

## DESIGNER SELECTION BOARD

### MINUTES OF THE 1024<sup>TH</sup> MEETING, WEDNESDAY SEPTEMBER 15, 2021 AT 8:35 a.m., VIA ZOOM.

#### 1. **ROLL CALL:**

The Designer Selection Board Meeting was called to order at 8:32 a.m.

##### **MEMBERS PRESENT:**

Alan Ricks, AIA, Chair	Registered Architect
Elise F. Woodward, AIA, Vice-Chair	Registered Architect
Ilyas Bhatti, P.E.	Registered Engineer
Daniel M. Carson, P.E.	Registered Engineer
Rebecca Sherer, P.E.	Registered Engineer
Kathleen B. Colwell	Public Member
Janice Bergeron	Public Member

##### **MEMBERS ABSENT:**

Khalil Mogassabi, AIA	Registered Architect
Martha Blakey Smith, AIA	Registered Architect
David A. Chappell, P.E.	Registered Engineer
Kenneth Wexler	General Contractor

Present for the DSB staff, Bill Perkins, Executive Director, Claire G. Hester, Program Coordinator III and Roberto Melendez, Program Coordinator I.

#### 2. **MINUTES OF THE PREVIOUS MEETING:**

A motion to approve the minutes of the 1023<sup>rd</sup> September 1, 2021 meeting was made by Kathleen Colwell, seconded Rebecca Sherer. Motion was approved.

#### 3. **VISITORS:**

Darguin Fortuna	Flow Design
Marcos Severino	Flow Design
Benjamin Salzberg	Massachusetts Military Division
Stephen O'Connor	DCAMM
Kristin O'Connor	ICO Energy & Engineering
Stephanie Beals	TSKP
Diane Donaghey	NV5
David Capaldo	Bond Building
Nancy Banks	B2Q Associates
Allison Puzycki	CES Engineering
Donna Hulub	NV5
Marisa Sullivan	Studio G Architects
Jennifer Shelby	Architectural Engineers
Brett Farbstein	CannonDesign
Arleen Guyan	C.A. Crowley Engineering
Aarathi Nirmalan	CannonDesign
Ashley Horan	TSKP

#### 4. **NEW BUSINESS:**

##### **A. Informational Interview with Flow Design**

Representing Flow Design were Darguin Fortuna and Marcos Severino to discuss their firms' qualifications and project experience with the Board.

##### **B. Continuation of Design Services for DSB List #19-41, Project #32, Study & Design of Architectural Repairs, Renovations and Upgrades, Massachusetts Military Division (MMD), Statewide**

Benjamin Salzberg, Design and Project Management Branch Chief Construction and Facility Management Office at Massachusetts Army National Guard was present to explain the continuation of design services for the following firms:

- William Pevear Architects, Inc. – Camp Edwards Building 102 – HVAC project, Continued Fee: \$125,000
- CSS Architects, Inc. – Braintree Armory – Roof Replacement project, Continued Fee: \$125,000

Motion was made by Ilyas Bhatti to approve the continuation of design services for William Pevear Architects, Inc. and CSS Architects, Inc. for the Camp Edwards HVAC project and Braintree Armory Roof Replacement project, seconded by Janice Bergeron. Motion was approved.

**C. DSB List #21-21, DCAMM2021-MEPCx, MEP New and Existing Building Commissioning Services (DCAMM), Statewide, ECC: Varies Per Project Typically less than \$50,000,000, Maximum Fee Per Contract, based on the scope of work and services authorized shall not exceed \$2,000,000, (House Doctor – 6 contracts) – 11 Applicants**

Stephen O'Connor, Deputy Director from DCAMM was present to explain the project and answer questions from the Board.

Review of the eleven (11) applications resulted in determination that one (1) of the applicants had failed to meet the following requirements and could not be considered for this project:

ICO Energy & Engineering did not meet Massachusetts Ownership Requirements. On a motion to disqualify ICO Energy & Engineering by Rebecca Sherer, seconded by Janice Bergeron. Motion was approved.

The following ten (10) firms met the requirements in the advertisement:

WSP USA – They provided good references and a strong response to Section #5. This was an impressive application.

Van Zelm Heywood & Shadford, Inc. – Their Section #5 was weak and should have provided more specific information.

SMRT Architects & Engineers – They have provided a well-qualified team. The PIC's resume was not as strong as the PM. They submitted a strong Section #5.

Rist-Frost-Shumway Engineering, P.C. – They provided good examples in their prime experience. Section #5 was solid but not as strong as some of the other applicants; they could have elaborated more on the evaluation questions.

Richard D. Kimball Co/NV5 – They had two good commissioning references under the client comments. They had a very strong response to Section #4 and #5. This was another strong application.

FST-HEA, LLC – They provided good commissioning projects. Their PIC's and PM's resumes have solid commissioning experience. Section #5 was weak and did not answer all the evaluation questions.

Consulting Engineering Services, LLC – This was another strong and responsive proposal. They had extensive commissioning experience and a great response to Section #5.

Clough Harbour & Associates, LLP – They had good client references. Section #5 was well done.

CannonDesign – This was another strong application with relevant project experience requested in the advertisement. They provided good references.

B2Q Associates, Inc. – They provided great relevant project experience and strong references. Section #5 was very responsive. This was a strong application.

**D. Public Comments**

No public comment

**E. Project Voting and Ranking**

The following firms displayed considerable skills and similar experiences for this project. In accordance with the provisions of Massachusetts General Laws, Chapter 7C, Section 49 the Board voted for the following unranked finalists:

B2Q Associates, Inc.  
CannonDesign  
Clough Harbour & Associates, LLP  
Consulting Engineering Services, LLC  
Richard D. Kimball Co/NV5  
WSP USA

Motion was made by Janice Bergeron to select the unranked finalists mentioned above for the DCAMM House Doctor project, seconded by Rebecca Sherer. Motion was approved.

The immediate services authorized are an oversight/commissioning agent.

**F. Board Business**

The scheduled October 6, 2021 DSB meeting has been cancelled.

5. **MOTION TO ADJOURN:** The Board adjourned at 10:25 a.m.

On a motion to adjourn the meeting of September 15, 2021 by Rebecca Sherer, seconded by Kathleen Colwell. Motion was approved.

6. **NEXT MEETING:**

**WEDNESDAY, OCTOBER 20, 2021 at 8:30 a.m. via ZOOM**

Submitted by: Claire G. Hester

Approved by: A. Riches