

DESIGNER SELECTION BOARD

MINUTES OF THE 1019TH MEETING, WEDNESDAY JULY 7, 2021 AT 8:35 a.m., VIA ZOOM.

1. **ROLL CALL:**

The Designer Selection Board Meeting was called to order at 8:35 a.m.

MEMBERS PRESENT:

Alan Ricks, AIA, Chair	Registered Architect
Elise F. Woodward, AIA, Vice-Chair	Registered Architect
Khalil Mogassabi, AIA	Registered Architect
Martha Blakey Smith, AIA	Registered Architect
Daniel M. Carson, P.E.	Registered Engineer
Ilyas Bhatti, P.E.	Registered Engineer
Rebecca Sherer, P.E.	Registered Engineer
Janice Bergeron	Public Member
Kenneth Wexler	General Contractor

MEMBERS ABSENT:

David A. Chappell, P.E.	Registered Engineer
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Present for the DSB staff, Bill Perkins, Executive Director, Claire G. Hester, Program Coordinator III and Roberto Melendez, Program Coordinator I.

2. **MINUTES OF THE PREVIOUS MEETING:**

A motion to approve the minutes of the 1018th June 23, 2021 meeting was made by Ilyas Bhatti, seconded by Elise Woodward. Motion was approved.

3. **VISITORS:**

Curtis Edgin	Caolo & Bieniek
Bertram Gardner	Caolo & Bieniek
Joseph DeLisle	Mass Bay Community College
Sharon Williams	Mass Bay Community College
Shanna Redmond	DHCD
James McCurdy	DHCD
Caitlin Daniels	CBI Consulting
Lara Neubauer	DREAM Collaborative
Arleen Guyan	C.A. Crowley Engineering
Jeffrey DeVeau	STV, Inc.
Tamara Macuch	Habeeb Architects
Ashley Horan	TSKP
Philip Tringale	Habeeb Architects
Jennifer Shelby	Architectural Engineers
Carol Burns	Taylor & Burns
Vinny Fieg	DREAM Collaborative
John Garcia	Linea 5
Morgan Devlin	LLB Architects
Keith Campbell	Next Phase Studios
Doreen Bennett	BWA Boston
Alisa Kahn	Studio MLA
Tiffany Wright	LLB Architects
Katie Gething	DHK
Mary Martin	Dyer Brown
Ahmed Idris	BWA Boston
Kathleen Bradley Colwell	Kathleen Bradley Colwell
Steven Habeeb	Habeeb Architects
Stephanie Beals	TSKP
Sara Ross	Dyer Brown
Betsy Lawson	CDW Consultants
Brian Hunter	DiNisco
Miles McDonald	BVH

4. **NEW BUSINESS:**

A. Exemption: Department Housing and Community Development (DHCD)

In accordance with M.G.L. Chapter 7C §46 (b) the Designer Selection Board voted unanimously to approve the two-year exemption for DHCD, commencing August 1, 2021 through July 31, 2023. Motioned by Elise Woodward, seconded by Rebecca Sherer. Motion was approved.

The Board has requested documentation of all the exemptions that the Board reviews. They also requested an outline of the statute and criteria for approving the agency exemptions. Bill will contact legal counsel and will discuss at a future Board meeting.

B. Informational Interview with Caolo & Bieniek Associates, Inc.

Representing Caolo & Bieniek Associates were Curtis Edgin and Bertram Gardner to discuss their firms' qualifications and project experience with the Board.

C. DSB List #21-13, #21-12, Study & Design for General Building Renovations, Repairs and Upgrades, Massachusetts Bay Community College, 50 Oakland St., Wellesley Hills, Fee: \$750,000 (House Doctor) – 5 contracts, 17 Applicants

Joseph DeLisle and Sharon Williams both representing Massachusetts Bay Community College were present to explain the project and answer questions from the Board.

The following seventeen (17) applications reviewed by the Board were responsive to the criteria in the advertisement for this project.

