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CHAIRMAN

**Massachusetts Fire Training Council
Policy Sub-Committee
Minutes of the April 4, 2018 Meeting**

A. Attendance/Cancellation/No Show policy revision

The Policy Sub-Committee met to discuss the MFA Registration recommendation to revise the Attendance/Cancellation/No Show to reflect a specific time frame for three no show offenses.

The current policy states:

3rd offense will result in an email notification issued to the student and their respective department head stating suspension from all Massachusetts Firefighting Academy trainings for one year.

Proposed policy:

3rd offense within one year will result in an email notification issued to the student and their respective department head stating suspension from all Massachusetts Firefighting Academy trainings for one year.

Captain Connerty made a motion, seconded by Interim Chief Ruchala, to recommend the Training Council approve the request by MFA Registration. The vote was unanimous in favor of the motion.

Captain Connerty made a motion to adjourn the meeting, seconded by Interim Chief Ruchala.