

**FIRE SERVICE COMMISSION
MINUTES OF MEETING
January 15, 2026**

The Fire Service Commission held a meeting on Thursday, January 15, 2026, via conference call under Mass. General Law Chapter 30A, Section 20.

Present at the meeting were the following Commission members:

Chief John S. Ingram
Ms. Roberta Fitzpatrick
Deputy Secretary Susan Terrey
Captain Michael McCullough
Chief Matthew Grafton
Chief Peter J. Burke Jr.
FF Richard D. MacKinnon Jr.

No Commission Member were absent.

DFS staff present at the meeting:

State Fire Marshal Jon Davine
Deputy General Counsel Rachel Perlman
DFS Administrative Support

There were no guests present.

Meeting called to order by Chairman Chief Ingram at 10:00 a.m.

AGENDA

A. Approval of Minutes of December 22nd meeting

A motion was made by Chief Burke Jr. and seconded by FF MacKinnon Jr. that the minutes of the December 22, 2025 meeting be approved as written.

Roll Call:

Chief John S. Ingram – Abstained due to absence
Ms. Roberta Fitzpatrick - Yes
Deputy Secretary Susan Terrey – Yes
Captain Michael McCullough - Yes
Chief Matthew Grafton - Yes
Chief Peter J. Burke Jr. – Yes
FF Richard D. MacKinnon Jr. – Yes

The vote was in favor of the motion.

B. Vote on Credentialing and Re-Credentialing

A motion was made by Chief Grafton and seconded by Chief Burke Jr. to award accreditation to:

- Assistant Chief Paul Ingenu - Massport Fire Rescue Fire Department

Roll Call:

Chief John S. Ingram – Yes
Ms. Roberta Fitzpatrick - Yes
Deputy Secretary Susan Terrey – Yes
Captain Michael McCullough - Yes
Chief Matthew Grafton - Yes
Chief Peter J. Burke Jr. – Yes
FF Richard D. MacKinnon Jr. – Yes

The vote was unanimous in favor of the motion.

A motion was made by Chief Grafton and seconded by Chief Burke Jr. and FF MacKinnon Jr. to award accreditation to:

- Lieutenant Ryan Silvia - Lakeville Fire Department

Roll Call:

Chief John S. Ingram – Yes
Ms. Roberta Fitzpatrick - Yes
Deputy Secretary Susan Terrey – Yes
Captain Michael McCullough - Yes
Chief Matthew Grafton - Yes
Chief Peter J. Burke Jr. – Yes
FF Richard D. MacKinnon Jr. – Yes

The vote was unanimous in favor of the motion.

A motion was made by Chief Grafton and seconded by FF MacKinnon Jr. to award accreditation to:

- Captain George Doucette - Norwell Fire Department

Roll Call:

Chief John S. Ingram – Yes
Ms. Roberta Fitzpatrick - Yes
Deputy Secretary Susan Terrey – Yes
Captain Michael McCullough - Yes
Chief Matthew Grafton - Yes
Chief Peter J. Burke Jr. – Yes
FF Richard D. MacKinnon Jr. – Yes

The vote was unanimous in favor of the motion.

A motion was made by Chief Grafton and seconded by Chief Burke Jr. and FF MacKinnon Jr. to award accreditation to:

- Lieutenant Christopher Wilson - Southbridge Fire Department

Roll Call:

Chief John S. Ingram – Yes
Ms. Roberta Fitzpatrick - Yes

Deputy Secretary Susan Terrey – Yes
Captain Michael McCullough - Yes
Chief Matthew Grafton - Yes
Chief Peter J. Burke Jr. – Yes
FF Richard D. MacKinnon Jr. – Yes

The vote was unanimous in favor of the motion.

A motion was made by Chief Grafton and seconded by FF MacKinnon Jr. to award accreditation to:

- Deputy Chief Kevin Benson - Easthampton Fire Department

Roll Call:

Chief John S. Ingram – Yes
Ms. Roberta Fitzpatrick - Yes
Deputy Secretary Susan Terrey – Yes
Captain Michael McCullough - Yes
Chief Matthew Grafton - Yes
Chief Peter J. Burke Jr. – Yes
FF Richard D. MacKinnon Jr. – Yes

The vote was unanimous in favor of the motion.