Below is a brief summary of discussion:

Amenta Emma Architects – This was a strong application with a diverse team. They provided relevant experience for the prime and sub-consultants. Their Section #5 was well done.

BWA Architecture, Inc. – This was a good proposal. They had relevant experience with a diverse team.

CBI Consulting, LLC – This was another good proposal. They provided relevant experience and a good Section #5.

DHK Architects – They provided a good mix of relevant projects and a diverse team of consultants. Section #5 was well written with a thoughtful response. They had good references.

DiNisco Design – They had a strong and responsive proposal. Section #5 was not tailored to this project. They are a well-qualified diverse team.

DREAM Collaborative – This was a strong application with a diverse team of consultants. They have relevant project experience.

Dyer Brown & Associates, Inc. – They also have a good application with a strong diversity statement. They provided good references.

Edward Rowse Architects, Inc. – They provided similar project experience as requested in the advertisement. This was a good application.

Habeeb & Associates Architects – They had relevant project experience and provided a good diversity statement. This was a good proposal with good evaluations and references.

Linea 5, Inc. – This was a good application. Section #5 was good especially when highlighting the work of their sub-consultants. They provided good references.

LLB Architects – This was a strong proposal with relevant project experience. They provided a good Section #5.

Michael Lindstrom Associates Architects DBA Studio MLA – This was an interesting proposal. They do have limited higher education experience, but their sub-consultants have the relevant experience. They did a good job in Section #5 and showed how they will use their sub-consultants. They would be a good fit for this project.

Next Phase Studios, Inc. – This was another good proposal with a diverse team of consultants. They provided relevant team experience. Section #5 was good.

Perkins Eastman – This is a bigger firm and have experience working at Mass Bay Community College. Section #5 was good and provided relevant project experience. They provided strong references in higher education and DCAMM.

Pfeuffer Richardson Architects, PC – This was a strong application with relevant experience. Section #5 was good with great detail. They provided strong references.

STV, Inc. – This is a large strong firm. They provided good resumes and Section #5 was good. This was a good proposal.

Taylor & Burns, Inc. – This was a great proposal. They submitted a strong Section #5 with evidence of their work and how they achieved it. They are a good fit for Mass Bay Community College.

D. Public Comments

No public comment

E. Project Voting and Ranking

The following firms displayed considerable skills and similar experiences for this “House Doctor” project. In accordance with the provisions of Massachusetts General Laws, Chapter 7C, Section 49 the Board voted to select the following five (5) unranked firms:

DREAM Collaborative
Michael Lindstrom Associates Architects DBA Studio MLA
Pfeuffer Richardson Architects, PC
STV, Inc.
Taylor & Burns, Inc.

Motion was made by Elise Woodward to select the five (5) unranked finalists mentioned above for the Massachusetts Bay Community College Architectural “House Doctor” project, seconded by Ilyas Bhatti. Motion was approved.

The immediate services authorized are certifiable building study, schematic plans and outline specifications, design development plans and specifications, construction plans and specifications and administration of construction contract.

The Maximum Fee per Contract, based on the scope of work and services authorized, shall not exceed \$750,000.

F. Board Business

The Board discussed the Introduction to the DSB letter. It was noted to add the DSB legal language for the members' liability exposure on the Board, and to record the informal policy for in person participation of members and procedures for certain meetings to be held in Western Massachusetts when the Governor's emergency orders for in person meetings are rescinded.

Application errors will be discussed at the next meeting.

5. MOTION TO ADJOURN: The Board adjourned at 11:35 a.m.

On a motion to adjourn the meeting of July 7, 2021 by Ilyas Bhatti, seconded by Janice Bergeron. Motion was approved.

6. NEXT MEETING:

WEDNESDAY, JULY 23, 2021 at 8:30 a.m. via ZOOM

Submitted by: Claire G. Hester

Approved by: A. Rickes