

**FIRE SERVICE COMMISSION
MINUTES OF MEETING
April 17, 2025**

The Fire Service Commission held a meeting on Thursday, April 17, 2025, in the Boards and Commissions Room pursuant to Mass. General Law Chapter 30A, Section 20.

Present at the meeting were the following Commission members:

Chief John S. Ingram
Chief Brian J. Cook
Chief Gregory J. Burns
Captain Michael McCullough
Chief Peter J. Burke Jr.
Ms. Roberta Fitzpatrick
FF Richard D. MacKinnon Jr.

Absent Commission Members:

Deputy Secretary Susan Terrey

DFS staff present at the meeting:

State Fire Marshal Jon Davine
Deputy State Fire Marshal Maribel Fournier
General Counsel Glenn Rooney
Public Information Officer Jake Wark
JoAnne Caruso

There were no guests present.

Meeting called to order by Chairman John Ingram at 10:00 a.m.

State Fire Marshal Davine presented Chief Gregory Burns with a plaque in appreciation and recognition of his support to the Massachusetts Fire Service Commission as a member for nine years and five years as Chair. The Department of Fire Services and the Fire Service Commission congratulated him on his upcoming retirement.

AGENDA

A. Approval of Minutes of the March 24th meeting

A motion was made by FF MacKinnon Jr. and seconded Chief Burke Jr. that the minutes of the March 24, 2025 meeting be approved as written.

Ms. Fitzpatrick abstained from the vote due to absence.

The vote was otherwise unanimous in favor of the motion.

B. Credentialing/Re-Credentialing Process

A motion was made by Chief Burke Jr. and seconded by FF MacKinnon Jr. to award accreditation to:

- Captain Jeffrey Ciccone – Waltham Fire Department

The vote was unanimous in favor of the motion.

A motion was made by Chief Burke Jr. and seconded by FF MacKinnon Jr. to award accreditation to:

- Deputy Chief Corey Leary – Ashburnham Fire Department

The vote was unanimous in favor of the motion.

A motion was made by Chief Burke Jr. and seconded by FF MacKinnon Jr. to award accreditation to:

- Chief Michael Cunha – Dracut Fire Department

The vote was unanimous in favor of the motion.

A motion was made by Chief Burke Jr. and seconded by FF MacKinnon Jr. to award accreditation to:

- Captain Kevin Marshall – Franklin Fire Department

The vote was unanimous in favor of the motion.

A motion was made by Chief Burke Jr. and seconded by FF MacKinnon Jr. to award accreditation to:

- Lieutenant Colby Fiske – West Boylston Fire Department

The vote was unanimous in favor of the motion.

C. Annual Budget Presentation

Marshal Davine presented a comprehensive review of DFS' FY2026 Budget for the Commission.

D. General Issues and Updates from DFS

State Fire Marshal Davine briefed the Commission on NERIS' (National Emergency Response Information System) recent progress. Information and resources are now available on our DFS website including documents to assist Chiefs with onboarding and implementation. The goal is to have everyone on board and have 100% compliance by 1/1/2026.

Marshal Davine also briefed the Commission on the agency's preparation and involvement in the 250th anniversary event this weekend and Marathon Monday; Fire Equipment and SAFE grants were sent out; Captain Micheal Riley of the Fire Investigation and Explosion Unit has retired and Lt. Eric Desrochers is now the Commanding Officer; Jeff Winn, Director of the Hazardous Materials Emergency Response Division is also retiring and that position will soon be posted; and Firefighter of the Year nominations are due July 15th, 2025.

Deputy State Fire Marshal Fournier briefed the Commission on updates to the Cancer Program; the progress at the Bridgewater Campus; the candidate for the MFA Director is currently going through the Governor's background approval process; the Chief Fire

Protection Engineer position has been posted; and the re-accreditation of the Academy's Certification Unit is complete.

E. Determination of Date/Time for Next Meeting

The date of the next meeting of the Fire Service Commission will be determined by poll.

A motion to adjourn was made by Chief Burke Jr. and seconded by Chief Cook.

Said motion was approved by a unanimous vote of the Commission.

The meeting of the Fire Service Commission concluded at 10:44am.