

Designer Selection Board (DSB) - Minutes of the 1129th Meeting July 8, 2026, Via ZOOM.

1. **Roll Call:**

The Designer Selection Board Meeting was called to order at 8:32 a.m.

Members Present:

David Carlson, Chair	Registered Architect
Michael Chavez, Vice Chair	Registered Architect
Devin Hurson	Registered Engineer
Sam Liao	Registered Engineer
Severino Luna	Registered Engineer
Altaf Mulla	Registered Architect

Members Absent:

Arthur Choo	Registered Architect
Jim DiMarzio	General Contractor
Katy Lacy	Public Member
Lyris Liautaud	Registered Engineer
Lindsay Richard	Public Member

Present for the DSB staff, Simone A. Early, Executive Director, Claire G. Hester, Program Coordinator III and Roberto Melendez, Program Coordinator II.

2. **Minutes of the Previous Meeting:**

A motion to approve the minutes of the 1128th meeting of the Board on Wednesday June 24, 2026, was made by Michael Chavez, seconded by Altaf Mulla. Devin Hurson and Sam Liao abstained. Motion was approved.

3. **Registered Visitors:**

Jeannemarie Joyce	MCCA
John Donahue	MCCA
Erin Anderson	MCCA
Maureen McKeon	Norfolk County
Doreen Bennett	RGB
Angela Dwyer	FM Architecture
Felice Silverman	STA Design
Caroline Fitzgerald	RMF
Amanda Barnard	Habeeb Architects
Iris Davis	CSS Architects
Sophie Nahrman	Studio Luz
Tori Ellis	NV5
Alina Comorschi	F&O
Diana Cioffari	Matz Collaborative
Joseph Mello	Habeeb Architects
Ashley Solomon	Dietz Architects
Kenna Therrien	Gienapp Architects
Ned Collier	ICON
Monique Twitty	IMEG
Brenna Sapienza	DCAMM
Arleen Guyan	C.A. Crowley Engineering
Saleema Adel	Saleema Adel
Caryn Bennett	STA Design
Diane Horton	BWA Boston
Valeria Gonzalez	F-T
Ahmed Idris	BWA Boston
Joanna Morlot	Habeeb Architects
Michael O'Driscoll	Matz Collaborative
Ami Meachum	IMEG
Ashley Rao	LWA Architects
Jennifer Hunt	Matz Collaborative

4. **New Business:**

A. Exemption Renewal Request for Massachusetts Convention Center Authority

Jeannemarie Joyce, Associate General Counsel, John Donahue, Chief of Facilities and Erin Anderson, Director of Capital Programs were present from the Massachusetts Convention Center Authority to request a two-year exemption renewal from the Board.

In accordance with Massachusetts General Laws Chapter 7C, §46, the Board voted unanimously on July 8, 2026, to grant the Massachusetts Convention Center Authority a two-year exemption expiring on July 9, 2028.

Motion to approve the two-year exemption for Massachusetts Convention Center Authority by Michael Chavez, seconded by Sam Liao. Motion was approved.

Project Review(s)

B. DSB List #26-12, DSBA-62, Study & Design for General Building Renovations, Repairs & Upgrades, Norfolk County, ECC: Varies Per Project: Not to exceed authority delegated pursuant to M.G.L. c.7C §5, for an individual project, Maximum Fee Per Contract (based on the scope of work & services authorized, shall not exceed) \$2,000,000 (House Doctor – 5 Contracts), 16 Applications

Maureen McKeon from Norfolk County was present to explain the project and answered questions from the Board.

a. Review

The Board Policy for Errors and Omissions is as follows: the Staff will inform the Board of any missing information or incomplete applications. The Board will review these applications at the regular DSB meeting and will then take a vote as to whether to leave the application for consideration or disqualify it. The applicants will not be notified of errors or omissions until after the DSB meeting.

Review of the sixteen (16) applications resulted in determination that one (1) of the applicants had an incomplete application and could not be considered for this project:

- BWA Architecture, Inc. – Incomplete Application – The firm did not provide the resume for Daniel Bass, specification consultant.

Motion to disqualify BWA Architecture, Inc. by Michael Chavez seconded by Severino Luna. Sam Liao abstained. Motion was approved.

The following fifteen (15) applications met the project requirements of the Public Notice Advertisement:

CSS Architects, Inc.
D21 Architects, LLC
Derby Square Architects, Inc.
Dietz & Company Architects, Inc.
Gale Associates, Inc.
Gienapp Architects
Habeeb & Associates Architects
ICON Architecture
Kaestle Boos Associates, Inc.
Matz Collaborative Architects, Inc.
RGB Architects
Socotec AE Consulting, LLC
STA Design, Inc.
Studio Luz Architects, Ltd.
Vance Stein, Inc.

b. Public Comments

None

c. Project Voting and Ranking

The following firms displayed considerable skills and similar experiences. In accordance with the provisions of Massachusetts General Laws, Chapter 7C, Section 49, the Board voted to select the following five (5) unranked finalists for the Norfolk County House Doctor project:

Derby Square Architects, Inc.

Habeeb & Associates Architects
ICON Architecture
Kaestle Boos Associates, Inc.
Studio Luz Architects Ltd.

Motion was made by Severino Luna to select the five (5) unranked finalists listed above for the Norfolk County House Doctor project, seconded by Devin Hurson. Sam Liao abstained. Motion was approved.

- C. **DSB List #26-13, DSBA-63, Study & Design for Mechanical, Electrical, Plumbing & Site Infrastructure Renovations, Repairs & Upgrades, Norfolk County, ECC: Varies Per Project: Not to exceed authority delegated pursuant to M.G.L. c.7C §5, for an individual project, Maximum Fee Per Contract (based on the scope of work & services authorized, shall not exceed) \$2,000,000(House Doctor – 5 Contracts), 6 Applications**

Maureen McKeon from Norfolk County was present to explain the project and answered questions from the Board.

Review

The following six (6) applications met the project requirements of the Public Notice Advertisement:

BLW Engineers, Inc.
C.A. Crowley Engineering, Inc.
Fitzmeyer & Tocci Associates, Inc.
IMEG
NV5 Planning & Design, Inc.
Tighe & Bond Designer Services, Inc.

d. Public Comments

None

e. Project Voting and Ranking

The following firms displayed considerable skills and similar experiences. In accordance with the provisions of Massachusetts General Laws, Chapter 7C, Section 49, the Board voted to select the following five (5) unranked finalists for the Norfolk County House Doctor project:

BLW Engineers, Inc.
C.A. Crowley Engineering, Inc.
Fitzmeyer & Tocci Associates, Inc.
NV5 Planning & Design, Inc.
Tighe & Bond Designer Services, Inc.

Motion was made by Devin Hurson to select the five (5) unranked finalists listed above for the Norfolk County House Doctor project, seconded by Severino Luna. Motion was approved.

5. Board Business

- Notification of Team Change for Rowse Architects to DSB List #22-07, DSBP-16, Study, Planning, Design & Construction for Correctional Facilities, Statewide – Project: MCI Norfolk Unit 1 – 1 Fire Damage Project - No Action by the Board Required
- Notification of Continued Services for William Rawn Associates, Architects to DSB List #19-02, MassArt Tower Building – Immediate Repairs – No Action by the Board Required

6. Motion To Adjourn: The Board adjourned at 10:40 a.m.

A motion to adjourn the meeting of July 8, 2026 by Sam Liao, seconded by Michael Chavez. Motion was approved.

7. Next Meeting:

Wednesday, July 22, 2026, at 8:30 a.m. via ZOOM

Submitted by:



Claire G. Hester
Designer Selection Board Coordinator