

DESIGNER SELECTION BOARD

MINUTES OF THE 1000TH MEETING, WEDNESDAY OCTOBER 21, 2020 AT 8:40 A.M, VIA ZOOM.

1. ROLL CALL:

The Designer Selection Board Meeting was called to order at 8:40 a.m.

MEMBERS PRESENT:

Rebecca Sherer, P.E., Chairwoman	Registered Engineer
Alan Ricks, AIA, Vice Chairman	Registered Architect
Jessica Tsymbal, AIA, LEED AP	Registered Architect
Martha Blakey Smith, AIA	Registered Architect
Elise F. Woodward, AIA	Registered Architect
Ilyas Bhatti, P.E.	Registered Engineer
Daniel M. Carson, P.E.	Registered Engineer
David A. Chappell, P.E.	Registered Engineer
Kenneth Wexler	General Contractor
Janice M. Bergeron	Public Member
Virginia Greiman	Public Member

MEMBERS ABSENT:

None

Present for the DSB staff, Bill Perkins, Executive Director, Claire G. Hester, Program Coordinator III and Roberto Melendez, Program Coordinator I.

2. MINUTES OF THE PREVIOUS MEETING:

A motion to approve the minutes of the 999th October 7, 2020 meeting by Janice Bergeron, seconded by Daniel Carson. Motion was approved.

3. VISITORS:

Jennifer McHale	STV, Inc.
Nancy Banks	B2Q Associates
Miles McDonald	BVH
Sara Ruggiero	STV, Inc.
Lindsay Accardi	SmithGroup
Kevin Webb	STV, Inc.
Betsy Isenstein	DCAMM
Caroline Fitzgerald	RMF
Tom Iskra	BVH
Katie Ferrier	Arrowstreet
Brooke Wilson	CHA Companies
Kelly Stinnett	ARUP
Nick Brooks	Dream Collaborative
Daniela Hernandez Bellos	DCAMM
Aarathi Nirmalan	Cannon Design
Donald Walter	Dore & Whittier
Andrea Baker	Cannon Design
Kayla Meggy	STV, Inc.
Michael Solomon	WSP
Chris Nordberg	STV, Inc.
Karen Reichenbacher	STV, Inc.
Marisa Sullivan	Studio G Architects
Carley Oliveto	CES Engineers
Stephen White	DCAMM
Janelli Aguilar	SmithGroup
Lara Neubauer	Dream Collaborative
Michael Camoscio	STV, Inc.
Jessica Brown	EDM
Erin O'Keefe	BR+A
Jay Toutant	Cannon Design
Jen Shelby	ARC Engineers
Abbie Goodman	The Engineering Center
Scott Petit	WSP
Pamela Merrill	RFS Engineering
Pamela Perini	Pamela Perini
Tracy Marquis	Marquis Architecture
Joe Fazio	DCAMM
Erica Jackson	FAA, Inc.
Mittch DeWein	CHA – Clough & Harbour

Paul Tsang	Jacobs
Allison Puzycki	CES Engineers
Scott Mandeville	Moody Nolan
Kirk Deininger	Autocene
Robert Hicks	Stantec
Mike Comtois	WSP
Jeffrey DeVeau	STV, Inc.
Katie Donlon	Gensler
Rebecca Berry	FAA, Inc.
Vikram Jalalpuram	Autocene

4. **NEW BUSINESS:**

- A. DSB List #20-13, DCPENERGY20, C.25A Energy, Water, Climate & Resilience Projects, DCAMM, Statewide,**
 Fee: \$2,500,000 (House Doctor), 22 Applicants

Betsy Isenstein, DCAMM Director of Energy and Stephen White, DCAMM Support Specialist were present to explain the project and answer questions from the Board.

Review of the twenty-two (22) applications resulted in determination that two (2) of the applicants had failed to meet the following requirements and could not be considered for this project:

CMTA did not meet the Massachusetts Ownership Requirements. On a motion to disqualify CMTA by Ilyas Bhatti, seconded by Janice Bergeron. Jessica Tsymbal abstained. Motion was approved.

Weston & Sampson had no MBE – MBE was met by non-requested consultant. On a motion to disqualify Weston & Sampson by Janice Bergeron, seconded by Martha Blakey Smith. Jessica Tsymbal abstained. Motion was approved.

The following applications were reviewed by the Board and were responsive to the criteria in the advertisement for this project. The following are general comments made by the Board:

Arup - This firm does have the experience but did not tailor their experience in the resume and criteria that was advertised in this RFP.

B2Q Associates – They did a good job with their resumes and showed the related individuals with their experience in a graphic way. It was very well done.

BR+A Consulting Engineers, LLC – Overall, they showed high level consultants and expertise. They exceeded their diversity percentages. Every aspect of this application was relative and very specific to this project.

Buro Happold Consulting Engineers, Inc.- The diversity statement was quite general. The MEP was focused to small renovations and not applicable to DCAMM intentions. Although it was nicely formatted and easy to read, it was generally boiler plate and not tailored to the RFP.

BVH Integrated Services, PC – The diversity statement was good and the answers to the criteria had good examples of their work. The resumes were very descriptive.