A motion was made by Chief Grafton and seconded by Chief Burke Jr to award accreditation to:

- Deputy Chief Daniel Donahue - Methuen Fire Department

Roll Call:

Chief John S. Ingram – Yes
Ms. Roberta Fitzpatrick - Yes
Deputy Secretary Susan Terrey – Yes
Captain Michael McCullough - Yes
Chief Matthew Grafton - Yes
Chief Peter J. Burke Jr. – Yes
FF Richard D. MacKinnon Jr. – Yes

The vote was unanimous in favor of the motion.

A motion was made by Chief Grafton and seconded by Chief Burke Jr. to award accreditation to:

- Chief Philip Wonkka - Erving Fire Department

Roll Call:

Chief John S. Ingram – Yes
Ms. Roberta Fitzpatrick - Yes
Deputy Secretary Susan Terrey – Yes
Captain Michael McCullough - Yes

Chief Matthew Grafton - Yes
Chief Peter J. Burke Jr. – Yes
FF Richard D. MacKinnon Jr. – Yes

The vote was unanimous in favor of the motion.

A motion was made by FF MacKinnon Jr. and seconded by Chief Burke Jr. to award accreditation to:

- Lieutenant Tyler Bryant – Hanson Fire Department

Roll Call:

Chief John S. Ingram – Yes
Ms. Roberta Fitzpatrick - Yes
Deputy Secretary Susan Terrey – Yes
Captain Michael McCullough - Yes
Chief Matthew Grafton - Yes
Chief Peter J. Burke Jr. – Yes
FF Richard D. MacKinnon Jr. – Yes

The vote was unanimous in favor of the motion.

A motion was made by FF MacKinnon Jr. and seconded by Chief Burke Jr. to award accreditation to:

- Captain Michael Bird – Wareham Fire Department

Roll Call:

Chief John S. Ingram – Yes
Ms. Roberta Fitzpatrick - Yes
Deputy Secretary Susan Terrey – Yes
Captain Michael McCullough - Yes
Chief Matthew Grafton - Yes
Chief Peter J. Burke Jr. – Yes
FF Richard D. MacKinnon Jr. – Yes

The vote was unanimous in favor of the motion.

A motion was made by Chief Burke Jr. and seconded by FF MacKinnon Jr. to award re-accreditation to:

- Chief Matthew Belsito – Sutton Fire Department

Roll Call:

Chief John S. Ingram – Yes
Ms. Roberta Fitzpatrick - Yes
Deputy Secretary Susan Terrey – Yes
Captain Michael McCullough - Yes
Chief Matthew Grafton - Yes
Chief Peter J. Burke Jr. – Yes

FF Richard D. MacKinnon Jr. – Yes

The vote was unanimous in favor of the motion.

A motion was made by FF MacKinnon Jr. and seconded by Chief Burke Jr. to award re-accreditation to:

- Lieutenant Brian Charron – North Brookfield Fire Department

Roll Call:

Chief John S. Ingram – Yes

Ms. Roberta Fitzpatrick - Yes

Deputy Secretary Susan Terrey – Yes

Captain Michael McCullough - Yes

Chief Matthew Grafton - Yes

Chief Peter J. Burke Jr. – Yes

FF Richard D. MacKinnon Jr. – Yes

The vote was unanimous in favor of the motion.

A motion was made by Chief Burke Jr. and seconded by FF MacKinnon Jr. to award re-accreditation to:

- Assistant Chief Stephan Gaughan – Amherst Fire Department

Roll Call:

Chief John S. Ingram – Yes

Ms. Roberta Fitzpatrick - Yes

Deputy Secretary Susan Terrey – Yes

Captain Michael McCullough - Yes

Chief Matthew Grafton - Yes

Chief Peter J. Burke Jr. – Yes

FF Richard D. MacKinnon Jr. – Yes

The vote was unanimous in favor of the motion.

A motion was made by Chief Burke Jr. and seconded by FF MacKinnon Jr. to award re-accreditation to:

- Captain Michael Killeen – Grafton Fire Department

Roll Call:

Chief John S. Ingram – Yes

Ms. Roberta Fitzpatrick - Yes

Deputy Secretary Susan Terrey – Yes

Captain Michael McCullough - Yes

Chief Matthew Grafton - Yes

Chief Peter J. Burke Jr. – Yes

FF Richard D. MacKinnon Jr. – Yes

The vote was unanimous in favor of the motion.

A motion was made by Chief Burke Jr. and seconded by FF MacKinnon Jr. to award re-accreditation to:

- Chief Michael Madden – Sharon Fire Department

Roll Call:

Chief John S. Ingram – Yes
Ms. Roberta Fitzpatrick - Yes
Deputy Secretary Susan Terrey – Yes
Captain Michael McCullough - Yes
Chief Matthew Grafton - Yes
Chief Peter J. Burke Jr. – Yes
FF Richard D. MacKinnon Jr. – Yes

The vote was unanimous in favor of the motion.

