

**FIRE SERVICE COMMISSION
MINUTES OF MEETING
Tuesday May 30, 2023**

The Fire Service Commission held a meeting on Tuesday, May 30, 2023, in the Boards and Commissions Room pursuant to Mass. General Law Chapter 30A, Section 20.

Present at the meeting were the following Commission members:

Chief Gregory J. Burns
Captain Michael McCullough
Secretary Terrence M. Reidy
FF Richard D. MacKinnon Jr.
Chief John S. Ingram
Ms. Roberta Fitzpatrick
Chief Peter J. Burke Jr.
Chief Peter Shedd

There were no Commission members absent from the meeting.

Guests present at the meeting:

Undersecretary Jeanne Benincasa Thorpe
Chief Chris Norris - Easthampton Fire Department

DFS staff present at the meeting:

State Fire Marshal Peter Ostroskey
Public Information Officer Jake Wark
General Counsel Glenn Rooney
JoAnne Caruso

Meeting called to order by Chairman Gregory Burns at 8:05 a.m.

AGENDA

A. Approval of Minutes of the May 18, 2023 Meeting

A motion was made by FF MacKinnon Jr. and seconded by Chief Burke Jr. to approve the minutes of the May 18, 2023 meeting as written.

The vote was unanimous in favor of the motion.

B. For the Fire Service Commission to discuss and finalize round two interview questions for the position of State Fire Marshal

The Commission reviewed and discussed the questions as submitted to Chairman Chief Burns in advance of the meeting and finalized five (5) questions to pose to the finalists as part of round two interviews.

A motion was made by Chief Burke Jr. and seconded by FF MacKinnon Jr. to approve the round two interview questions for the position of State Fire Marshal as written.

The vote was unanimous in favor of the motion.

C. For the Fire Service Commission to conduct second round interviews for finalists for the position of State Fire Marshal

Michael Winn's interview began at 9:02am and concluded at 9:55am (including the allotted thirty minutes allowed for presentation/scenario-based questions finalists were given to prepare in advance of round two interview).

Eric Littmann's interview began at 10:55am and concluded at noon (including the allotted thirty minutes allowed for presentation/scenario-based questions finalists were given to prepare in advance of round two interview).

Maribel Fournier's interview began at 12:57pm and concluded at 1:57pm (including the allotted thirty minutes allowed for presentation/scenario-based questions finalists were given to prepare in advance of round two interview).

Jon Davine's interview began at 2:36pm and concluded at 3:19pm (including the allotted thirty minutes allowed for presentation/scenario-based questions finalists were given to prepare in advance of round two interview).

D. Determination of Next Meeting Date and Adjournment

The date of the next meeting of the Fire Service Commission is scheduled for Tuesday, June 6th at 1:00pm.

A motion to adjourn was made by FF MacKinnon Jr. and seconded by Chief Ingram.

The vote was unanimous in favor of the motion.

The meeting of the Fire Service Commission concluded at 3:29 pm.