

**DESIGNER SELECTION BOARD
MINUTES OF THE 1063RD MEETING, WEDNESDAY MAY 24, 2023 VIA ZOOM.**

1. ROLL CALL:

The Designer Selection Board Meeting was called to order at 8:35 a.m.

MEMBERS PRESENT:

Khalil Mogassabi, AIA	Registered Architect
Martha Blakey Smith, AIA, Chair	Registered Architect
Elise F. Woodward, AIA,	Registered Architect
Ilyas Bhatti, P.E.	Registered Engineer
Severino Luna, P.E.	Registered Engineer
Maureen Sakakeeny, P.E., V-Chair	Registered Engineer
Mark Boyle	Public Member

MEMBERS ABSENT:

Alan Ricks, AIA,	Registered Architect
David A. Chappell, P.E.	Registered Engineer
David Capaldo	General Contractor
Kathleen B. Colwell	Public Member

Present for the DSB staff, Claire G. Hester, Acting Executive Director and Roberto Melendez, Program Coordinator II.

2. MINUTES OF THE PREVIOUS MEETING:

A motion to approve the minutes of the 1062nd May 10, 2023 meeting was made by Severino Luna, seconded by Ilyas Bhatti. Motion was approved.

3. VISITORS:

Beth Donovan	Northern Essex Community College
Dana Margolis	Northern Essex Community College
Tima Maclaurin	Commodore Builders
Beth Grande	F-T
Pamela Merrill	RFS Engineering
Serena Wong	RFS Engineering
Ryan Connors	Ashley McGraw
Deborah Azer	Habeeb Architects
Kerry Hubbard	Perkins Will
Iris Davis	CSS Architects
Theodora Dimov	Perkins Will
Charlotte Berman	Perkins Will
Emmanuel Andrade	DCAMM
Mark Perras	Jones Architects
Kristina Kashanek	Jones Architects
Sarah Tarbet	Jones Architects
Ashley Horan	TSKP
Miles McDonald	Salas O'Brien
Ashley Loprete	RFS Engineering
Diana Cioffari-MacPhee	Matz Collaborative
David Damon	Perkins Will
Susan Elmore	Cambridge Seven
Brenna Sapienza	DCAMM
Kenna Therrien	Gienapp Architects
Mike Sears	NV5
Tamara Macuch	Habeeb Architects
Jennifer Hunt	Matz Collaborative
Stephanie Beals	TSKP
Rebecca Maloney	RFS Engineering
Yugon Kim	TSKP
Ned Collier	ICON
Arleen Guyan	C.A. Crowley Engineering

4. NEW BUSINESS:

- A. DSB List #23-07, DSBA-05, Study & Design for General Building Renovations, Repairs and Upgrades, Northern Essex Community College (NECC), Haverhill & Lawrence, ECC: Varies Per Project, Not to Exceed authority delegated pursuant to M.G.L. c.7C §5, for an individual project. Maximum Fee Per Contract, based on the scope of the work & services authorized, shall not exceed: \$1,000,000 (House Doctor), 10 Applicants**

Beth Donovan and Dana Margolis both from Northern Essex Community College were present to explain the project and answer questions from the Board.

The following ten (10) firms met the requirements in this advertisement:

Cambridge Seven – This firm is in Cambridge with 51 employees. This was a responsive application with relevant project experience. Their Section #5 was strong.

CSS Architects, Inc. – This WBE firm is in Wakefield with 11 employees. This was a responsive application with relevant project experience. They provided good references.

Gienapp Architects – This firm is in Danvers with 12 employees. This was a good application with relevant project experience.

Habeeb & Associates Architects – This firm is in Norwell and Worcester with 27 employees. This was a strong application with relevant project experience. They provided strong references.

ICON Architecture – This WBE firm is in Boston with 50 employees. This was a good application with relevant project experience.

Jones Architecture, Inc. – This firm is in Salem with 28 employees. This was a strong application with relevant project experience.

