



Maura Healey, Governor  
Kimberley Driscoll, Lieutenant Governor  
Monica Tibbitts-Nutt, Secretary & CEO



# **MINUTES**

## **Meeting of the Massachusetts Department of Transportation Finance & Audit Committee**

**July 9, 2025 AT 9:00 A.M.**

**10 Park Plaza, 2<sup>nd</sup> Floor Board Room, Suite 2890  
Boston, MA 02116**

***Public participation and comment was available via written  
communication, voice message and in-person public comment.***

***This meeting was broadcast live online.***

**MASSDOT BOARD  
MEMBERS  
PARTICIPATING:**

Acting Chair Tim King, Director Eric Batista

**OTHERS  
PARTICIPATING:**

Chief Financial Officer Davis Pottier, RMV Chief  
Compliance Officer Allen Chiu, Deputy Chief  
Administrative Officer Matt Knosp, Chief of  
Compliance & Audit Jason Thibault

**OTHERS PRESENT:**

Deputy General Counsel Owen Kane, Director of  
Operations and Policy Faisa Sharif

Acting Chair King called to order the meeting of the Finance & Audit  
Committee at 9:12 a.m. Owen Kane called the roll of the members

participating, being a quorum of the members of the committee:

**Acting Chair King**  
**Director Batista**

**Present**  
**Present**

### **Public Comment**

There was no public comment.

### **Minutes**

Chair Dimino asked for a motion to approve the minutes of the June 11, 2025, Finance & Audit Committee Meeting.

**On motion duly made and seconded, it was by roll call:**

**VOTED: To approve the minutes of the Finance and Audit Committee Meeting held on June 11, 2025.**

**Acting Chair King**  
**Director Batista**

**Yes**  
**Yes**

### **Discussion Items**

Chief Financial Officer David Pottier presented **Item #2**, an update on the FY2025 Fair Share Surplus Supplemental Budget.

Mr. Pottier indicated that On June 16, the Conference Committee released its version of the bill for the Governor's review, and the Governor signed into law on June 24. In this proposal, Transportation is allocated \$758.8

million, representing 55% of the total additional funding.

Mr. Pottier noted that the supplemental budget includes \$210.8 million to support Chapter 90, RTAs, small bridges and culverts, unpaved roads, and local transportation projects.

Director King inquired about the total amount now in the budget for small bridges. Mr. Pottier confirmed that the \$16.5 million identified in the supplemental budget included the approximately \$10 million already included in the regular budget.

Director Batista noted that there was nothing in this budget for snow and ice activities. Mr. Pottier acknowledged that fact but pointed out that there were additional funds for Chapter 90 within the budget that could be used for winter expenses.

Chief of Compliance & Audit Jason Thibault presented **Item # 3**, the results of an audit of the RMV Electronic Vehicle Registration.

Mr. Thibault explained that the Electronic Vehicle Registration (EVR) process allows RMV-approved Permit Holders to process Registration transactions and Title applications via an electronic link through a Service Provider and the Massachusetts Registry of Motor Vehicles (RMV). EVR Permit

Holders include car dealers, insurance agents, fleets, and insurance companies that meet the EVR program's volume requirements. Permit Holders may perform the following registry functions through EVR: process registrations and renewals; issue new plates and decals; transfer plates between vehicles; collect title information; process certain renewals; vehicle registrations; plate cancellations; and change a customer's address in the RMV database, if necessary.

The EVR system is provided to Permit Holders through third-party Service Providers. Service Providers interface directly with the RMV to process registration and title transactions using electronic messages. There are four service providers: Boston Software, Computerized Vehicle Registration (CVR), Decision Dynamics, LLC (DDI), and Dealertrack Registration and Titling Solutions Inc.

Audit Operations focused on determining whether the RMV EVR Unit has ensured the EVR permit holders are maintaining various standards for the period of January 1, 2022, through December 31, 2022.

The primary objectives of the audit focused on determining whether:

- System access controls are in place and are appropriate for the

permit holders' level of responsibility through the EVR program.

- Documented procedures are in place to ensure oversight for reviewing and completing the registration and transaction process.

Transactions are processed in accordance with the RMV's policies and procedures.

- Effective controls are in place to ensure that all permit holders understand and adhere to regulations for processing registration and title transactions. Data is entered accurately, and changes are made upon customer's request.
- Permit holders are observing established procedures to ensure that transactions are processed in a secure area where unauthorized users do not have access. A detailed written security plan is submitted to the RMV.

Based on the audit results and testing, Internal Audit concludes that internal controls covering the EVR program are in place and functioning effectively. However, we have identified seven (7) issues, of which two (2) are High Risk, four (4) are Medium risk, and one (1) is Low Risk.

The two (2) High Risk are as follows:

- EVR Management has imposed a recommended audit frequency of one audit every 120 days for all Permit Holders to ensure the quality of data and information that is entered into the EVR process. However, the EVR audit team has been unable to meet this recommendation. Due to the increase in Permit Holders, the EVR's audit team is not sufficiently resourced to conduct one audit in a 120-day period. The EVR program has grown significantly, and the EVR audit process should be reengineered to align with the one onsite audit every 120 days.
- The RMV has contracted with a third-party service provider, the Massachusetts Fleet Processing Center Inc. (MFPCI) based at Logan Airport, to process high volumes of EVR transactions for fleet operations. At time of audit, EVR had not examined the MFPCI, and the rental companies located within the MFPCI, during 2022 and 2023. AO was informed by EVR Management that their focus has been on the expansion of the EVR Program and the transition to ATLAS. After completion of the audit, EVR Management confirmed an onsite audit was completed on 3/7/24.
- RMV has responded with corrective actions for all audit findings.

Chief of Compliance & Audit Jason Thibault and RMV Chief Compliance Officer Allen Chiu presented **Item # 4**, the results of an audit of the RMV Title Division Unit.

Audit Operations completed a performance audit of the RMV Title Division Unit for fiscal years 2019, 2020 and 2021.

This audit was selected because the Title Division ranked as a high-risk area in the Audit Operations annual risk assessment, given the volume and sensitive nature of the transactions and data processed.

The audit focused on evaluating and improving internal controls, standards, and operating procedures covering the RMV Title Division. The audit objectives were to review and evaluate the management and operations of the RMV Title Division to determine whether it is meeting its objectives and complying with Commonwealth law.

Audit Operations identified seven (7) issues, two (2) are High Risk. The High-Risk issues are as follows:

- The auditee did not maintain sufficient, updated written of policies and procedures.

- Several instances of opportunities to improve safeguarding customer personal information and RMV assets.
- RMV management has since implemented corrective action plans for all the audit findings.

Acting Chair King asked for a motion to adjourn.

**On a motion duly made and seconded, it was by roll call:**

**VOTED: To adjourn at 9:39 a.m.**

**Acting Chair King**  
**Director Batista**

**Yes**  
**Yes**