A motion was made by Chief Burke Jr. and seconded by FF MacKinnon Jr. to award re-accreditation to:

- Captain Craig Osowski – Gardner Fire Department

Roll Call:

Chief John S. Ingram – Yes
Ms. Roberta Fitzpatrick - Yes
Deputy Secretary Susan Terrey – Yes
Captain Michael McCullough - Yes
Chief Matthew Grafton - Yes
Chief Peter J. Burke Jr. – Yes
FF Richard D. MacKinnon Jr. – Yes

The vote was unanimous in favor of the motion.

A motion was made by Chief Burke Jr. and seconded by FF MacKinnon Jr. to award re-accreditation to:

- Lieutenant Dale Starr Jr. - Yarmouth Fire Department

Roll Call:

Chief John S. Ingram – Yes
Ms. Roberta Fitzpatrick - Yes
Deputy Secretary Susan Terrey – Yes
Captain Michael McCullough - Yes
Chief Matthew Grafton - Yes
Chief Peter J. Burke Jr. – Yes
FF Richard D. MacKinnon Jr. – Yes

The vote was unanimous in favor of the motion.

C. Annual Report review and potential vote

A motion was made by FF MacKinnon Jr. and seconded by Chief Burke Jr. that the Fire Service Commission's annual report be approved as written.

The vote was unanimous in favor of the motion.

Roll Call:

Chief John S. Ingram – Yes
Ms. Roberta Fitzpatrick - Yes
Deputy Secretary Susan Terrey – Yes
Captain Michael McCullough - Yes
Chief Matthew Grafton - Yes
Chief Peter J. Burke Jr. – Yes
FF Richard D. MacKinnon Jr. – Yes

D. Annual nominations and elections

The floor was opened for nomination for chairperson.

Chief Burke Jr. nominated and voted for Chief Ingram and was seconded by FF MacKinnon Jr.

There were no other nominations. Chief Ingram accepts the nomination.

The vote was unanimous in favor of the motion.

Roll Call:

Chief John S. Ingram – Yes
Ms. Roberta Fitzpatrick - Yes
Deputy Secretary Susan Terrey – Yes
Captain Michael McCullough - Yes
Chief Matthew Grafton - Yes
Chief Peter J. Burke Jr. – Yes
FF Richard D. MacKinnon Jr. – Yes

The floor was opened for nomination for vice chairperson.

Chief Ingram nominated and voted for Ms. Fitzpatrick and was seconded by Chief Burke Jr. and FF MacKinnon Jr.

There were no other nominations. Ms. Fitzpatrick accepts the nomination.

The vote was unanimous in favor of the motion.

Roll Call:

Chief John S. Ingram – Yes
Ms. Roberta Fitzpatrick - Yes
Deputy Secretary Susan Terrey – Yes

Captain Michael McCullough - Yes
Chief Matthew Grafton - Yes
Chief Peter J. Burke Jr. – Yes
FF Richard D. MacKinnon Jr. – Yes

E. General Issues and Updates from DFS

State Fire Marshal Davine briefed the Commission on the transition of departments to NERIS from NFIRS which went live on January 1, 2026. There are a few departments that have not completed onboarding, but outreach to provide support continues; a road map and assessment for utilizing the Intel Analyst is being developed and will be sent to Chiefs in the next couple weeks; Fire Equipment grants will also be coming out in the upcoming weeks; and FIFA planning is well underway.

State Fire Marshal Davine presented Captain Michael J. McCullough with a plaque in appreciation for his over twelve years on the Commission, including seven as Vice Chair. The Commission wishes Captain McCullough well.

F. Determination of Date/Time for Next Meeting

The date of the next meeting of the Fire Service Commission will be held on Thursday, February 19, 2026 at 10:00am via conference call.

A motion to adjourn was made by FF MacKinnon Jr. and seconded by Chief Burke Jr.

Roll Call:

Chief John S. Ingram – Yes
Ms. Roberta Fitzpatrick - Yes
Deputy Secretary Susan Terrey – Yes
Captain Michael McCullough - Yes
Chief Matthew Grafton - Yes
Chief Peter J. Burke Jr. – Yes
FF Richard D. MacKinnon Jr. – Yes

Said motion was approved by a unanimous vote of the Commission.

The meeting of the Fire Service Commission concluded at 10:31am.