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**Commonwealth of Massachusetts
Division of Occupational Licensure
Board of Registration of Allied Mental Health
and Human Services Professions**

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REGULATION

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OCCUPATIONAL LICENSURE

Public Meeting Minutes

October 15, 2021

Board Members Present:

Bill Ahearn, Acting Chair
Cynthia Belhumeur, Public Member
Frank Gomez, Member
Susan Egan, Member
Kristen Woodbury, Member
Jacqueline Gagliardi, Member (left at 12:03 a.m.)
Jennifer Paine, Member
Ashley Williams, Member (arrived 10:23 a.m.)

Staff Members Present:

Brian P. Bialas, Executive Director
Lynn Read, Board Counsel

All board members and staff appeared by videoconference.

Call to Order: The meeting was called to order at 10:04 a.m.

Board Business

- **Public Meeting Minutes of September 17, 2021:** After a brief discussion, a MOTION was made by Dr. Egan, seconded by Ms. Gagliardi, to approve the Public Meeting Minutes of September 17, 2021 as drafted. The motion passed unanimously by a roll call vote.
- **Executive Session Minutes of September 17, 2021:** After a brief discussion, a MOTION was made by Ms. Woodbury, seconded by Ms. Paine, to approve the Executive Session Minutes of September 17, 2021 as drafted. The motion passed unanimously by a roll call vote.
- **Ratification of Decisions by Board Staff to Approve Applications:** The Board considered whether to approve the decisions made by staff on applications processed since the last meeting. A MOTION was made by Mr. Gomez, seconded by Ms.



Belhumeur, to approve the decisions made by staff on applications processed since the last Board meeting. The motion passed unanimously by a roll call vote.

- **Application Processing Under Application Review Policy:** Mr. Bialas reported on the 2021 to date and September data concerning applications reviewed under the Board's Application Review Policy.

LMHC Application Review – Hearing on Denial of Application

- **Regine Thiam-Kindler:**

Mr. Bialas called the hearing to order and announced that the hearing will be recorded by Microsoft Teams. See recording.

Ms. Thiam-Kindler explained that she has completed additional post-master's degree experience that qualifies her for licensure that she did not include in her original application that was denied by the Board. She provided documentation of that experience.

After a brief discussion, a MOTION was made by Ms. Gagliardi, seconded by Ms. Paine, to accept Ms. Thiam-Kindler's post-master's degree experience and allow her to continue with the licensing process. The motion passed unanimously by a roll call vote.

Application Review – Past Discipline

- **Kathleen Cristelli, LABA Applicant:** The Board reviewed Ms. Cristelli's application, including her disclosure of past discipline on her occupational therapy assistant license held with the Massachusetts Board of Allied Health Professions. After a brief discussion, the Board directed staff to invite Ms. Cristelli to a meeting for an interview.

Discussion

Dr. Williams arrived at 10:23 a.m.

- **Clinical Field Experience Site Policy:**

The Board discussed the draft policy that would clarify characteristics of appropriate sites for post-master's degree experience for LMHC, LMFT, and RC applicants. The Board agreed that sites licensed as clinics by the Massachusetts Department of Public Health are acceptable sites.

The Board directed staff to create a new draft for the Board's consideration at the next meeting.

LMHC Application Reviews

- **Meghan Singleton:** The Board reviewed Ms. Singleton's application. After a brief discussion, a MOTION was made by Ms. Woodbury, seconded by Mr. Gomez, to deny Ms. Singleton's application because she has not completed the required Psychopathology

and Professional Orientation coursework. The motion passed unanimously by a roll call vote.

- **Jennifer Beardslee:** The Board reviewed Ms. Beardslee's application. After a brief discussion, a MOTION was made by Mr. Gomez, seconded by Ms. Paine, to deny Ms. Beardslee's application because she has not completed the required Counseling Theory, Social and Cultural Foundations, Clinical Skills, and Professional Orientation coursework, and because her pre-master's degree experience was supervised by an unapproved supervisor (a school psychologist). The motion passed unanimously by a roll call vote.

NCMHCE ESL Accommodation Requests

- **Tahereh Nadim:** The Board considered Ms. Nadim's request for an ESL accommodation. After a brief discussion, a MOTION was made by Ms. Paine, seconded by Ms. Gagliardi, to allow Ms. Nadim 50% extra time and the use of a word-for-word translation dictionary. The motion passed unanimously by a roll call vote.

Monitoring Reports

- **Cassandra DeQuevedo, 2020-001070-IT-ENF, Notice of Employment and Proposed Supervisor:** The Board reviewed Ms. DeQuevedo's notice of employment and her proposed supervisor. After a brief discussion, a MOTION was made by Ms. Gagliardi, seconded by Ms. Paine, to approve Jo-Anne Gaughan-Cabral to be Ms. DeQuevedo's supervisor. The motion passed unanimously by a roll call vote.
- **Jessica Goldstein, 2018-000635-IT-ENF, 11th Quarterly Monitoring Report and Petition to Terminate Stayed Suspension:** The Board reviewed Ms. Goldstein's report and her petition. After a brief discussion, a MOTION was made by Ms. Paine, seconded by Ms. Belhumeur, to accept Ms. Goldstein's report. The motion passed unanimously by a roll call vote.

The Board directed staff to invite Ms. Goldstein and her supervisor Dr. Donna Whipple to a Board meeting to discuss Ms. Goldstein's petition.

