

**FIRE SERVICE COMMISSION  
MINUTES OF MEETING  
April 18, 2024**

The Fire Service Commission held a meeting on Thursday, April 18, 2024, via conference call under Mass. General Law Chapter 30A, Section 20.

**Present** at the meeting were the following Commission members:

Chief Gregory J. Burns  
Chief John S. Ingram  
Chief Peter J. Burke Jr.  
Chief Brian J. Cook  
Ms. Roberta Fitzpatrick  
FF Richard D. MacKinnon Jr.

**Absent Commission members:**

Captain Michael McCullough  
Deputy Secretary Susan Terrey

**DFS staff present** at the meeting:

State Fire Marshal Jon Davine  
General Counsel Glenn Rooney  
Director Eric Littmann, Massachusetts Fire Academy  
JoAnne Caruso

There were no guests present.

Meeting called to order by Chairman Gregory Burns at 10:17 a.m.

**AGENDA**

**A. Executive Session G.L. c. 30A, § 21(a) (1)**

Chairman Burns announced the purpose for executive session, citing to G.L. c. 30A, § 21(a). Specifically, the Council will be discussing one of the 10 allowed reasons for Executive Session, which is G.L. c. 30A, § 21(a) (1).

“To discuss the reputation, character, physical condition, or mental health, rather than professional competence, of an individual, or to discuss the discipline or dismissal of, or complaints or charges brought against, a public officer, employee, staff member or individual.”

All Commission members confirmed that no other person is present or able to hear the discussion at the remote location.

The subject(s) of the complaint chose to exercise their rights to attend this executive session and address claims raised in a letter submitted to the Commission.

The subject(s) submitted documentation as exhibit for review and reference.

General Counsel Rooney advised the members that EOPSS Human Resources will be reviewing the claims raised in the letter and that the Commission will not be taking any

action in regard to the correspondence at this time.

**B. Adjournment from Executive Session**

A motion was made by FF McKinnon Jr. and seconded by Chief Ingram to adjourn at 10:51am.

The vote was unanimous in favor of the motion.