

**FIRE SERVICE COMMISSION
MINUTES OF MEETING
Wednesday, May 11, 2023**

The Fire Service Commission held a meeting on Thursday May 11th, 2023, in the Boards and Commissions Room pursuant to Mass. General Law Chapter 30A, Section 20.

Present at the meeting were the following Commission members:

Chief Gregory J. Burns
Captain Michael McCullough
FF Richard D. MacKinnon Jr.
Undersecretary Jeanne Benincasa Thorpe

DFS Staff present at the meeting:

General Counsel Glenn Rooney
Deputy General Counsel Rachel Perlman
JoAnne Caruso

Meeting called to order by Chairman Gregory Burns at 1:00 p.m.

AGENDA

A. Open Session

Chairman Chief Burns publicly announced the purpose for executive session, citing to G.L. c. 30A, § 21(a) (8). Specifically, the preliminary screening committee of the Fire Service Commission will be conducting first round interviews for the State Fire Marshal position.

Chairman Chief Burns states at the conclusion of the Executive Session, the Massachusetts Fire Service Commission will not reconvene in open session for the purpose of establishing the next meeting date and time to adjourn.

A motion was made by FF McKinnon Jr. and seconded by Captain McCullough to enter Executive Session.

The vote was unanimous in favor of the motion.

B. Executive Session [G.L. c. 30A, § 21(a) (8)]

The preliminary screening committee of the Fire Service Commission began with agenda item B.3 in order to accommodate candidates.

3. For the preliminary screening committee of the Fire Service Commission to conduct first round interviews for candidates for the position of State Fire Marshal

The preliminary screening committee of the Fire Service Commission concluded first round interviews for two candidates.

1. Approval of Minutes from May 3rd meeting

A motion was made by FF McKinnon Jr. and seconded by Captain McCullough to accept the May 3rd minutes as written.

The vote was unanimous in favor of the motion.

2. For the preliminary screening committee of the Fire Service Commission to determine which candidates will be selected for first round interviews

A motion was made by FF McKinnon Jr. and seconded by Undersecretary Benincasa Thorpe to accept and move one additional candidate to first round interviews.

The vote was unanimous in favor of the motion.

General Counsel Rooney will make the Executive Office of Safety and Security aware of the candidate that will be moving forward in the selection process to schedule interview dates and times.

C. Adjournment from Executive Session

The date of the next meeting of the Fire Service Commission preliminary screening committee is scheduled for Monday, May 15th at 8:00am.

A motion was made by FF McKinnon Jr. and seconded by Captain McCullough to adjourn at 3:39pm.