

**MEETING OF THE MASSACHUSETTS
CLEAN WATER TRUST
BOARD OF TRUSTEES**

December 2, 2015
1:30 PM

Conference Room
3 Center Plaza, Suite 430
Boston, Massachusetts

Minutes

Attendees: Maureen Godsey Valente, Deputy Treasurer
Steven McCurdy, Director of Municipal Services, MassDEP
Rachel Madden, Executive Office for Administration and Finance

Also Present: Sue Perez, Executive Director, MCWT
Nathaniel Keenan, Deputy Director, MCWT
Bernard Greene, Senior Legal Counsel, MCWT
My Tran, Treasurer, MCWT
Sally Peacock, Controller, MCWT
Pam Booker, Accountant, MCWT
Shahrima Hussain, Accountant, MCWT
William Kalivas, Treasury Specialist, MCWT
Heather Saxelby O'Donnell, Program Specialist, MCWT
Joe Delaney, Deputy Director of Municipal Services, MassDEP

CALL TO ORDER: The meeting was called to order by Ms. Valente at 1:35 PM.

Item #1

MOTION- VOTE

The motion was made by Rachel Madden, seconded by Steven McCurdy and **voted unanimously in favor** of acceptance and approval of the minutes of the meeting held on November 4, 2015.

Item #2

MOTION- VOTE

The motion was made by Rachel Madden, seconded by Steven McCurdy and **voted unanimously in favor** of acceptance and approval of the minutes of the meeting held on November 18, 2015.

Item #3

REPORT OF THE EXECUTIVE COMMITTEE

Ms. Perez reported on the following:

1. Series 19 has been moving along, with structuring currently in process. The Trust is planning to sell the bonds competitively in late January, with a closing date in February.
2. The Trust's single audit includes a finding regarding invoice dates for transactions financed with federal funds outside of the grant period. The Trust will implement a process for fixing this issue going forward and explain to EPA the measures that will be taken. There is no official report from the auditors at this point. Their report will be presented to EPA when available.
3. The Trust will not draw the FY2015 federal grant for MWRA loans. Other projects will be used instead, as there is an issue with the dates on MWRA's invoices, which could be outside the grant period.

Mr. McCurdy reported on the following:

1. MassDEP held its hearings on the 2016 Intended Use Plan. The plan should be finalized soon. In order to finalize the plan, approval must be received from MassDEP, EPA and the Governor's office. The goal is to have the plan finalized by the end of December, 2015.

Item #4

MOTION- VOTE

The motion was made by Steven McCurdy, seconded by Rachel Madden and **voted unanimously in favor** of the following:

Funds Transfer Program: Authorization of a Permanent Funds Transfer from Clean Water to Drinking Water Equity for Federal Fiscal Year 2015

1. That, pursuant to and as further implementation of the Funds Transfer Program approved by the Board on January 8, 2014, the Board hereby re-affirms the Executive Director's authority to make such transfers between the Clean Water SRF and the Drinking Water SRF as she determines to be necessary, including without limitation a permanent transfer of \$5,389,890, which is the maximum allowable amount for Federal Fiscal Year 2015, from the Clean Water SRF to the Drinking Water SRF.
2. That the Executive Director is further authorized to take all necessary steps to effectuate such transfer, including executing and delivering any and all letters, certificates, and other instruments and documents necessary or desirable in connection therewith and obtaining any necessary opinions of counsel.

Item #5

MOTION- VOTE

The motion was made by Steven McCurdy, seconded by Rachel Madden and **voted unanimously in favor** of acceptance of the following:

Clean Water Loan Commitment

<u>PAC No.</u>	<u>Borrower</u>	<u>Amount</u>	<u>Equivalent Interest Rate</u>
CW-14-33	Norton	\$2,924,728 ¹	2%

Item #6

MOTION- VOTE

The motion was made by Steven McCurdy, seconded by Rachel Madden and **voted unanimously in favor** of acceptance of the following:

Clean Water Loans/Local Government Obligations and Financing Agreements

<u>Project/PAC No.</u>	<u>Borrower</u>	<u>Loan/LGO Amount</u>	<u>Equivalent Interest Rate</u>
CW-13-10	Chatham	\$3,336,119 ²	0%
CW-14-16	Lawrence	\$3,346,107	2%
CW-11-21-B	Marlborough	\$14,960,073 ³	0%
CW-14-33	Norton	\$2,924,728	2%
CWP-15-06	Quincy	\$3,754,561	2%
CW-15-10	Tyngsborough	\$7,893,819	2%
CW-13-33	South Essex	\$10,588,475	2%
	Sewerage District ⁴		
CW-07-19	Westborough	\$750,000 ⁵	0%

Item #7

MOTION- VOTE

The motion was made by Steven McCurdy, seconded by Rachel Madden and **voted unanimously in favor** of acceptance of the following:

Drinking Water Loan/Local Government Obligations and Financing Agreement

<u>Project/PAC No.</u>	<u>Borrower</u>	<u>Loan/LGO Amount</u>	<u>Equivalent Interest Rate</u>
DW-12-14	Merrimac ⁶	\$981,402	2%
DWP-13-07	Taunton	\$6,923,815 ⁷	2%

¹First Revision. Original PAC amount was \$2,700,000.

²Originally voted as a 2% loan on July 2, 2014.

³Originally voted as a 2% loan on August 5, 2015.

⁴This vote is a correction. Originally voted as South Essex Sewer District on December 3, 2014.

⁵Originally voted as a 2% loan on May 1, 2013.

⁶This vote is a correction. Originally voted as Merrimac Water Department on October 15, 2014.

⁷ First Revision. Original PRA amount was \$6,241,138.

OTHER BUSINESS: Mr. McCurdy noted that the Trust should start planning the annual meeting, perhaps to be held in January, 2016. Ms. Perez noted that the Treasurer would need to attend, so lining up the calendar would be necessary. She suggested that the meeting could be moved to the second week of January, rather than the first, when the January Board of Trustees Meeting is currently scheduled. Ms. Madden noted that she would investigate when the Secretary for Administration and Finance will be available. The meeting will be held at the State House, Room 227.

ADJOURN: Seeing no other business, at 1:44 PM, the motion to adjourn was made by Rachel Madden, seconded by Steven McCurdy and voted unanimously in favor.