

## DESIGNER SELECTION BOARD

### MINUTES OF THE 1011<sup>TH</sup> MEETING, WEDNESDAY MARCH 17, 2021 AT 8:30 A.M, VIA ZOOM.

#### 1. ROLL CALL:

The Designer Selection Board Meeting was called to order at 8:31 a.m.

##### MEMBERS PRESENT:

Alan Ricks, AIA, Chair	Registered Architect
Elise F. Woodward, AIA, Vice-Chair	Registered Architect
Martha Blakey Smith, AIA	Registered Architect
Ilyas Bhatti, P.E.	Registered Engineer
Daniel M. Carson, P.E.	Registered Engineer
David A. Chappell, P.E.	Registered Engineer
Rebecca Sherer, P.E.	Registered Engineer
Janice Bergeron	Public Member

##### MEMBERS ABSENT:

Jessica Tsymbal, AIA, LEED AP	Registered Architect
Kenneth Wexler	General Contractor

Present for the DSB staff, Bill Perkins, Executive Director, Claire G. Hester, Program Coordinator III and Roberto Melendez, Program Coordinator I.

#### 2. MINUTES OF THE PREVIOUS MEETING:

A motion to approve the minutes of the 1010<sup>th</sup> March 3, 2021 meeting was made by Elise Woodward seconded by Janice Bergeron. Motion was approved.

#### 3. VISITORS:

Karen Merril	Westfield State University
Maureen Socha	Westfield State University
Jason Florek	Westfield State University
Gary Duggan	Westfield State University
David Riggles	Westfield State University
Nancy Banks	B2Q Associates
Valerie Puchades	GUND Partnership
Jessica Brown	EDM
Robin Greenleaf	ARC Engineers
Nicole Owens	Amenta Emma
Katherine Klepacki	Kuhn Riddle
Joel Goodmonson	ARC Engineers
Marisa Sullivan	Studio G Architects
Rob Smedberg	Tighe Bond
Jacquie Hughes	BER Engineering
Jennifer Shelby	Architectural Engineers
Susan Elmore	CambridgeSeven
Dorrie Brooks	Jones Whitsett
Yugon Kim	TSKP
Mark Galvin	CDM Smith
Ashley Horan	TSKP
Amy Ray	EDM
Kristina Kashanek	Jones Architects
Ashley Solomon	Dietz Architects
Brian Hunter	DiNisco
Miles McDonald	BVH
Keri Drake	Tighe Bond
Morgan Devlin	LLB Architects
Stephanie Beals	TSKP
Kim Sousa	I Make Your Marketing
Tracey O'Connor	SMMA
Nicholas Koulbanis	SMMA
Carley Oliveto	CES Engineers
James Nadeau	ARUP
Kevin Riordon	Dietz Architects
Michael Solomon	WSP
Abdullah Khaliqi	F-T
Jason Curtis	Tighe Bond
William Hardy	Tighe Bond
Darlene Meacham	Tighe Bond

Andrea Baker	CannonDesign
Marion Roosa	Habeeb Architects
Arleen Guyan	C.A. Crowley Engineers
Aarathi Nirmalan	CannonDesign
Steven Habeeb	Habeeb Architects
Tamara Macuch	Habeeb Architects
Aelan Tierney	Kuhn Riddle
Jeromy Richardson	EDM

4. **NEW BUSINESS:**

**A. DSB List #20-20, 2021-006, Study, Design, Management & Construction for General Building Renovations, Repairs & Upgrades, Westfield State University, Fee: \$1,000,000 (House Doctor – 3 contracts), 16 Applicants**

Representing Westfield State University were Karen Merrill, Maureen Socha, Jason Florek, Gary Duggan and David Riggles to explain the project and answer questions from the Board.

The following sixteen (16) applications reviewed by the Board were responsive to the criteria in the advertisement for this project.

Below is a brief summary of discussion:

Amenta Emma Architects – They have a significant experience with higher education experience. The proposal was well done and easy to read. They specifically addressed the criteria in the advertisement in Section #5.

Beacon Architectural Associates – This was a good application, but Section #5 was light and there was no diversity statement. The proposed team may not meet the requirements for WBE goals of 15%. Their higher education experience was not as strong as the other applicants.

CambridgeSeven – They provided good evaluations and completed a large project at Westfield State University. Westfield had a positive working relationship with them.

Caolo & Bieniek Associates, Inc. – They do have money left on their contract with the university. They provided great credentials and project performance.

Dietz & Company Architects, Inc. – This is a WBE firm based in Springfield with all good references and some experience with Westfield State University. Section #5 indicated the type of work required in the advertisement.

EDM Services, Inc. – They provided a strong application with the experience requested in the advertisement.

GUND Partnership – They have a strong team for MBE/WBE. A lot of experience in higher education and experience for larger projects. They took the opportunity in Section #5 to be quite specific on how they would work with Westfield State University.

Habeeb & Associates Architects – They have solid experience in higher education and submitted an impressive application. Provided good references with completed project experience that was requested in the advertisement. Provided a thoughtful articulation in Section #5.

ICON Architecture – They provided terrific client references and very diverse team with specific relevant projects. They would be able to support Westfield State very well. They have a good detailed Section #5.

Jones Whitsett Architects, Inc. – They provided very good references. Their response to the evaluation questions were quite good in Section #5.

Kripper Architecture Studio, Inc. – This was not as strong of an application compared to some of the other firms. Did not provide a strong Section #5. It is a small staff with good references with room to improve in their application. The Board would like to see them apply in the future.

