

## DESIGNER SELECTION BOARD

### MINUTES OF THE 1021<sup>ST</sup> MEETING, WEDNESDAY AUGUST 4, 2021 AT 8:35 a.m., VIA ZOOM.

#### 1. ROLL CALL:

The Designer Selection Board Meeting was called to order at 8:35 a.m.

##### MEMBERS PRESENT:

Alan Ricks, AIA, Chair	Registered Architect
Elise F. Woodward, AIA, Vice-Chair	Registered Architect
Khalil Mogassabi, AIA	Registered Architect
Martha Blakey Smith, AIA	Registered Architect
Ilyas Bhatti, P.E.	Registered Engineer
Daniel M. Carson, P.E.	Registered Engineer
David A. Chappell, P.E.	Registered Engineer
Rebecca Sherer, P.E.	Registered Engineer
Janice Bergeron	Public Member (left at 11am)

##### MEMBERS ABSENT:

Kenneth Wexler	General Contractor
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Present for the DSB staff, Bill Perkins, Executive Director, Claire G. Hester, Program Coordinator III and Roberto Melendez, Program Coordinator I.

#### 2. MINUTES OF THE PREVIOUS MEETING:

A motion to approve the minutes of the 1020<sup>th</sup> July 21, 2021 meeting was made by Elise Woodward, seconded by Ilyas Bhatti. Motion was approved.

#### 3. VISITORS:

Robert Swain	Amenta Emma Architects
Pawel Honc	Amenta Emma Architects
Beth Percy	Amenta Emma Architects
Anthony Amenta	Amenta Emma Architects
Jenna McClure	Amenta Emma Architects
Shaun Curry	UMass Boston
Carl Erickson	UMass Boston
Michael Kearns	UMass Boston
David Torrice	UMass Boston
Arleen Guyan	C.A. Crowley Engineering
Sharmila Bail	Shekar
Caitlin Daniels	SOCOTEC US
Tom Iskra	BVH
Amanda Kerley	RMF
Margaret Bartholomew	RFS Engineers
Marisa Sullivan	Studio G Architects
Betsy Lawson	CDW Consultants
Stephanie Beals	TSKP
Caroline Fitzgerald	RMF
Maria Tatarczuk	AKF Group
Jennifer Shelby	ARC Engineers
Rebecca Maloney	RFS Engineers
Kim Sousa	I Make Your Marketing
Lance Brown	AKF Group
Pamela Merrill	RFS Engineers
Ashley Horan	TSKP
Gabrielle Cole	B2Q Associates
Ashley Solomon	Dietz Architects
Nancy Banks	B2Q Associates
Donna Hulub	RDK/NV5
Sara Ruggiero	STV, Inc.
Nicole Owens	Amenta Emma

#### 4. NEW BUSINESS:

##### **A. Informational Interview with Amenta Emma Architects**

Representing Amenta Emma were Anthony Amenta, Robert Swain, Jenna McClure and Beth Percy to discuss their firms' qualifications and project experience with the Board.

**B. DSB List #21-16, #UMB-21-HD-2, Study & Design for Mechanical, Electrical, Plumbing and Fire Protection Upgrades, UMass Boston, Fee: \$1,000,000 (House Doctor) – 4 contracts, 10 Applicants**

Shaun Curry, Michael Kearns, Carl Erickson and David Torrice, all from UMass Boston were present to explain the project and answer questions from the Board.

Affiliated Engineers, Inc. did not meet the Massachusetts ownership requirement. On a motion to disqualify Affiliated Engineers, Inc. to be considered for this UMass Boston “House Doctor” project by Janice Bergeron, seconded by Rebecca Sherer. Motion was approved.

The following nine (9) applications reviewed by the Board were responsive to the criteria in the advertisement for this project.

Below is a brief summary of discussion:

AI Engineers – Section #5 was not as responsive to the criteria questions requested in the advertisement. This firm is strong on MBE but light on WBE goals. They had a good application but should contact the DSB staff for assistance in some areas of the application.

B2Q Associates, Inc. – This was an excellent application with very good references. Their diversity statement was well done and had a thorough response to Section #5.

BLW Engineers, Inc. – A suggestion to this firm was to build out the prime experience in Section #4 with more detail to what the scope of work was and how they approached the project(s). In Section #5 they listed a range of projects that aligned with the evaluation criteria but could have expanded on it with greater detail.

BVH Integrated Services, P.C. – This firm has been a valuable resource to UMass Boston. They have strong relevant experience listed in their application. Section #5 was good and reflected the items that were requested in the project criteria.

Fitzmeyer & Tocci Associates, Inc. – They have relevant project experience and have a strong diversity statement. This was a strong application with good references.

Richard D. Kimball/NV5 – They listed Fennick McCredie as the architect subconsultant who has experience at UMass Boston. This was a strong application with a good Section #5 and excellent references.

Rist-Frost-Shumway Engineering, P.C. – Section #5 was complete with excellent detail. This was another strong application.

RMF Engineering, Inc. – This was a strong proposal. Section #5 was specific with relevant experience for this project.

WSP USA – This firm has worked on the UMass Boston Campus for maintenance projects.

**C. Public Comments**

No public comment

**D. Project Voting and Ranking**

The following firms displayed considerable skills and similar experiences for this “House Doctor” project. In accordance with the provisions of Massachusetts General Laws, Chapter 7C, Section 49 the Board voted to select the following four (4) unranked firms:

B2Q Associates, Inc.  
BVH Integrated Services, P.C.  
Rist-Frost-Shumway Engineering, P.C.  
RMF Engineering, Inc.

Motion was made by Janice Bergeron to select the four (4) unranked finalists mentioned above for the UMass Boston MEP “House Doctor” project, seconded by Rebecca Sherer. Motion was approved.

The immediate services authorized are certifiable building study, schematic plans and outline specifications, design development plans and specifications, construction plans and specifications and administration of construction contract and commissioning.

The Maximum Fee per Contract, based on the scope of work and services authorized, shall not exceed \$1,000,000.

**E. Board Business**

- Introduction to the Designer Selection Board – updated July 22, 2021

The Board had a brief discussion and voted to adopt the attached Introduction to the Designer Selection Board. On a motion by Ilyas Bhatti, seconded by Rebecca Sherer. Motion was unanimously approved.

- Disqualification of Designer Applications Discussion

The Board discussed the disqualifications of designer applications. The Board unanimously agreed that firms would be disqualified if they are missing mandated statutory requirements listed in Chapter 7C Section 48, such as meeting MA Ownership Requirements and not being Massachusetts registered in the disciplines when required for a project. If a firm is missing information that is not statutorily mandated the Board will discuss the issues and each member will consider that information when voting.

**5. MOTION TO ADJOURN: The Board adjourned at 10:58 a.m.**

On a motion to adjourn the meeting of August 4, 2021 by Elise Woodward, seconded by Martha Blakey Smith. Motion was approved.

**6. NEXT MEETING:**

**WEDNESDAY, AUGUST 18, 2021 at 8:30 a.m. via ZOOM**

Submitted by: Claire G. Hester

Approved by: A. Rick