



Commissioners
Jennifer Brown
Jeanne Galloway – Chair
Gregory Lewis
Dr. Andrew Lover
Carolyn Shores Ness

The Commonwealth of Massachusetts

State Reclamation & Mosquito Control Board

Pioneer Valley Mosquito Control District

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Pioneer Valley
Mosquito Control
District

Meeting Minutes

Date: Monday, October 20, 2025

1. Call to Order and Attendance
 - a. The meeting was called to order at 2:03 PM.
 - b. Commissioners present: Andrew Lover, Jeanne Galloway, Carolyn Ness, and Gregory Lewis.
 - c. Others present: John Briggs, Director of the Pioneer Valley Mosquito Control District (PVMCD).
2. Public Comment/Output
 - a. None.
3. Approval of Previous Meeting Minutes from 6/9/25
 - a. **Carolyn made a motion to approve the minutes as presented, and Greg seconded. Motion passed unanimously, 4-0.**
4. Budget/Finance
 - a. The Director provided a summary of the District's current financial status, noting that most FY26 membership payments have been received and that a few FY25 payments remain outstanding. Overall revenue and expenses continue to align closely with projections. The majority of seasonal employee payroll costs supported surveillance, identification, and surveying activities, with a smaller portion dedicated to mitigation services.
 - b. The Commissioners agreed to schedule a preliminary Operational Growth Subcommittee meeting for Monday, October 27, 2025, at 2:00 PM. Commissioners Gregory and Carolyn will participate along with the Director.
 - c. Andrew volunteered to contact the Isenberg School of Business to inquire about potential consulting services through their student-led project program.
5. End of Season Surveillance Summary
 - a. The Director presented statewide mosquito testing data for 2025, highlighting that a total of 8,788 pools were tested across all districts, resulting in 451 West Nile virus-positive and 23 EEE-positive pools. The PVMCD tested 700 pools and recorded 53 WNV-positive pools, the third highest total among mosquito control districts statewide. No EEE-positive pools were detected within District member communities.
6. Membership and Outreach Update
 - a. The Director reported that the discussion and vote on Montague's membership will take place at the next State Reclamation Board meeting on October 27.
 - b. Jeanne highlighted existing surveillance gaps in non-member communities within the District's service area. It was suggested that the Director use lidar and recent flood data to assess potential mosquito habitat in these areas as part of the 2026 outreach initiatives.

7. Vehicle Acquisition Update
 - a. The Director requested approval from the Commission to increase the vehicle maintenance budget by \$2,500 to cover the cost of new tires, brakes, an AC compressor, a rear cargo partition, and related equipment and service expenses.
 - b. **Carolyn made a motion to approve the Director's request to increase the vehicle maintenance budget by \$2,500, and Greg seconded. Motion passed unanimously, 4-0.**
 - c. The Director reported receiving confirmation from the Office of Vehicle Management's (OVM) acquisitions division that the District qualifies for an OVM-funded vehicle of up to \$55,000.
 - d. **Carolyn made a motion to authorize the Director pursue the acquisition of an OVM-funded vehicle, and Greg seconded. Motion passed unanimously, 4-0.**

8. Northeastern Mosquito Control Association Conference Cost Increase
 - a. The Director sought approval from the Commission to allocate an additional \$50 to cover the increased conference registration and membership fee for 2025.
 - b. **Carolyn made a motion to approve the Director's request, and Andrew seconded. Motion passed unanimously, 4-0.**

9. Commissioner Update
 - a. The Director informed the Commission that Jennifer Brown's final month of service on the PVMCD Commission will be December.

10. Other Business
 - a. None.

11. Date, Time, and Location of Next Commission Meeting
 - a. November 3, 2025 at 2 PM. This meeting will be held virtually.

12. Adjournment
 - a. **Carolyn motioned to adjourn the meeting, and Andrew seconded. Motion passed unanimously, 4-0.**
 - b. The meeting was adjourned at 3:00 PM.