Kuhn Riddle Architects – This is a diverse team. Section #5 was specific and very helpful; it showed relevant experience that was mentioned in the advertisement. They do have experience with Westfield.

LLB Architects – They provided a strong Section #5 showing relevant experience in higher education. They have a strong team composition for this project.

MDS/Miller Dyer Spears – This firm is currently working with Westfield and is on campus all the time. They provided relevant work and strong design capability. Section #5 was very complete.

SMMA – This is a larger firm compared to some of the other applicants. They showed some higher education projects and did a good job on Section #5. They certainly have the capabilities for the type of work advertised.

TSKP Studio – This was a good application. They provided very good references and a solid Section #5.

**B. Public Comments**

No public comment

**C. Project Voting and Ranking**

All three firms displayed considerable skills and similar experiences for this “House Doctor” project. In accordance with the provisions of Massachusetts General Laws, Chapter 7C, Section 49 the Board voted to select the following unranked firms:

EDM Services, Inc.  
Jones Whitsett Architects, Inc.  
Kuhn Riddle Architects

Motion was made by Rebecca Sherer to select the three unranked firms mentioned above for the Westfield State University “House Doctor” project, seconded by Elise Woodward. Motion was approved. There was a tie breaker of three firms, two of which were selected above, Jones Whitsett Architects, Inc. (9 points), EDM Services, Inc. (8 points) and ICON Architecture (7 points).

The immediate services to be authorized include a certifiable building study, schematic plans and outline specifications, design development plans and specifications, construction plans and specifications and administration of construction contract.

**D. DSB List #20-21, 2021-05, Study, Design, Management & Construction for MEP/F, Building and Site Renovations, Repairs & Upgrades, Westfield State University, Fee: \$1,000,000 (House Doctor – 3 contracts), 15 Applicants**

Representing Westfield State University were Karen Merrill, Maureen Socha, Jason Florek, Gary Duggan and David Riggles to explain the project and answer questions from the Board.

The following fifteen (15) applications reviewed by the Board were responsive to the criteria in the advertisement for this project.

Below is a brief summary of discussion:

Architectural Engineers, Inc. – They are currently working at the campus and are almost to the end of their current contract. They have done a great job on campus. They provided a very strong proposal with a good Section #5. Their MBE/WBE was very responsive.

B2Q Associates, Inc. – They had good references and a strong focus on energy efficiency and sustainability in their Section #5.

BLW Engineers, Inc. – Section #5 did not show enough specifics compared to the other applicants. They have the experience, but the documentation was not detailed enough especially in their resumes.

Building Engineering Resources, Inc. – Their application showed good attention to detail in Section #5 specifically their MEP experience with Chapter 149 and sustainability.

BVH Integrated Services, P.C. – They showed strong experience and good credentials for the project team. They are currently working at the campus.

C.A. Crowley Engineering, Inc. – This application was submitted out-of-order; some of the members did not appreciate the re-order of the application. It would be preferable to show an integrated application; maybe this shows unfamiliarity with Autocad platform. The specification consultant is in-house although experience in the resume did not show specifications.

Cannon Design, Inc. – Westfield State enjoyed working with them on campus. They are an extraordinary and very talented group of individuals. The charts in the resumes were very helpful. They had a good diversity statement. The Section #5 was thoughtful and convincing.

Consulting Engineering Services, LLC – They were subconsultant on a few of the teams for the architectural proposals previously submitted but not on any of the teams that were selected. Westfield has been happy with their performance on the campus. Section #5 showed a nice use of case study examples.

EDM Services, Inc. – This is one of the prime architectural firms previously selected for the architectural house doctor project. This is a good firm with relevant experience.

Fitzmeyer & Tocci Associates, Inc. – They have a good listing of DCAMM experience. Section #5 could have been stronger compared to other firms.

Hesnor Engineering Associates, PLLC – They do not have a strong MBE/WBE participation. They have relevant house doctor experience.

Norian/Siani Engineering, Inc. – They did not show a level of higher education experience compared to the other firms. It would have been nice to see a more integrated application. They were not responsive to Section #5.

Tighe & Bond Designer Services, Inc. – This is a solid application with relevant higher education experience. They do not have a strong MBE/WBE participation.

VAV International, Inc. – This is a small firm that teamed with RFS and Owl which showed they have ensured coverage of experience. Section #5 showed relevant projects.

WSP USA – This is a large firm with very strong credentials. They also have an office in Worcester.

**E. Public Comments**

No public comment

**F. Project Voting and Ranking**

All three firms displayed considerable skills and similar experiences for this “House Doctor” project. In accordance with the provisions of Massachusetts General Laws, Chapter 7C, Section 49 the Board voted to select the following unranked firms:

Architectural Engineers, Inc.  
BVH Integrated Services, P.C.  
CannonDesign, Inc.

Motion was made by Janice Bergeron to select the three unranked firms mentioned above for the Westfield State University “House Doctor” project, seconded by Rebecca Sherer. Motion was approved.

The immediate services to be authorized include a certifiable building study, schematic plans and outline specifications, design development plans and specifications, construction plans and specifications and administration of construction contract.

**5. MOTION TO ADJOURN: The Board adjourned at 10:42 a.m.**

On a motion to adjourn the meeting of March 17, 2021 by Janice Bergeron, seconded by Rebecca Sherer. Motion was approved.

**6. NEXT MEETING:**

**WEDNESDAY, MARCH 31, 2021 at 8:30 a.m. via ZOOM**

Submitted by: Claire G. Hester

Approved by: A. Richer