

DESIGNER SELECTION BOARD

MINUTES OF THE 997TH MEETING, WEDNESDAY AUGUST 5, 2020 AT 8:40 A.M, VIA ZOOM.

1. ROLL CALL:

The Designer Selection Board Meeting was called to order at 8:40 a.m.

MEMBERS PRESENT:

Rebecca Sherer, P.E., Chairwoman	Registered Engineer
Martha Blakey Smith, AIA	Registered Architect
Elise F. Woodward, AIA	Registered Architect
Gregory E. Brown, P.E.	Registered Engineer
Daniel M. Carson, P.E.	Registered Engineer
David A. Chappell, P.E.	Registered Engineer
Janice M. Bergeron	Public Member
Virginia Greiman	Public Member

MEMBERS ABSENT:

Alan Ricks, AIA, Vice Chairman	Registered Architect
Jessica Tsymbal, AIA, LEED AP	Registered Architect
Kenneth Wexler	General Contractor

Present for the DSB staff, Bill Perkins, Executive Director, Claire G. Hester, Program Coordinator III and Roberto Melendez, Program Coordinator I.

2. MINUTES OF THE PREVIOUS MEETING:

A motion to approve the minutes of the 996th, July 22, 2020 meeting by Virginia Greiman, seconded by Janice Bergeron. Motion was approved unanimously.

3. VISITORS:

Jason Harris	Designs
Luke McCoy	KBA Architects
Scott Schilt	DCAMM
Antonio Leite	DCAMM
Todd Costa	KBA Architects
Stephanie Livolsi	Dore & Whittier
Elayne Campos	DCAMM
Robert Manns	MWS Architects
Stephanie Beals	TSKP
Scott Dzik	RGB
David Pereira	GGD
Michael McKeon	KBA Architects
Sheila Remondi	DFS/DCAMM
Steven Ventresca	Nitsch Engineering
Peter Ostroskey	DFS/DCAMM
Glen Gollrad	Dore & Whittier
Donald Walter	Dore & Whittier
Alan Brown	Dore & Whittier
Larry Trim	KBA Architects
Brian Solywoda	KBA Architects
Nick Ferzacca	ARC Engineers
Roger LeBoeuf	ELA Engineers
Marisa Sullivan	Studio G Architects

4. NEW BUSINESS:

A. INTERVIEW: DSB List #20-08, DFS2002, Southeast Fire Academy Master Plan and Certified Study, Bridgewater, Estimated Construction Cost: \$7,708,000 (Phase I project); Fee for Master Plan and Study: \$250,000; Fee for Schematic Design/Certified Study: To Be Negotiated; Final Design: To Be Negotiated.

On Wednesday July 8, 2020, the Designer Selection Board conducted a preliminary review of the original six (6) submissions for the above-referenced project. After considerable discussion, the Board selected the following three (3) unranked applicants for interviews as they were determined to exhibit the necessary qualifications to perform the requested services:

Dore + Whittier
Kaestle Boos
The Robinson Green Beretta

All three finalists displayed considerable skills and similar experiences with this type of project. Dore & Whittier and Kaestle Boos incorporated most of DCAMMs priorities in their presentations. The Robinson Green Beretta experience was good but less extensive than Dore & Whittier and Kaestle Boos.

In accordance with the provisions of Massachusetts General Laws, Chapter 7C, Section 49, the Board voted to select the ranked firms in the following order:

Dore + Whittier
260 Merrimac Street
Building #7, 2nd Floor
Newburyport, MA 01950
(21 points)

Kaestle Boos Associates, Inc.
16 Chestnut Street, Suite 301
Foxborough, MA 02035
(19 points)

The Robinson Green Beretta Corporation
50 Holden Street
Providence, RI 02908
(8 points)

The immediate services authorized are schematic plans and outline specifications, certified building study, and master planning services. It is intended that the continued services for design development plans and specifications, construction plans and specifications and administration of construction contract will be required of the selected Design Team following completion of the certified study and notification of the Board in accordance with M.G.L. c. 7C.

B. BOARD BUSINESS:

Autocene: – Rebecca would like to have an idea of when Autocene will be going live, as well as the plan for transitioning from Boardvantage to Autocene. Will more than one platform be active initially? She recommends several sessions be scheduled with Autocene to instruct the board to utilize the functionality without difficulty. Given the transition period it would be helpful to have a project with limited applications as the first and not be inundated with applications for the first time using the Autocene process.

Bill commented on these items below:

The DSB will be keeping Boardvantage until Autocene completes this functionality and it can replace it with Autocene sometime in March/April. The Autocene Sub-Committee will be meeting on August 12, 2020 to discuss DSB tasks with Autocene.

Bill mentioned that the DSB will be relying on the design community to test the application process in Autocene. The DSB has two projects that are due on September 2, 2020 and firms will be applying through Autocene and will also be able to apply to the DSB electronically. All designers and sub-consultants must be registered and ready to use Autocene by September 30, 2020 as noted on the DSB website and in the advertisements.

If Board members have any comments, please submit them to the DSB Staff to be included in the training for the Board on using Autocene.

Remote Meetings: Dan Carson inquired about keeping meetings remote. The answer is that the DSB will be keeping the meetings remote and will not be returning to the in-person forum in the foreseeable future.

MBE/WBE Update: DCAMM will attend a meeting in September/October to discuss the M/WBE requirements with the Board

Massachusetts Convention Center Authority (MCCA) Exemption: The DSB is waiting for more information from MCCA and will upload it into the Boardbook to be discussed at the August 19, 2020 or September meeting.

DSB tasks to be discussed at future meetings: Planning for tasks and dates that lead up to the unveiling of Autocene and the steps needed to engage the Board in training. The Autocene Sub-Committee will discuss and bring it to the full Board.

Add to August 19, 2020 meeting: At the next meeting the Board will review and finalize the Indemnification for Board Members before it is added to the handout for new members.

Criteria and Analytic Sub-committee: There is no meeting set at this time for the Criteria and Analytic Sub-committee – Bill will set up a time when DCAMM can attend this meeting and will keep the Board updated.

5. **MOTION TO ADJOURN:** The Board adjourned at 11:17 a.m.

On a motion to adjourn the meeting of August 5, 2020 by Gregory Brown, seconded by Daniel Carson. Motion was approved unanimously.

6. **NEXT MEETING:**

WEDNESDAY, August 19, 2020, at 8:30 a.m. via ZOOM

Submitted by: Claire G. Hester

Approved by: Rebecca Sherr