

**DESIGNER SELECTION BOARD**  
**MINUTES OF THE 1077<sup>TH</sup> MEETING, WEDNESDAY MARCH 13, 2024, VIA ZOOM.**

**1. ROLL CALL:**

The Designer Selection Board Meeting was called to order at 8:30 a.m.

**MEMBERS PRESENT:**

Maureen Sakakeeny, P.E., Chair	Registered Engineer
David Carlson, AIA	Registered Architect
Arthur Choo, AIA	Registered Architect
Khalil Mogassabi, AIA	Registered Architect
Martha Blakey Smith, AIA	Registered Architect (left at 10:03 a.m. – absent from voting)
Sam Liao, P.E.	Registered Engineer
Severino Luna, P.E.	Registered Engineer
David Capaldo	General Contractor

**MEMBERS ABSENT:**

Mark Boyle, V-Chair	Public Member
Vacant	Registered Engineer
Vacant	Public Member

Present for the DSB staff, Simone Early, Executive Director, Claire G. Hester, Program Coordinator III, and Roberto Melendez, Program Coordinator I.

**2. MINUTES OF THE PREVIOUS MEETING:**

A motion to approve the minutes of the 1076<sup>th</sup> meeting of the Board on February 28, 2024, was made by David Carlson, seconded by Severino Luna. Motion was approved.

**3. VISITORS:**

Lindsay Richard	QPD/CO/WCA
Joe Naughton	TERVA/WCA
Mia Ayers	TERVA/WCA
Manny Orellana	WCA
Jason Iaccobucci	RGB
John Racine	RGB
Andrew Barkley	RGB
Monica Hanley	RGB
Patricia Labonte	RGB
Brian Seip	Gannet Fleming/RGB
Celia Civello	Edgewood Design
Ken Poirier	Edgewood Design
Michelle Koch	Edgewood Design
David Bliss	Edgewood Design
Dominick Puniello	GGD/Edgewood Design
Jonathan Buhl	Buhl/Edgewood Design

**4. NEW BUSINESS:**

**A. Interview: DSB List #24-01, WCA001, Worcester Cultural Academy 81 Plantation Renovation, Worcester Cultural Academy Charter Public School, Worcester, ECC: \$5,200,000, Design Fee: To Be Negotiated**

Lindsay Richard from QPD/CO, Joseph Naughton and Mia Ayers both from Terva Corp and Manny Orellana, from Worcester Cultural Academy Charter Public School were present to explain the project and answer questions from the Board.

The following two firms were interviewed by the Board:

RGB Architects  
Edgewood Design + Architecture, Inc

**Public Comments**

None

**B. Project Voting and Ranking**

The following firms displayed considerable skills and similar experiences with charter school projects. In accordance with the provisions of Massachusetts General Laws, Chapter 7C, Section 49 the Board voted to select the two (2) ranked finalists for the Worcester Cultural Academy Charter Public School:

Edgewood Design + Architecture, Inc. (13 points)  
RGB Architects (8 points)

Motion was made by David Carlson to select the two (2) ranked finalists for the Worcester Cultural Academy Charter Public School project, seconded by David Capaldo. Motion was approved.

The immediate services authorized are schematic plans and outline specifications, design development plans and specifications, construction plans and specifications, and administration of the construction contract.

**C. Board Business:**

Simone Early provided updates for discussion. Board Members should feel free to email follow-up comments.

- The ACEC published an advertisement for an engineer member to be sent to Boards & Commissions at the Governor's Office. It has been a challenge finding individuals to serve on the Board.
- The Conflict-of-Interest link will be inserted into the DSB selection letter. All consultants who are part of the project team must complete the conflict-of-interest training every two years, noting the agency with whom they are working.
- Board Conflict-of-Interest
  - If a member feels they have a conflict, please call State Ethics Commission at (617) 371-9500
  - Describe your situation and follow the recommendation(s) given to you by the Commission.
- Technical Update:
  - Web page updates and website reorganization: will include a Board Member page with member bios and other information, a charter school page with information about capital planning thru procuring a designer, and other changes to make the webpage more user friendly.
  - Update on DSN: Vikram Valalpuram is no longer working for Autocene; Penny Foussekis will be the designated DSB contact person.
- Reporting Update:
  - Enhancements with IT and EOTTS that will involve data migration and integration with other agencies.
  - A collection of web information from different programs and modeling information to assist the Board with project information.
  - Use of a reporting system, such as Tableau, to create comprehensive reports for the boards and the agency's use. The reports for the board will be located in the DSN.

**5. MOTION TO ADJOURN: The Board adjourned at 11:00 a.m.**

On a motion to adjourn the meeting of March 13, 2024, by David Carlson, seconded by Severino Luna. Motion was approved.

**6. NEXT MEETING:**

**WEDNESDAY, March 27, 2024, at 8:30 a.m. via ZOOM**

Submitted by: *Claire G. Hester*  
Designer Selection Coordinator