



Commissioners
Jennifer Brown
Jeanne Galloway – Chair
Gregory Lewis
Dr. Andrew Lover
Carolyn Shores Ness

The Commonwealth of Massachusetts

State Reclamation & Mosquito Control Board Pioneer Valley Mosquito Control District

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Pioneer Valley
Mosquito Control
District

Meeting Minutes

Date: Monday, November 3, 2025

1. Call to Order and Attendance
 - a. The meeting was called to order at 2:07 PM.
 - b. Commissioners present: Andrew Lover, Jeanne Galloway, Carolyn Ness, and Gregory Lewis.
 - c. Others present: John Briggs, Director of the Pioneer Valley Mosquito Control District (PVMCD).
2. Public Comment/Output
 - a. None.
3. Approval of Previous Meeting Minutes from 10/20/25
 - a. **Carolyn made a motion to approve the minutes as presented, and Andrew seconded. Motion passed unanimously, 4-0.**
4. Budget/Finance
 - a. The Director provided a summary of the FY27 preliminary budget and noted that adjustments would be made prior to the budget certification meeting in May. The estimated operating budget for FY27 was approximately \$161,819.83.
5. Discussion and Approval of Tentative FY27 Fee Increases
 - a. The Commission discussed a proposed increase to the membership fee. No motion or vote occurred. The item was tabled by consensus for further consideration at a future meeting.
6. Operational Growth Subcommittee Update
 - a. The Commission engaged in a preliminary, pre-planning discussion regarding operational growth and the formation of a subcommittee. No motion was made, and no subcommittee was formally created.
7. Membership and Outreach
 - a. It was noted that the State Reclamation and Mosquito Control Board unanimously approved the Town of Montague's membership at its October 27 meeting.
 - b. The Director reviewed all outreach activities conducted during 2025.
8. Vehicle Acquisition Update
 - a. The Director noted that he was continuing to work to acquire a vehicle funded by the Office of Vehicle Management.
9. Other Business
 - a. None.

10. Date, Time, and Location of Next Commission Meeting

- a. December 8, at 2:00 PM. This meeting will be held virtually.

11. Adjournment

- a. **Greg made a motion to adjourn the meeting, and Carolyn seconded. Motion passed unanimously, 4-0.**
- b. The meeting was adjourned at 3:28 PM.