CannonBoston, Inc. – The diversity statement had a nice representation of MBE and WBE but listed as alternate firms. More detail on how the MBE/WBE firms would be working on the project would have been helpful. All the in-house consultants that were used for different disciplines had a separate experience sheet.

CDM Smith, Inc. – They have a lot of experience with water and wastewater but did not show projects that are in accordance with the criteria within the RFP. The diversity statement was not strong.

CHA – Clough Harbour Associates – This was a complete proposal and easy to review. The relationships with the “alternates” were nicely identified.

Consulting Engineering Services – The resumes were somewhat boiler plate. The PIC and PM didn't show much experience with the criteria in the RFP. The experience they provided did not match with what was listed in the advertisement.

Hesnor Engineering Associates, PLLC – It was mentioned this is a smaller firm compared to others, but a house doctor project may benefit from a smaller firm. They will have to rely on their sub-consultants to do some of their work. It was a good proposal.

Jacobs Consultants, Inc. – Most of the experience shown was out of state except for 3 projects in Massachusetts. They have excellent experience with larger scale projects but not sure if they are a good fit for this project with DCAMM. It was not clearly indicated how they will use their resources for this project.

Pristine Engineers, Inc. – The experience was light compared to the other firms. They did have good review scores and it is a good firm.

Richard D. Kimball/NV5 – Their most recent project descriptions were completed in 2016 and more current work in energy experience would have been helpful. This was not a strong proposal compared to some of the other firm proposals. It was unclear whether this from a lack of experience or a lack of effort.

Rist Frost Shumway Engineering, PC – Their overall scores were good. The graphics in section 10 did not clearly support the points that they were describing. They showed general experience instead of specific for this type of project. They lacked detail in the elements of the submission and relationship with their sub-consultants.

RMF Engineering, Inc. – This is a relatively big firm with a small presence in Massachusetts. Tailored resumes with specific experience requested. This is a good submittal. Even though they are a small firm they can be assigned appropriate projects.

SmithGroup – They provided a very responsive application and identified examples of savings with their experience and therefore the relevance to this particular RFP. They seem to be a good fit for this project. The responses to the criteria were unique and interesting.

Stantec Architecture & Engineering – Even though they are a big firm, the proposal was relevant. They are a top line firm with the resources needed for this project.

STV, Inc. – The diversity statement was good and showed great team experience. The overall presentation was good.

VAV International, Inc. – This firm fits the niche of a small firm. A member noted that they did not respond to all the criteria and the application was incomplete.

WSP USA Buildings, Inc. – The diversity statement showed good representation.

After a brief discussion, the Board voted to select the following six unranked firms for the DCAMM Energy House Doctor project:

B2Q Associates
BR+A Consulting Engineers, LLC
BVH Integrated Services, PC
CHA – Clough Harbour Associates
SmithGroup
STV, Inc.

On a motion to approve the above selection for the DCAMM Energy House Doctor by Janice Bergeron, seconded by Elise Woodward. Virginia Grieman and Jessica Tsymbol abstained. Motion was approved.

B. BOARD BUSINESS:

How to prepare for the upcoming House Doctor project with 60 Applications – All members will review all 60 applications and the Board will review 30 applications at the November 4, 2020 meeting and the other 30 applications will be reviewed at the November 18, 2020. There will be a vote to select six unranked firms for this project after the final review at the November 18, 2020 meeting. On a motion to split the 60 applications into two meetings by Elise Woodward, seconded by Daniel Carson. Motion was approved. Bill will notify the agency of this vote.

Discussion on Liz Minnis letter to the Board – Leniency on applications

Liz Minnis is very excited about Autocene and knows there may be glitches in the new system; therefore, she would like to advocate for leniency to allow firms to be considered for the next few submissions instead of disqualifying for certain reasons. The Board agreed that it would be unable to overlook a missing statutory requirement that the request for leniency was understood and would be considered on a case to case basis.

Unusual Project Criteria

Rebecca recommended that if the Board encounters an unusual project like the DCAMM Energy project that the DSB Staff highlight as unusual, the agency project manager should be invited to the Board to discuss the project a meeting before the review meeting. There were nine evaluation criteria and the Board did not know which were most important with a broad variety mentioned.

Comments from Bill

Rebecca requested Claire to post these comments on the Boardbook for Board review for discussion at next meeting

Chair/Vice Chair Elect Discussion and vote on November 4, 2020

Rebecca's tenure as Chair will expire in December. Alan would become Chair and the Board would have to elect a Vice Chair.

Full Board Meeting on October 28, 2020 to discuss Autocene Sub-Committee Items

A Board meeting is scheduled for Wednesday October 28, 2020 at 9:00 am to focus on Autocene items. There may be certain issues that the full Board needs to vote. Items will be posted to the Boardbook for this discussion.

5. **MOTION TO ADJOURN:** The Board adjourned at 11:36 a.m.

On a motion to adjourn the meeting of October 21, 2020 by Ilyas Bhatti, seconded by Virginia Greiman. Motion was approved.

6. **NEXT MEETING:**

WEDNESDAY, OCTOBER 28, 2020, at 8:30 a.m. via ZOOM

Submitted by: Claire H. Hester

Approved by: Rebecca Shiner