Matz Collaborative Architects, Inc. – This firm is in Framingham with 7 employees. This was a responsive application with relevant project experience.

Perkins & Will – This firm is in Boston and Chicago with 2,612 employees nationwide. This was a responsive application with relevant project experience.

Studio Luz Architects, LTD. – This MBE and WBE firm is in Boston with 9 employees. This was a good application. Their team provided relevant project experience.

TSKP Studio – This firm is in Hartford with 29 employees. This was a good application with relevant project experience. They provided good references.

B. Public Comments

None

C. Project Voting and Ranking

The following firms displayed considerable skills and similar experiences for this project. In accordance with the provisions of Massachusetts General Laws, Chapter 7C, Section 49 the Board voted for the following three (3) unranked finalists for the Northern Essex Community College ARCH House Doctor project:

Cambridge Seven
Jones Architecture, Inc.
Studio Luz Architects, LTD.

Motion was made by Elise Woodward to select the three (3) unranked finalists mentioned above for the Northern Essex Community College ARCH House Doctor project, seconded by Ilyas Bhatti. Motion was approved.

The immediate services authorized are draft study, certifiable building study, schematic plans & outline specifications, design development plans & specifications, construction plans & specifications and administration of construction contract.

D. DSB List #23-08, DSBA-06, Study & Design for Mechanical, Electrical, Plumbing, & Fire Protection Renovations and Upgrades, Northern Essex Community College (NECC), Haverhill & Lawrence, ECC: Varies Per Project, Not to Exceed authority delegated pursuant to M.G.L. c.7C §5, for an individual project. Maximum Fee Per Contract, based on the scope of the work & services authorized, shall not exceed: \$1,000,000 (House Doctor), 6 Applicants

Beth Donovan and Dana Margolis both from Northern Essex Community College were present to explain the project and answer questions from the Board.

The following six (6) firms met the requirements in this advertisement:

BLW Engineers, Inc. – This firm is in Littleton with 64 employees. This was a good proposal with relevant project experience.

Fitzmeyer & Tocci Associates, Inc. – This firm is in Woburn with 60 employees. This was a good proposal with relevant project experience.

IMEG – This firm is in Rock Island and Boston with 2,000 employees nationwide. This was a responsive proposal with relevant project experience. They provided strong references.

NV5 Planning & Design, Inc. – This firm is in Andover and Hadley with 166 employees. This was a responsive proposal with relevant project experience.

VAV International, Inc. – This firm is in Woburn with 10 employees. This was a good application with relevant project experience.

WSP USA – This firm is in Boston with 55,000 employees nationwide. This was a responsive application with relevant project experience.

E. Public Comments

None

F. Project Voting and Ranking

The following firms displayed considerable skills and similar experiences for this project. In accordance with the provisions of Massachusetts General Laws, Chapter 7C, Section 49 the Board voted for the following three (3) unranked finalists for the Northern Essex Community College MEP/FP House Doctor project:

BLW Engineers, Inc.
IMEG
VAV International, Inc.

There was a tiebreaker between NV5 with 3 points and VAV International, Inc. with 4 points.

Motion was made by Severino Luna to select the three (3) unranked finalists mentioned above for the Northern Essex Community College MEP/FP House Doctor project, seconded by Ilyas Bhatti. Motion was approved.

The immediate services authorized are draft study, certifiable building study, schematic plans & outline specifications, design development plans & specifications, construction plans & specifications and administration of construction contract.

G. Board Business:

None

5. MOTION TO ADJOURN: The Board adjourned at 9:44 a.m.

On a motion to adjourn the meeting of May 24, 2023 by Ilyas Bhatti, seconded by Mark Boyle. Motion was approved.

6. NEXT MEETING:

WEDNESDAY, JUNE 21, 2023 at 8:30 a.m. via ZOOM

Submitted by: Claire H. Hester

Approved by: M. Blukay Smith