 1: How should we contact you? Mobile app How do you want to use the mobile app? Receive notifications for verification
	Sends you a notification that you click "approve". *Recommended option.	Use verification code To use these verification methods, you must set up the Microsoft Authenticator app.
	Use Verification Code – Open app and get a 6 digit code to enter on the application when prompted.	Set up Please configure the mobile app. Next
	Click the <mark>Set Up</mark> button.	
Before you proceed, please take a few minutes to download the Microsoft Authenticator app on your phone.		Download the Microsoft Authenticator link (on phone): https://aka.ms/GetAuthenticator.

2.	Once downloaded, open the Microsoft Authenticator app on your phone. Select Add account.	No SIM 중 10:26 AM □ Accounts +
		Ready to add your first account?
		R ₊
		Add account
		Already have a backup? Sign in to your recovery account. Begin recovery
3.	Select Work or school account.	
		Accounts
		WHAT KIND OF ACCOUNT ARE YOU ADDING?
		Personal account >
		Work or school account >
	Select "Scan QR code" displayed on your phone.	Other (Google, Facebook, etc.)

Setting up MFA Job Aid

4.	Now, go back to your computer and Scan the QR code displayed on your computer screen with your phone camera. click Next	<section-header><section-header><section-header><section-header><section-header><section-header><section-header><text><list-item><list-item><text><text><text></text></text></text></list-item></list-item></text></section-header></section-header></section-header></section-header></section-header></section-header></section-header>
5.	 Confirm that it successfully scanned the QR code If you selected the Receive Notifications for Verifications method, you will be prompted to "approve" in the Microsoft Authenticator app. If you selected the Use Verification Code method you will be prompted to enter the six-digit code from your Microsoft Authenticator app 	Extension Additional security verification Secure your account by adding phone verification to your password. View video to know how to secure your account Set 2: Let's make sure that we can reach you on your Mobile App device Please respond to the notification on your device. Next Extended

6.	You will now be prompted to add your phone number just in case you lose access to your mobile app.	X
	Enter United States as your country and your telephone number	Additional security verification Secure your account by adding phone verification to your password. View video to know how to secure your account
	click <mark>Done</mark> !	Step 3: In case you lose access to the mobile app United States (+1) 4133358225
		Your phone numbers will only be used for account security. Standard telephone and SMS charges will apply. Image: Security of the securety of the security of the security of the security of