

**FIRE SERVICE COMMISSION
MINUTES OF MEETING
Thursday March 30, 2023**

The Fire Service Commission held a meeting on Thursday, March 30, 2023, via conference call under Mass. General Law Chapter 30A, Section 20.

Present at the meeting were the following Commission members:

Chief Gregory J. Burns
Captain Michael McCullough
FF Richard D. MacKinnon Jr.
Undersecretary Jeanne Benincasa Thorpe
Chief Peter Shedd
Chief John S. Ingram
Ms. Roberta Fitzpatrick

No Commission members were absent from the meeting.

Guests present at the meeting:

Chief Michael Kelleher – Foxborough Fire Department
Chief Patrick Purcell – Westborough Fire Department
Chief James Vuona – Shrewsbury Fire Department

DFS staff present at the meeting:

State Fire Marshal Peter Ostroskey
Public Information Officer Jake Wark
General Counsel Glenn Rooney
Alanna Malatos
JoAnne Caruso
Mary Elizabeth Lynch

Meeting called to order by Chairman Gregory Burns at 10:02 a.m.

AGENDA

A. Approval of Minutes of the February 16, 2023 Meeting

A motion was made by Undersecretary Benincasa Thorpe and seconded by Chief Ingram to discuss the minutes of the February 16, 2023 meeting.

The vote was unanimous in favor of the motion.

A motion was made by Undersecretary Benincasa Thorpe and seconded by Chief Ingram that the minutes of the February 16, 2023 meeting be approved as written.

The vote was unanimous in favor of the motion.

B. Credentialing/Re-Credentialing Process

A motion was made by Chief Ingram and seconded by Captain McCullough to award accreditation to:

- Assistant Chief Richard Roy - Massport Fire Rescue

The vote was unanimous in favor of the motion.

C. Review/Approval of State Fire Marshal Job Description

A motion was made by Chief Ingram and seconded by FF McKinnon Jr. to discuss the State Fire Marshal job description.

The vote was unanimous in favor of the motion.

The Commission discussed Open Meeting Law Notice requirements, the currently open seat on the Commission representing FCAM fully paid departments, and whether a letter sent from the Commission would assist in expediting the filling of the open seat. Undersecretary Benincasa Thorpe will find out from EOPSS if a letter would be beneficial. General Counsel stated that once the candidate for the open seat is chosen, they still must be sworn in prior to becoming a voting member.

A motion was made by Chief Ingram and seconded by FF McKinnon Jr. to table the Review/Approval of State Fire Marshal Job Description until the April meeting.

The vote was unanimous in favor of the motion.

D. General Issues and Updates from DFS

Marshal Ostroskey began by expressing what a difficult week it's been in Massachusetts as fatal fires occurred in Dennis, New Bedford, and Springfield but was grateful for team effort and professionalism put forth by all involved.

Marshal Ostroskey briefed the Commission on some ongoing objectives; ALERT Training for active shooters has produced 90 certified instructors to date with a goal of ~3,000; NFPA 3000 changes will be reflected in the 2024 edition of the fire code; Deputy General Counsel will begin at the end of April; Hazardous Materials Response Director, Dave DiGregorio, has announced his retirement on May 1st; Fire Safety Division Director candidate has accepted offer; seeking Public Education Coordinator and has been posted to MassCareers; Deputy Director of the Fire Academy, Joe Klucznik, has also announced his retirement in early June.

The annual budget presentation will take place during the April meeting.

E. Determination of Next Meeting Date and Adjournment

The date of the next meeting of the Fire Service Commission is tentatively scheduled for Thursday, April 20th at 10:00am, but members will be polled before committing to that date.

A motion to adjourn was made by FF MacKinnon Jr and seconded by Chief Ingram.

Due to technical issues Ms. Fitzpatrick abstained from this vote. Said motion was approved by a unanimous vote of the Commission.

The meeting of the Fire Service Commission concluded at 10:30 a.m.