- **Lynn Oski, 2019-000401-IT-ENF, 4th Quarterly Monitoring Report and CEUs:** The Board reviewed Ms. Oski's report and CEUs. After a brief discussion, a MOTION was made by Ms. Paine, seconded by Dr. Williams, to accept the report. The motion passed unanimously by a roll call vote.

The Board directed staff to notify Ms. Oski that she needs 9 more CEUs in Ethics.

- **Laura Schroeder, 2019-000864-IT-ENF, Petition to Terminate Stayed Suspension:** The Board reviewed Ms. Schroeder's petition. The Board directed staff to request the supervisor's termination report required by the consent agreement and to ask whether the two 6.25-credit CEU classes Ms. Oski submitted are NBCC- or MaMHCA-approved.
- **Maxine Orocofsky, 2019-001041-IT-ENF, 2nd Quarterly Monitoring Report:** The Board reviewed Ms. Orocofsky's report. After a brief discussion, a MOTION was made

by Ms. Paine, seconded by Ms. Gagliardi, to accept the report. The motion passed unanimously by a roll call vote.

Open Session for Topics Not Reasonably Anticipated by the Chair 48 Hours in Advance of Meeting

- **10.6.21 Email from M. Archibald re: CE Waiver:** The Board reviewed as an unanticipated matter Ms. Archibald's request for a waiver of her CE requirements for the 2019-2021 licensing cycle. After a brief discussion, a MOTION was made by Ms. Woodbury, seconded by Ms. Paine, to deny Ms. Archibald's request. The motion passed unanimously by a roll call vote.

Executive Session (Closed Session under G.L. c. 30A, § 21(a)(7) to comply with G.L. c. 4, § 7, ¶ 26(c) and G.L. c. 214, § 1B, to review sensitive medical information)

At 11:11 a.m., a MOTION was made by Ms. Paine, seconded by Ms. Belhumeur, to exit the public meeting and enter into a closed executive session under G.L. c. 30A, § 21(a)(7) to comply with G.L. c. 4, § 7, ¶ 26(c) and G.L. c. 214, § 1B, to review sensitive medical information in NCMHCE accommodation requests, then enter into investigative conference under G.L. c. 112 § 65C to review settlement offers, conduct a case interview, and review cases, and then, after the conclusion of the investigative conference, not return to the public meeting and adjourn. The motion passed unanimously by a roll call vote.

See separate minutes.

Investigative Conference (Closed Session under G.L. c. 112, § 65C)

The Board entered investigative conference at 11:18 a.m.

During the investigative conference, the Board took the following actions:

Case Interview

2021-000408-IT-ENF (JD):	Interviewed respondent
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Ms. Gagliardi left the meeting at 12:03 p.m.

Refer to the Office of
Prosecutions

Settlements

2020-000430-IT-ENF (CK):	Gave direction to prosecutor
2020-001164-IT-ENF (DD):	Gave direction to prosecutor

Cases

2019-001292-IT-ENF (KM):	Dismiss
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2021-000326-IT-ENF (KM):	Refer to the Office of Prosecutions
2021-000451-IT-ENF (JM):	Refer to the Office of Investigations
2021-000528-IT-ENF (NB):	Dismiss
2021-000529-IT-ENF (MP):	Dismiss
2021-000533-IT-ENF (CS):	Interview respondent
2021-000549-IT-ENF (EL):	Refer to Office of Prosecutions
2021-000869-IT-ENF (KD):	Refer to Office of Investigations
2021-000868-IT-ENF (KL):	Refer to Office of Investigations

Adjournment

At 1:59 p.m., a MOTION was made by Dr. Egan, seconded by Mr. Gomez, to adjourn the meeting. The motion passed unanimously by a roll call vote.

The meeting adjourned at 1:59 p.m.

The above minutes were approved at the public meeting held on November 19, 2021.



Brian Bialas, Executive Director

List of Documents Used by the Board at the Public Meeting:

- Agenda for Meeting of October 15, 2021
- Draft Public Meeting Minutes of September 17, 2021
- Draft Executive Session Minutes of September 17, 2021
- Applications Reviewed Under Application Review Policy: April 5, 2021 through October 14, 2021 and September 2021
- Documents for LMHC Application of Regine Thiam-Kindler
- Documents for LABA Application of Kathleen Cristelli
- Draft Clinical Field Experience Site Policy
- 9.1.21 Letter from S. Frank of Thriveworks re: Thriveworks as Clinical Field Experience Site
- 9.27.21 Letter from M. Brooks of Thriveworks re: Thriveworks as Clinical Field Experience Site
- 9.28.21 Email from S. Phipps re: Thriveworks Supervision
- Documents for LMHC Application of Meghan Singleton
- Documents for LMHC Application of Jennifer Beardslee
- NCMHCE ESL Accommodation Request of Tahereh Nadim
- Cassandra DeQuevedo, 2020-001070-IT-ENF, Notice of Employment and Documents re: Proposed Supervisor

- Jessica Goldstein, 2018-000635-IT-ENF, 11th Quarterly Monitoring Report and Petition to Terminate Stayed Suspension
- Lynn Oski, 2019-000401-IT-ENF, 4th Quarterly Monitoring Report and CEUs
- Laura Schroeder, 2019-000864-IT-ENF, Petition to Terminate Stayed Suspension
- Maxine Orocofsky, 2019-001041-IT-ENF, 2nd Quarterly Monitoring Report
- 10.6.21 Email from M. Archibald re: CE Waiver